



DEVELOPMENTAL DISABILITIES BOARD

MINUTES

August 14, 2013

CALL TO ORDER

Chair Peer called the meeting to order at 6:01 P.M.

MEMBERS PRESENT

Chairperson Louis Peer; Vice Chairperson, Becky Heimerl; Bridget Rolek, Mike Rundle, Ed Brandsey, Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Terry Fell

MEMBERS ABSENT:

None

STAFF PRESENT

John Hanewall, Director; Susan Armstrong, DD Financial Worker

ADOPTION OF AGENDA

The agenda was approved on a MOTION BY Becky Heimerl, SECONDED BY Mike Rundle. MOTION CARRIED.

APPROVAL OF MINUTES

The minutes from July 17, 2013 were approved on a MOTION BY Lynda Olson, SECONDED BY Ed Brandsey. MOTION CARRIED.

CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS

None

UNFINISHED BUSINESS

Mr. Hanewall explained as of Monday, August 19th the doors past the lobby area will be locked to the public. During regular business hours there will be a receptionist to buzz non county employee's through to the rest of the building. The Board needs to decide if they would like to continue having the meetings in the 3rd floor conference room or in the old Admin conference room located in the lobby area.

Concerns are that the doors would not be open and the public would not be able to attend the DD Board meeting.

All DD Board members agreed they would hold meetings in the old Admin conference room, located in the lobby area starting on the next meeting, August 28th.

NEW BUSINESS

1. BILLS

- Bills in the amount of \$343,235.05 were approved on a MOTION BY Bridget Rolek, SECONDED BY Terry Fell. MOTION CARRIED.

2. APPROVAL OF CONTRACTS/ADDENDUMS

None

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

5. QUARTERLY BUDGET REVIEW

Mr. Hanewall will review the budget during the August 28th meeting.

6. REHAB RESOURCES, SUE LETHLEAN

Sue Lethlean, Director of Rehab Resources, Birth to Three Program made a formal request to the Board for \$43,500 to cover a budget shortfall for 2013. Ms. Lethlean explained that the program will run out of funds at the end of September. Ms. Lethlean presented the Board with a packet addressing the shortfalls and gave a brief overview on how the program is run. A video was presented to the Board from a family that benefited from the Birth to Three Program.

Mr. Hanewall reminded the Board that he will review the budget and then bring his findings to the Board for their review.

DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

1. Department Updates:

- The Department emergently placed a young woman due to an Adult-at-Risk report. We are currently engaged in a dialogue with Chippewa County as to who is legally and fiscally responsible for her.

2. Budget Updates:

- We submitted our Proposed 2014 Budget to County Administration on August 1st. The Department is requesting a 3% increase in the tax levy received in 2013, which is \$114,390. Please note that this amount is subject to change and that we still have to meet with Mr. Knutson and his staff to review our 2014 Proposed Budget sometime in the coming weeks.

3. Residential Placements:

- We were able to place an individual with the Dungarvin program two weeks ago who had been living with his sister and had been evicted.

4. Consumer Updates:

- None

5. Providers' Updates

- Riverfront held their annual Client Picnic on July 19th.
- Catholic Charities hosted the 6th Annual Family Support Kickball Picnic on July 31st at the Footville Elementary School. Approximately 65 people were in attendance.

- Kandu will be hosting their Annual Family Day on Sunday, August 25th at the Pontiac Center. Flyer handed out.
6. Staff Updates
- None

EDUCATION PRESENTATION: ADULTS AT RISK INVESTIGATIONS

Mary Haberman, Program Manager at Catholic Charities gave a brief overview of the Adult at Risk Investigation. Ms. Haberman said there are many ways they get reports about adults some are from the ADRC, the DD Board or Direct from the public. Ms. Haberman said they are always in touch with the DD Board and Corp Counsel making sure they are in the legal bonds of the investigation. A question was asked, how many reports are filed in a week or month? Ms. Haberman and Mr. Hanewall explained they come in on a roller coaster, some weeks there is a high volume of reports, other weeks very low. The DD Board thanks Ms. Haberman for the presentation; Mr. Peer asked if the Board could have a flow chart made to show what happens with the report once it is received.

CORRESPONDENCE

ITEMS FOR FUTURE BOARD MEETING CONSIDERATION

The next meeting will be on Wednesday, August 28, 2013 at the Rock County Health Care Center Administration Conference room located in the lobby at 6:00 P.M.

NOTE:

Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.

ADJOURNMENT

The meeting was adjourned on a MOTION BY Becky Heimerl, SECONDED BY Mike Rundle at 7:43 P.M.

Respectfully submitted,
Susan Armstrong, DD Financial Worker

NOT OFFICIAL UNTIL APPROVED BY THE BOARD