



ROCK COUNTY BOARD OF SUPERVISORS' MEETING  
THURSDAY, NOVEMBER 14, 2019 – 6:00 P.M.

**AMENDED:  
11/11/2019**

COUNTY BOARD ROOM/COURTROOM H  
FOURTH FLOOR/COURTHOUSE EAST

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – October 24, 2019
6. PUBLIC HEARING
  - A. Amending the County's Personnel Ordinance (First Reading)
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - A. Appointment to Criminal Justice Coordinating Committee
  - B. Appointment to 911 Communications Commission
  - C. Appointment to Supervisory District 11 (Will be provided at the meeting)
  - D. Appointment to Health Services Committee (Will be provided at the meeting)
  - E. Appointment to Public Works Committee (Will be provided at the meeting)
  - F. Appointment to Agriculture and Extension Education Committee (Will be provided at the meeting)
  - G. Appointment to Land Conservation Committee (Will be provided at the meeting)
  - H. **Appointment of Chair to Health Services Committee**
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
  - A. Recognizing Eric Nelson
  - B. Recognizing Jon Furseth
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
  - A. Armed Security at the Courthouse – Brent Sutherland

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail [countyadmin@co.rock.wi.us](mailto:countyadmin@co.rock.wi.us) at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

**ROCK COUNTY BOARD OF SUPERVISORS**

**NOVEMBER 14, 2019**

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12. NEW BUSINESS

A. Supplementary Appropriations and Budget Changes - Roll Call

- 1) Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 1.0 FTE Human Services Supervisor I Position

B. Contracts – Roll Call

- 1) Authorizing Purchase of Patrol Squads and Fleet Vehicles
- 2) Authorizing Purchase of Ivanti IT Service Management Software
- 3) Yahara River Basin Adaptive Management Project
- 4) Approval to Begin Acquisition Process for Selected 2019 PACE Program Applications (Federally Funded)
- 5) **Authorizing Purchase of NeoGov Payroll and Human Resources Information System**

C. Memorial Bench Honoring Sarah Thompson Taormino

13. ADJOURNMENT

COUNTY, WISCONSIN  
 Office of the Rock County Clerk  
 51 South Main Street  
 Janesville, WI 53545



Office: (608) 757-5660  
 Fax: (608) 757-5662  
[www.co.rock.wi.us](http://www.co.rock.wi.us)

Lisa Tollefson, Rock County Clerk

PROCEEDINGS OF THE  
 ROCK COUNTY BOARD OF SUPERVISORS

Janesville, Wisconsin  
 October 24, 2019

The Rock County Board of Supervisors met, pursuant to adjournment on October 10, 2019, at 6:00 p.m. in the Courthouse at Janesville, Wisconsin.

Chair Podzilni called the meeting to order. Supervisor Brill gave the invocation.

3. Roll Call.

At roll call, Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Thomas, Knudson, Rynes, Rashkin, Gramke, Yeomans, Leavy, Brill, Schulz, Zajac, Bostwick, Sweeney, Owens, Brien and Podzilni were present. Supervisors Potter, Davis and Homan were absent.  
 PRESENT – 25. ABSENT – 3. VACANT – 1.

QUORUM PRESENT

4. Adoption of Agenda

Supervisors Bostwick and Rynes moved the Amended Agenda. Amended Agenda ADOPTED as follows:

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – October 10, 2019
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
  - A. Appointment to Supervisory District #28
  - B. Appointment to the Health Services Committee
  - C. Appointment to the Public Safety & Justice Committee
  - D. Appointments to the Ad Hoc Committee on the Future of Rock Haven
9. RECOGNITION OF COUNTY EMPLOYEES OR OTHERS
10. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
11. REPORTS
  - A. ~~Update on the Groundwater Nitrate Workgroup – Town Sweeney and Rick Wietersen~~
12. NEW BUSINESS
  - A. Supplementary Appropriations and Budget Changes – Roll Call
    - 1) Amending the 2019 Council on Aging Budget to Accept Medicare Improvements for Patients/Providers Act Grant Award
    - 2) Authorizing Acceptance of 2019 Edward Byrne Memorial Justice Assistance Grant and Amending 2019 Budget
  - B. Contracts – Roll Call
    - 1) Awarding Contract for 2020-2022 for Waste & Recyclables Collection for Various County Buildings

