



**DEVELOPMENTAL DISABILITIES BOARD MEETING**

**WEDNESDAY, NOVEMBER 16, 2016 – 6:00 P.M.**

**Rock County Health Care Center  
1<sup>st</sup> floor Lobby, Admin. Conference Room  
3530 North County Trunk Highway F  
Janesville, Wisconsin 53545**

**AGENDA**

1. CALL TO ORDER
2. INTRODUCTION OF BOARD MEMBERS / ROLL CALL
3. ADOPTION OF AGENDA
4. APPROVAL OF MINUTES – (October 12, 2016)
5. CITIZEN PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS
6. UNFINISHED BUSINESS
7. NEW BUSINESS
  - A. REVIEW OF PAYMENTS
  - B. CONTRACTS / ADDENDUMS
  - C. ENCUMBRANCES
  - D. LINE ITEM TRANSFERS
  - E. QUARTERLY BUDGET REVIEW (Feb., May, Aug., Nov.)
  - F. ROCK COUNTY TRANSITION TO FAMILY CARE
  - G. DISCUSSION REGARDING THE FUTURE OF THE DD BOARD COMMITTEE
  - H. RESOLUTION: MOVING THE ADMINISTRATION OF THE BIRTH-TO-THREE PROGRAM FROM THE DEVELOPMENTAL DISABILITIES BOARD TO HUMAN SERVICES DEPARTMENT
8. DIRECTOR'S REPORT
  - A. DEPARTMENT UPDATES
  - B. BUDGET UPDATES
  - C. RESIDENTIAL PLACEMENTS
  - D. CONSUMER UPDATES
  - E. PROVIDERS' CONCERNS
9. CORRESPONDENCE
10. ITEMS FOR FUTURE BOARD MEETING CONSIDERATION
11. ADJOURN

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
33-3310-0000-44131	FOSTER CARE FEES	P1602479	10/05/2016	GOOD WORKS PAYEE SERVICES INC	12,806.95
		P1602599	10/12/2016	ROCK COUNTY ADVOCACY SERVICES	24,146.85
33-3310-0000-62601	PURCH OF CARE	P1600229	09/29/2016	ARC WISCONSIN	19,677.34
		P1600237	09/29/2016	CESA 2	8,768.75
		P1600251	09/19/2016	GUARDIAN FRIENDS	3,054.16
		P1600839	09/26/2016	CATHOLIC CHARITIES INC	20.90
		P1600850	09/30/2016	KANDU INDUSTRIES INC	1,489.67
		P1602537	09/30/2016	SECURED LIVING LLC	11,280.60
33-3310-0000-62604	NURSING HM-CIP1B	P1600226	10/01/2016	ALERT LINE	25.00
		P1600235	09/22/2016	CARTOGRAPHICS CORP CBRF	5,595.50
		P1600246	09/29/2016	DUNGARVIN WISCONSIN LLC	900.00
		P1600291	08/12/2016	REM WISCONSIN II CP	1,040.00
		P1600841	10/17/2016	CESA 2 VOA	1,871.56
		P1600842	10/11/2016	CREATIVE COMMUNITY LIVING SERV	8,545.80
		P1600844	10/04/2016	EPILEPSY FOUNDATION OF SOUTHER	3,224.54
		P1600847	10/12/2016	INDEPENDENT DISABILITY SERVICE	2,925.24
		P1600850	09/30/2016	KANDU INDUSTRIES INC	4,746.06
		P1600858	09/30/2016	RIVERFRONT INC	13,642.80
33-3310-0000-62606	FAMILY SUPPORT	P1600230	10/01/2016	AZURA HARBOR HOLDINGS LLC	80.00
		P1600235	10/01/2016	CARTOGRAPHICS CORP CBRF	260.00
		P1600239	10/01/2016	CLARK,HOLLY	80.00
		P1600241	10/01/2016	CORNERSTONE FOUNDATION	80.00
		P1600243	10/01/2016	CROOKSHANKS,SANDY	80.00
		P1600246	10/01/2016	DUNGARVIN WISCONSIN LLC	2,100.00
		P1600248	10/01/2016	FIGE,JASON	80.00
		P1600249	10/01/2016	GOIA,GABRIEL AND DENISA	160.00
		P1600255	10/01/2016	HART,TAMMIE	80.00
		P1600261	10/01/2016	HUSCHKA,GLORIA J	80.00
		P1600265	10/01/2016	KERR,RENA	100.00
		P1600266	10/01/2016	KIMBERLEY,SYLVIA M	80.00
		P1600271	10/01/2016	LUDEKING,SARAH	80.00
		P1600273	10/01/2016	MANKIND SUPPORT SERVICE INC	80.00
		P1600277	10/01/2016	OSBORNE,LEAH R	80.00
		P1600280	10/01/2016	PAINE,FRAN	80.00
		P1600287	10/01/2016	RABE,DOUGLAS AND SHIRLEY	320.00
		P1600289	10/01/2016	REIN,BRAD AND AUDREAH	160.00
		P1600290	10/01/2016	REM WISCONSIN INC	160.00
		P1600291	10/01/2016	REM WISCONSIN II CP	1,600.00
P1600292	10/01/2016	REM WISCONSIN III	160.00		
P1600293	10/01/2016	RIZER AFH,GAIL	80.00		
P1600294	10/01/2016	ROCK COUNTY DEVELOPMENTAL	400.00		
P1600296	10/01/2016	MILLARD,LYN	160.00		
P1600299	10/01/2016	SHAW,LAMONA	240.00		

