



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**August 8, 2012**

**CALL TO ORDER**

Chair Jensen called the meeting to order at 6:02 P.M.

**MEMBERS PRESENT**

Chairperson Marilynn Jensen; Vice Chairperson, Becky Heimerl; Terry Fell, Nancy Lannert, Louis Peer, Bridget Rolek

**MEMBERS ABSENT:**

Ed Brandsey, Cheryl Drozdowicz, Lynda Olson

**STAFF PRESENT**

John Hanewall, Director; John Weber, Contract Compliance Specialist; Tahirih Carr, DD Financial Worker

**ADOPTION OF AGENDA**

The agenda was adopted on a MOTION BY Becky Heimerl, SECONDED BY Louis Peer. MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from July 18, 2012 were approved on a MOTION BY Terry Fell, SECONDED BY Nancy Lannert. MOTION CARRIED.

**CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

Beth Bellmore, LSS Regional Manager for Day Services thanked the DD Board staff for making the budget process clear and concise.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. BILLS**

- Bills in the amount of \$336,817.53 were approved on a MOTION BY Bridget Rolek, SECONDED BY Terry Fell. MOTION CARRIED.

**2. APPROVAL OF CONTRACTS/ADDENDUMS,**

- 2012 Purchase of Service Contracts for Creative Community Living Services, Inc. to increase from \$1,992,614 to \$2,014,948 (+22,334) within Line Item #62604 (CIP1B)

and to increase from \$189,134 to \$348,085 (+158,951) within Line Item #62620 (CIP1A) is the result of one client moving into CIP1B services in May then CIP1A services in July, Secured Living, LLC to increase from \$377,743 to \$402,869 (+25,126) within Line Item #62604 (CIP1B) is the result of an increase in care rate for one current residential client, Rehab Resources to increase from \$102,250 to \$172,750 (+70,500) within Line Item #62601 (Purchase of Care) is the result of an increase in need for therapy services, Independent Journeys, Inc. to increase from \$101,585 to \$106,001 (+4,416) within Line Item #62604 (CIP1B) is the result of an increase in the care rate for one current residential client were approved on a MOTION BY Louis Peer, SECONDED BY Bridget Rolek. MOTION CARRIED.

3. ENCUMBRANCES

None

4. LINE ITEM TRANSFERS

None

5. REVIEW OF THE BIRTH TO THREE SELF ASSESSMENT

- Mr. Weber outlined the purpose of the self assessment process and the steps involved. The date was set for July 25<sup>th</sup>. The team indentified areas for improvement and preliminary plans were outlined for correction. The Self Assessment follow up call with the State Lead and Resource, Sarah Kate Johnson is set for August 9, 2012.

6. PRESENTATION OF THE 2013 SUBMITTED (PRELIMINARY) BUDGET

- Mr. Hanewall gave an overview of the 2013 Budget that was submitted to County Admin. on August 2<sup>nd</sup>. Mr. Hanewall noted that there were some changes to the Budget as presented on July 25<sup>th</sup> to Joint Finance Committee, most notably is the change in the “blended rate” for waiver programs for 2013 with the rate the County is responsible for going up from 39.47% in 2012 to 40.74% effective July 1, 2013. This is an increase of 1.27%. This increase required additional cuts to bring the budget within the parameters set by County Admin.

7. ENRICHMENT CENTER

- Ms. Jensen invited a citizen from the audience, Brenda Cokinis, to the table to voice her concerns regarding the Enrichment Center. Ms. Cokinis stated that she wanted the program back that her son was enrolled in 9 years ago. She said she chose the Enrichment Center because it was a community based program. She says they still go on outings but now expect the parents to pay for them. She also believes they are understaffed.
- Mr. Hanewall handed out of a timeline of events concerning Ms. Cokinis’ issues regarding the Enrichment Center, steps taken to resolve these issues and the results of those steps to the Board members.
- Mr. Weber reported to the Board that he just completed the Provider Certification for the Enrichment Center and found them to be in compliance. Staff ratios were also in compliance with a minimum staff to client ratio of 1 to 4 while at the center and 1 to 2 while on outings in the community.
- Mr. Peer voiced discontent with the format of the meeting, that Ms. Cokinis’ time to address the Board was during the citizen participation portion of the meeting not the business portion nor to be an active participant of this portion of the meeting.

- Ms. Jensen called on Ms. Bellmore to comment. Ms. Bellmore informed Ms. Jensen that her time to address the Board was during the citizen participation portion part of the meeting, but that the parents should get involved in creating the Individual Service Plan for their child to resolve issues that arise. Ms. Bellmore also stated that due to budget constraints over the years the Enrichment Center had to alter their policy regarding no longer paying for outings.
- Ms. Jensen stated that she wanted a survey of the parents and consumers done on the Day Services Programs. Ms. Bellmore said that LSS would send one out.
- Mr. Peer again voiced his concern over the format of the meeting. Mr. Fell and Ms. Heimerl agreed.

## **DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

### **1. Program Activities:**

- An ADRC meeting with the State took place August 7<sup>th</sup>. Rock County will be planning for an ADRC to open in early 2013.
- The DD Board and DD Counseling will be doing a 1 hour Crisis Intervention Team Training on September 10<sup>th</sup> with 35 law enforcement officers.

### **2. Budget Updates:**

- As reported under "New Business".

### **3. Residential Placements:**

- All residential placements remain on hold due to 2012 budget constraints.

### **4. Consumer Updates:**

- None

### **5. Providers' Concerns:**

- CESA 2 TLC will be sponsoring a Volleyball Tournament fund raiser on August 25<sup>th</sup>. Those interested can sign up at Sneakers Sports Bar & Grill or contact John @ 608-756-3147 ext. 20 or [john.nelson@cesa2.org](mailto:john.nelson@cesa2.org).
- IDS will be holding their Annual Wild West Hoedown at Kutter Harley-Davidson on September 27<sup>th</sup>. To purchase tickets call 608-754-5552 or go to [www.wildwesthoedown.com](http://www.wildwesthoedown.com).

### **6. Staff Updates:**

- Susan Armstrong accepted the DD Financial Worker position and started August 6<sup>th</sup>.
- Jennifer Patridge was elected Vice Chair for the Coordinated Services Team. This is crisis coordination for the families of children with Mental Health &/or Cognitive Disabilities.

## **CORRESPONDENCE**

None

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

- **Ms. Lannert requests that a County Representative give a presentation to the Board on the proper protocol for running a public meeting. Mr. Hanewall will look into getting that scheduled.**

**The next meeting will be on Wednesday, August 22, 2012 at the Rock County Health Care Center 3<sup>rd</sup> floor Conference room at 6:00 P.M.**

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**NOTE:**

**Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.**

**ADJOURNMENT**

**The meeting was adjourned on a MOTION BY Nancy Lannert, SECONDED BY Terry Fell at 8:33 P.M.**

**Respectfully submitted,  
Tahirih Carr, DD Financial Worker**

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**