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- 2) Contracting for the Replacement of the Chiller at the Diversion and UW Extension Building
  - 3) Authorizing Contracting for the Replacement of the Courthouse Cooling Tower
  - 4) Awarding Contract for Catering Services for Rock County Elderly Nutrition Program
  - 5) Approving Quit Claim Deed from WisDOT and Authorizing Other Actions Regarding Shopiere Lane Public Works Garage in the Town of Turtle
  - C. Authorizing Double Fill of Chief Deputy Position
  - D. Authorizing Thirteen Months and Three Days of Double Fill of One Correctional Officer Position
  - E. Establishing the Rock Haven Compliance and Ethics Program
  - F. Creating Section 2.204 of the Rock County Ordinances (Property Assessed Clean Energy (PACE) Financing) (Second Reading and Adoption)
  - G. Approving and Authorizing the Execution of the Joint Powers Agreement Relating to Wisconsin PACE Commission
13. ADJOURNMENT

5. Approval of Minutes – October 10, 2019.

Supervisors Richard and Bussie moved to approve the minutes as submitted. ADOPTED by acclamation.

7. Citizen Participation, Communications and Announcements

Bob Buchanan thanked the board for passing the 'Just Cause' ordinance and the new insurance plan; also spoke on County Road A project and keeping Rock Haven open. Carla Quirk spoke in favor of keeping Rock Haven open. Jon Hochkammer spoke on the PACE program on the agenda. Supervisor Mawhinney spoke on Hispanic Heritage Celebration and the performance by John Solis and Randy Terronez. Supervisor Aegerter spoke on supporting a family for the holidays and the Turkey Trot. Randy Terronez spoke on Implicit & Explicit Bias Training.

8.A. Appointment to Supervisory District #28

Position: Representative to Supervisory District #28  
New Appointment: Ron Bomkamp  
Effective Date: October 24, 2019

Supervisors Brien and Zajac moved the above appointment. ADOPTED by acclamation.

8.B. Appointment to the Health Services Committee

Position: Health Services Committee  
New Appointment: Supervisor Ron Bomkamp  
Effective Date: October 24, 2019

Supervisors Peer and Thomas moved the above appointment. ADOPTED by acclamation.

8.C. Appointment to the Public Safety & Justice Committee

Position: Member of the Public Safety & Justice Committee  
New Appointment: Supervisor Ron Bomkamp  
Effective Date: October 24, 2019

Supervisors Beaver and Fell moved the above appointment. ADOPTED by acclamation.

8.D. Appointments to the Ad Hoc Advisory Committee on the Future of Rock Haven

Position: Members of the Ad Hoc Committee on the Future of Rock Haven  
Appointments: Supervisor Mary Mawhinney (Chair)  
Supervisor Henry Brill  
Supervisor Kevin Leavy  
Supervisor Yuri Rashkin  
Supervisor Rick Richard  
Ron Combs  
Diane Pillard

Proceedings of the Rock County Board of Supervisors  
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Effective Date: October 24, 2019

Supervisors Gustina and Bostwick moved the above appointments. ADOPTED by acclamation.

10. Supervisor Gramke submitted a request to have the Resolution on Armed Security at the Courthouse be put on the agenda for discussion by the full board.

12.A.1. Amending the 2019 Council on Aging Budget to Accept Medicare Improvements for Patients/Providers Act Grant Award Resolution No. 19-10B-338

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 24th day of October, 2019 does hereby amend the 2019 Rock County Council on Aging budget as follows:

Account/Description	Budget at 10/01/2019	Increase (Decrease)	Amended Budget
Source of Funds			
30-3954-0000-42200	\$0	\$11,220	\$11,220
State Aid			
Use of Funds			
30-3954-0000-62626	\$0	\$11,220	\$11,220
Program Services			

Supervisors Richard and Yeomans moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Thomas, Knudson, Rynes, Rashkin, Gramke, Yeomans, Leavy, Brill, Schulz, Zajac, Bostwick, Sweeney, Bomkamp, Owens, Brien and Podzilni voted in favor. Supervisors Potter, Davis and Homan were absent. AYES – 26. NOES – 0. ABSENT – 3.