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1600300	10/01/2016	SMITH,LINDA	80.00
		P1600378	10/01/2016	NEFF,ANN	80.00
		P1602273	10/01/2016	COMMUNITY CARE CONNECTIONS OF	30,432.33
		P1602373	10/01/2016	ABILITIES INC	240.00
		P1602374	10/01/2016	ALPHA HOMES OF WI INC	240.00
		P1602375	10/01/2016	BROTOLOC SOUTH INC	80.00
		P1602376	10/01/2016	CREATIVE COMMUNITY LIVING SERV	938.40
		P1602378	10/01/2016	HOMES FOR INDEPENDENT LIVING O	320.00
		P1602381	10/01/2016	PINNACLE ASSISTED LIVING SERVI	80.00
		P1602382	10/01/2016	PRODUCTIVE LIVING SYSTEMS INC	492.00
		P1602383	10/01/2016	RIVERFRONT INC	640.00
		P1602384	10/01/2016	SECURED LIVING LLC	240.00
		P1602541	10/01/2016	MY CHOICE FAMILY CARE INC	16,718.13
33-3310-0000-62620	COMM.INTEG.-1A				
		P1600246	09/29/2016	DUNGARVIN WISCONSIN LLC	80.00
		P1600281	10/06/2016	PARAGON COMMUNITY SERVICES	1,680.00
		P1600858	09/30/2016	RIVERFRONT INC	1,520.21
		P1602378	10/12/2016	HOMES FOR INDEPENDENT LIVING O	8,480.40
33-3310-0000-62627	BT-WAIVER				
		P1600246	09/29/2016	DUNGARVIN WISCONSIN LLC	80.00
		P1600290	08/12/2016	REM WISCONSIN INC	80.00
		P1600855	09/01/2016	REM WISCONSIN INC	9,476.08
33-3310-0000-63100	OFC SUPP & EXP				
		P1600276	09/06/2016	OFFICE PRO INC	59.80
<b>DEVELOPMENTAL DISABILITY BOARD PROG TOTAL</b>					<b>202,659.07</b>

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF OCTOBER 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have reviewed the preceding payments in the total \$202,659.07

Date: \_\_\_\_\_ Dept \_\_\_\_\_  
Committee \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Developmental Disabilities Board  
INITIATED BY



Nick Osborne  
DRAFTED BY

Developmental Disabilities Board  
SUBMITTED BY

November 7, 2016  
DATE DRAFTED

**Moving the Administration of the Birth-to-Three Program from the Developmental Disabilities Board to Human Services Department**

- 1 **WHEREAS**, the State of Wisconsin mandates that all counties operate the Birth-to-Three program; and,
- 2
- 3 **WHEREAS**, the Developmental Disabilities Board has contracted with CESA-2 to run the program; and,
- 4
- 5 **WHEREAS**, the Birth-to-Three program will remain as a required county function after the transition to
- 6 Family Care; and,
- 7
- 8 **WHEREAS**, the 2017 Recommended Budget transfers all budget authority and contract management
- 9 responsibilities to the Human Services Department; and,
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this \_\_\_\_\_ day of \_\_\_\_\_, 2016 does hereby transfer administration, budget authority and
- 13 contract management responsibilities of the Birth-to-Three Program from the Developmental Disabilities
- 14 Board to Human Services Department effective January 1, 2017.

Respectfully submitted,

DEVELOPMENTAL DISABILITIES BOARD

HUMAN SERVICES BOARD

\_\_\_\_\_  
Louis Peer, Chair

\_\_\_\_\_  
Brian Knudson, Chair

\_\_\_\_\_  
Nancy Lannert, Vice Chair

\_\_\_\_\_  
Sally Jean Weaver-Landers, Vice Chair

\_\_\_\_\_  
Ed Brandsey

\_\_\_\_\_  
Karl Dommershausen

\_\_\_\_\_  
Karl Dommershausen

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Cheryl Drozdowicz

\_\_\_\_\_  
Linda Garrett

\_\_\_\_\_  
Wayne Gustina

\_\_\_\_\_  
Ashley Kleven

\_\_\_\_\_  
Becky Heimerl

\_\_\_\_\_  
Kathy Schulz

\_\_\_\_\_  
Lynda Olson

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Bridget Rolek

\_\_\_\_\_  
Shirley Williams

Moving the Administration of the Birth-to-Three Program from the Developmental  
Disabilities Board to Human Services Department  
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FISCAL NOTE:

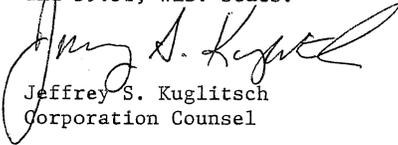
No fiscal impact.



Sherry Oja  
Finance Director

LEGAL NOTE:

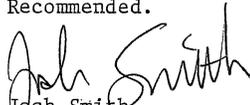
The County Board is authorized to take this action pursuant to §§ 59.01  
and 59.51, Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

## **EXECUTIVE SUMMARY**

For many years, the Developmental Disabilities Board has managed the contract with CESA-2 to run the state mandated Birth-to-Three program. With the transition to Family Care, this program will still be a County responsibility. This resolution transfers the administration, budget authority, and contract monitoring functions to the Human Services Department. This is consistent with what is outlined in the 2017 Recommended Budget and meets the State's request that the Rock County Board approve the transfer of the Birth-to-Three contract from DD to HSD.