



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**June 27, 2012**

**CALL TO ORDER**

Chair Jensen called the meeting to order at 6:00 P.M.

**MEMBERS PRESENT**

Chairperson Marilynn Jensen; Vice Chairperson, Becky Heimerl; Ed Brandsey, Cheryl Drozdowicz, Terry Fell, Nancy Lannert, Lynda Olson, Louis Peer, Bridget Rolek

**MEMBERS ABSENT:**

**STAFF PRESENT**

Craig Knutson, County Administrator; John Hanewall, Director; Tahirih Carr DD Financial Worker

**ADOPTION OF AGENDA**

The agenda was adopted on a MOTION BY Becky Heimerl, SECONDED BY Terry Fell. MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from June 13, 2012 were approved on a MOTION BY Louis Peer, SECONDED BY Lynda Olson. MOTION CARRIED.

**CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

Kelly Medenwaldt, Catholic Charities, Inc. informed the Board that the 5<sup>th</sup> annual Family Support Kickball Tournament and Picnic will be held on July 10<sup>th</sup> at the Footville Elementary School in Footville WI, festivities to kick off at 5:00 p.m. Contact Darcy Toberman for more information at 608-752-4993 or e-mail at [dtoberman@ccddc.com](mailto:dtoberman@ccddc.com).

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. BILLS**

- Bills in the amount of \$521,325.08 were approved on a MOTION BY Bridget Rolek, SECONDED BY Terry Fell. MOTION CARRIED.

**2. APPROVAL OF CONTRACTS/ADDENDUMS,**

None

**3. ENCUMBRANCES**

None

**4. LINE ITEM TRANSFERS**

None

**5. REHAB RESOURCES 2012 BUDGET ISSUES**

- Sue Lethlein, Rehab Resources presented information to the Board outlining their financial outlook and projected shortfall of \$70,000 for the budget year 2012. Ms. Lethlein reminded the Board that this is a federally mandated Program and without additional funding Rehab Resources would in all likelihood cease providing the therapy component of the Birth-To-Three Program. The Board took a Consensus for Ms. Lethlein to formally request in writing to amend her 2012 contract with the Rock County DD Board and for Mr. Hanewall to review the DD Board's Budget for the funds needed and to report back to the Board with his findings.

**DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

**1. Program Activities:**

- Mr. Weber been working with CESA 2, in preparation for the Birth-To-Three Program's Self Assessment due to the State in July.
- The State requested a conference call with Mr. Knutson prior to setting up a meeting to discuss the ADRC and Family Care with Rock County.

**2. Budget Updates:**

- The Dept. will be holding meetings with 15 of its major providers during the week of July 9<sup>th</sup>-12<sup>th</sup>. The presentation to the Joint Staff/Finance Committee will be in late July. An e-mail will go out to the Board members when a date is set inviting them to the presentation. The Budget is due August 3<sup>rd</sup>.
- Public Hearing Notices will be distributed to Providers within the next few days.

**3. Residential Placements:**

- The Dept. recently received notice from a residential provider that due to a consumer's increased aggression they would no longer be able to serve that consumer. A new residential placement was found, but at a higher daily rate.
- The Dept. currently has 5 residential vacancies.

**4. Consumer Updates:**

- Emergency respite was provided for an individual, whose primary caregiver was admitted to the hospital overnight. The caregiver has returned home and requested that the respite continue until Friday due to the extreme temperatures expected Thursday. This will allow the caregiver time to have their air conditioning unit repaired.

**5. Providers' Concerns:**

- Beth Noble, case manager with Catholic Charities, Inc. is retiring on July 13<sup>th</sup>. Catholic Charities has already started recruiting to fill the position.

## **6. Staff Updates**

- **Mr. Hanewall presented a Resolution to the Board for their signatures recognizing Debbie Sather's 36 years and 287 days of service to citizens of Rock County. The Human Resources Dept. has begun recruiting to fill the position.**

## **CORRESPONDENCE**

- **Catholic Charities will holding a seminar, "IPAD APPS 101: APPS That Address Special Needs", on July 16<sup>th</sup> from 10:00 a.m. to 12:30 p.m. at St. John Vianney Church, Marian Hall, 1238 E. Racine St. Janesville WI. Call either Jessica Quam or Jessica DuBois at 608-752-4993 for more information.**
- **The Mallards and The Epilepsy Foundation of Southern WI announce "Epilepsy Foundation Night at The Duck Pond" on July 7<sup>th</sup>. Every ticket purchased online for this game will generate a \$2 donation to the Epilepsy Foundation of Southern WI. For more information on buying tickets contact Tyler at 608-246-4277.**
- **On July 3<sup>rd</sup> from 6-10 p.m. Kutter Harley Davidson will be holding a Tuesday Bike Night & Hotrods event at Rudi Memorial Pavilion with live music by Rainbow Bridge. With bar proceeds benefiting Independent Disability Services.**

## **ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

**The next meeting will be on Wednesday, July 18, 2012 at the Rock County Health Care Center 3<sup>rd</sup> floor Conference room at 6:00 p.m. the Public Hearing to follow at 6:30 p.m. in Rock County Health Care Center Auditorium.**

### **NOTE:**

**Board Members are reminded to call John Hanewall 757-5052 if unable to attend the meeting.**

**A Motion to move into Executive Session at 7:25 p.m. was made by Terry Fell and seconded by Louis Peer. MOTION CARRIED.**

**A Motion to move out of Executive Session at 7:45 p.m. was made by Lynda Olson and seconded by Bridget Rolek. MOTION CARRIED.**

## **ADJOURNMENT**

**The meeting was adjourned on a MOTION BY Nancy Lannert, SECONDED BY Terry Fell at 7:45 p.m.**

**Respectfully submitted,  
Tahirih Carr, DD Financial Worker**

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**