12.A.2. Authorizing Acceptance of 2019 Edward Byrne Memorial Justice Assistance Grant and Amending 2019 Budget Resolution No. 19-10B-348

NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 24th day of October, 2019, does approve and authorize the acceptance of the 2019 Edward Byrne Memorial Justice Assistance Grant; and, BE IT FUTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is authorized to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and, BE IT FUTHER RESOLVED, that the Sheriff's Office's budget for 2019 be amended as follows:

Account/Description	Budget 09/30/19	Increase (Decrease)	Amended Budget
Source of Funds			
21-2160-2019-42100	\$0	\$31,274	\$31,274
Federal Aid			
Use of Funds			
21-2160-2019-63904	\$0	\$6,274	\$6,274
Policing and First Aid Supplies			
21-2160-2019-63501	\$0	\$25,000	\$25,000
Aid to Localities			

Supervisors Bussie and Knudson moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Thomas, Knudson, Rynes, Rashkin, Gramke, Yeomans, Leavy, Brill, Schulz, Zajac, Bostwick, Sweeney, Bomkamp, Owens, Brien and Podzilni voted in favor. Supervisors Potter, Davis and Homan were absent. AYES – 26. NOES – 0. ABSENT – 3.

12.B.1. Awarding Contract for 2020-2022 for Waste & Recyclables Collection for Various County Buildings Resolution No. 19-10B-339

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this 24th day of October, 2019 that a contract for 2020 through 2022 for waste and recyclable collection be awarded to Badgerland Disposal of Milton, Wisconsin, based on the terms and conditions set forth in Invitation to Bid #2020-06.

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Supervisors Brill and Brien moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Thomas, Knudson, Rynes, Rashkin, Gramke, Yeomans, Leavy, Brill, Schulz, Zajac, Bostwick, Sweeney, Bomkamp, Owens, Brien and Podzilni voted in favor. Supervisors Potter, Davis and Homan were absent. AYES – 26. NOES – 0. ABSENT – 3.

12.B.2. Contracting for the Replacement of the Chiller at the Diversion and UW Extension Building  
Resolution No. 19-10B-340

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 24th day of October, 2019, does hereby issue a purchase order to Sun Mechanical LLC of Footville, Wisconsin, in the amount of \$115,000 for the replacement of the Chiller.

BE IT FURTHER RESOLVED, that an \$11,000 contingency also be approved to cover any unforeseen items.

Supervisors Brill and Zajac moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Thomas, Knudson, Rynes, Rashkin, Gramke, Yeomans, Leavy, Brill, Schulz, Zajac, Bostwick, Sweeney, Bomkamp, Owens, Brien and Podzilni voted in favor. Supervisors Potter, Davis and Homan were absent. AYES – 26. NOES – 0. ABSENT – 3.

12.B.3. Authorizing Contracting for the Replacement of the Courthouse Cooling Tower  
Resolution No. 19-10B-341

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 24th day of October, 2019, approve contracting with Sun Mechanical LLC of Footville WI in the amount of \$95,000 for the replacement of the Courthouse cooling tower.

BE IT FURTHER RESOLVED, that a \$2,200 contingency also be approved to cover any unforeseen items.

Supervisors Zajac and Owens moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Thomas, Knudson, Rynes, Rashkin, Gramke, Yeomans, Leavy, Brill, Schulz, Zajac, Bostwick, Sweeney, Bomkamp, Owens, Brien and Podzilni voted in favor. Supervisors Potter, Davis and Homan were absent. AYES – 26. NOES – 0. ABSENT – 3.

12.B.4. Awarding Contract for Catering Services for Rock County Elderly Nutrition Program  
Resolution No. 19-10B-342

NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this 24th day of October, 2019, that a contract for the Elderly Nutrition Program Food Preparation and Delivery be awarded to Best Events Catering of Janesville, Wisconsin under the terms and conditions set forth in Request for Proposal #2020-01 at the rate of \$5.55 per meal for 2020, \$5.95 per meal for 2021 and \$6.46 per meal for 2022. The contract also allows for two one-year contract extensions (2023 & 2024) at a cost not to exceed the CPI.

Supervisors Richard and Driscoll moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Thomas, Knudson, Rynes, Rashkin, Gramke, Yeomans, Leavy, Brill, Schulz, Zajac, Bostwick, Sweeney, Bomkamp, Owens, Brien and Podzilni voted in favor. Supervisors Potter, Davis and Homan were absent. AYES – 26. NOES – 0. ABSENT – 3.

