



## DEVELOPMENTAL DISABILITIES BOARD

### MINUTES

October 26, 2011

#### CALL TO ORDER

Chair Jensen called the meeting to order at 6:30 P.M.

#### MEMBERS PRESENT

Chairperson, Marilyn Jensen; Louis Peer, Nancy Lannert, Becky Heimerl, Terry Fell, Lynda Olson, Cheryl Drozdowicz, Ed Brandsey

#### MEMBERS ABSENT:

Bridget Rolek

#### STAFF PRESENT

John Hanewall, Director; Debbie Sather-DD Financial Worker

#### INTRODUCTION OF GUESTS

Beth Noble, Catholic Charities, Inc., Anna Fuller, C.E.S.A. #2 Birth-to-Three Program

#### CITIZENS SUGGESTIONS TO THE BOARD

Anna Fuller, C.E.S.A. #2, presented a memo from members of the DD Coalition, Together We Serve, and Rock County Constituents addressed to Chair Marilyn Jensen requesting a change in the 2012 proposed County Budget. In this memo Anna has asked that Marilyn Jensen as Chairperson to contact the County Administrator's Office by no later than noon on Thursday, October 27<sup>th</sup> to set a time for review of the requested change in the 2012 Recommended County Budget during the Finance Committee meeting on November 3, 2011.

#### APPROVAL OF AGENDA

The agenda was approved on a MOTION BY Ed Brandsey, SECONDED BY Nancy Lannert. MOTION CARRIED.

#### APPROVAL OF MINUTES

The minutes from October 12, 2011 were approved on a MOTION BY Terry Fell, SECONDED BY Lynda Olson. MOTION CARRIED.

#### APPROVAL OF BILLS

BILLS in the amount of \$468,250.16 were approved on a MOTION BY Lynda Olson, SECONDED BY Becky Heimerl. MOTION CARRIED.

#### APPROVAL OF CONTRACTS/ADDENDUMS

None

### **ENCUMBRANCES AND/OR LINE ITEM TRANSFERS**

**A Pre-Approved Encumbrance Amendment form for Lutheran Social Services to increase from 177,668 to 194,214 (+16,546) within Line Item 62604 (CIP1B) was approved on a MOTION BY Nancy Lannert, SECONDED BY Lynda Olson. MOTION CARRIED.**

### **DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

- The Department had an individual pass away in Rock Haven last week. He had been admitted the week before and this was expected.
- We are currently working with several providers in filling residential vacancies. We have referrals and are trying to develop compatible and fiscally sound matches.

### **BUDGET UPDATE**

- Monday, November 7<sup>th</sup> at 9:00am there is a meeting for the County Board to ask questions of the County Administrator regarding the Proposed Budget.
- Wednesday, November 9<sup>th</sup> at 6:00pm is the Public Hearing on the Budget.
- Tuesday, November 15<sup>th</sup> at 9:00am is the Adoption of the County Budget.
- Discussion of the Department's request and the County Administrator's Recommendation. (see Administrator's Comments from the Budget)

### **BOARD MEMBERS SUGGESTIONS TO THE BOARD**

**MOTION BY Becky Heimerl, SECONDED BY Nancy Lannert to have Chair Marilynn Jenson to contact the County Administrator's Office to set a time for review of 2012 Recommended County Budget during the Finance Committee meeting on November 3th. MOTION CARRIED.**

### **ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD**

None

### **CORRESPONDENCE**

None

### **NEW BUSINESS**

None

**The next meeting will be on Wednesday, November 16, 2011 at the Rock County Health Care Center Classroom at 6:30 P.M.**

**NOTE: BOARD MEMBERS ARE REMINDED TO CALL JOHN HANEWALL AT 757-5052 IF UNABLE TO ATTEND THE MEETING.**

### **ADJOURNMENT**

**The meeting was adjourned on a MOTION BY Terry Fell, SECONDED BY Ed Brandsey at 8:00pm**

**Respectfully submitted,  
Debbie Sather, DD Financial Worker**

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**

**DD BOARD MINUTES**

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