12.B.5. Approving Quit Claim Deed from WisDOT and Authorizing Other Actions Regarding Shopiere Lane Public Works Garage in the Town of Turtle  
Resolution No. 19-10B-343

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 24th day of October, 2019 does hereby authorize the acceptance of conveyance of a certain parcel of land abutting the property located at 3503 E. Shopiere Lane (Parcel #6-19-97A) by acceptance quit claim deed from the Wisconsin Department of Transportation and the Town of Turtle for \$1 to each party.

BE IT FURTHER RESOLVED that the County Board Chair and the County Clerk are authorized to execute required property acquisition documents.

BE IT FURTHER RESOLVED that Rock County staff are authorized to take all necessary steps to prepare and execute all documents necessary to effectuate the construction of a Rock County Public

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Works Garage on said site, including but not limiting to, combining the property with the properties located at 3503 E. Shopiere Lane (Parcel #6-19-97A) and 3501 E. Shopiere Lane (Parcel #6-19-97B), and rezone all properties for use as a highway garage.

Supervisors Mawhinney and Bussie moved the above resolution. ADOPTED on the following roll call vote. Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Richard, Driscoll, Gustina, Bussie, Thomas, Knudson, Rynes, Rashkin, Gramke, Yeomans, Leavy, Brill, Schulz, Zajac, Bostwick, Sweeney, Bomkamp, Owens, Brien and Podzilni voted in favor. Supervisors Potter, Davis and Homan were absent. AYES – 26. NOES – 0. ABSENT – 3.

12.C. Authorizing Double Fill of Chief Deputy Position Resolution No. 19-10B-344  
NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 24th day of October, 2019, does hereby authorize the temporary double fill of the Chief Deputy position. Supervisors Beaver and Brill moved the above resolution. ADOPTED by acclamation.

12.D. Authorizing Thirteen Months and Three Days of Double Fill of One Correctional Officer Position Resolution No. 19-10B-345  
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 24th day of October, 2019, does hereby authorize the temporary double fill of one Correctional Officer position not to exceed thirteen months and three days. Supervisors Beaver and Brill moved the above resolution. ADOPTED by acclamation.

12.E. Establishing the Rock Haven Compliance and Ethics Program Resolution No. 19-10B-346  
NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 24th day of October, 2019 does hereby approve the establishment of a Rock Haven Compliance and Ethics Program. Supervisors Brien and Thomas moved the above resolution. ADOPTED by acclamation.

12.F. Creating Section 2.204 of the Rock County Ordinances Resolution No. 19-10A-331  
The Board of Supervisors of the County of Rock, at its regular meeting this 24th day of October, 2019, does create Section 2.204 of the Rock County Ordinances. Supervisors Sweeney and Owens moved the above resolution. Supervisor Yeomans and Richard moved to amend the resolution as follows: At the appropriate place in the resolution, add that Rock County be paid the sum of \$1,000 as a Loan registration fee, per applicant, for being the Debt Collector of last resort for the Wisconsin Pace program; and that the fee be reviewed every 5 years. The amendment FAILED on the following roll call vote. Supervisors Richard, Yeomans and Podzilni voted in favor. Supervisors Peer, Fell, Aegerter, Beaver, Mawhinney, Fox, Driscoll, Gustina, Bussie, Thomas, Knudson, Rynes, Rashkin, Gramke, Brill, Schulz, Zajac, Bostwick, Sweeney, Bomkamp, Owens and Brien voted against. Supervisor Leavy abstained. Supervisors Potter, Davis and Homan were absent. AYES – 3. NOES – 22. ABSTAIN – 1. ABSENT – 3. Original Resolution ADOPTED by acclamation.

12.G. Approving and Authorizing the Execution of the Joint Exercise of Powers Agreement Relating to Wisconsin PACE Commission Resolution No. 19-10B-347  
NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this 24th day of October, 2019 does hereby approve the draft Commission Agreement, a copy of which is attached to this Resolution, and authorizes and directs the Rock County Board Chair to sign such document after receipt of preliminary approval from the other participating municipalities, approval from the Rock County official duly-appointed to approve the final form of the Commission Agreement and approval of the Rock County Corporation Counsel; and BE IT FURTHER RESOLVED, that the Chair of the Rock County Board of Supervisors is hereby directed to appoint a board supervisor to act as Rock County's official representative in relation to the final approval of the form of the Commission Agreement and to otherwise take all action necessary to effectuate the intent of this Resolution. Supervisors Mawhinney and Zajac moved the above resolution. ADOPTED by acclamation.

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13. Adjournment

Supervisors Gustina and Peer moved to adjourn at 6:57 p.m. to Monday, November 4, 2019 at 9:00 a.m.  
ADOPTED by acclamation.

A handwritten signature in black ink, appearing to read 'LME', with a long horizontal flourish extending to the right.

Prepared by Lisa Tollefson, County Clerk  
NOT OFFICIAL UNTIL APPROVED BY THE COUNTY BOARD.

**ORDINANCE  
ROCK COUNTY BOARD OF SUPERVISORS**

Annette Mikula  
INITIATED BY

Amy Spoden, Asst. Human Resource Director  
DRAFTED BY

County Board  
Staff Committee  
SUBMITTED BY



November 6, 2019  
DATE DRAFTED

**AMENDING THE COUNTY'S PERSONNEL ORDINANCE**

1 **WHEREAS**, Rock County has an established Personnel Ordinance; and,  
 2  
 3 **WHEREAS**, it is good practice to review the personnel ordinance language on an annual basis; and  
 4  
 5 **WHEREAS**, certain additional changes have been suggested by Employees and Department Managers; and,  
 6  
 7 **WHEREAS**, the County wants to incorporate these additional changes to the Personnel Ordinance effective  
 8 December 13, 2019  
 9  
 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this  
 11 \_\_\_\_\_ day of \_\_\_\_\_, 2019 does hereby amend Chapter XVIII, the County's Personnel  
 12 Ordinance as follows:

19-11D-351

**CHAPTER XVIII**  
**Section 3: Recruitment and Selection**

Recruitment  
18.301

The Human Resources Director shall develop and conduct an active recruitment program designed to meet current and projected County manpower needs.

Recruitment shall be tailored to the position to be filled and shall be directed to sources likely to yield qualified candidates. Applications received are maintained by Applicant Tracking Software. Candidates are notified by the system as they progress thru the life cycle of the recruitment.

(a) Job Announcements and Publicity.

Human Resources shall issue job announcements and otherwise publicize vacancies as may be appropriate. Job vacancies shall be formally announced for a minimum of five working days prior to the closing date for filing applications. Depending upon the vacancy and the scope of the recruitment process, this period may be adjusted accordingly. The Human Resources Director may also initiate continuous recruitment programs for any class of positions. (See HR Policies and Procedures.)

(b) Application Form.

All applications for employment shall be made on forms prescribed by the Human Resources Director. The Human Resources Director may require proof of application statements.

(c) Rejection of Applications.

Human Resources may reject any application if the applicant:

(l) does not meet the minimum qualifications established for the position.

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- 47 (2) is physically, mentally or otherwise unable to perform the duties of the  
 48 position, with or without a reasonable accommodation, as permitted under  
 49 applicable State and Federal laws.  
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 51 (3) has been convicted of a crime, which renders him/her unsuitable for the  
 52 position, as permitted under applicable State and Federal laws.  
 53  
 54 (4) is not within the legal age limits prescribed for the position or for County  
 55 employment.  
 56  
 57 (5) has established an unsatisfactory employment record, which demonstrates  
 58 unsuitability for the position.  
 59  
 60 (6) is a member of an organization, which advocates the violent overthrow of  
 61 the government of the United States.  
 62  
 63 (7) based on job related factors, is found by Human Resources to be clearly  
 64 unsuitable for the position for which he/she has applied.  
 65  
 66 ~~(d) Whenever an application is rejected, notice of such rejection shall be promptly~~  
 67 ~~made to the applicant.~~  
 68  
 69 (d) Human Resources may select only the best qualified applicants for screening and  
 70 final consideration.  
 71  
 72 (e) Applicants that are not selected for a position have the ability to review their  
 73 individual results. Candidates who do not agree with their recruitment process  
 74 results may request the Human Resources Director to review the results.  
 75  
 76

### Section 5: Fringe Benefits

#### Holidays 18.501

81 The following holidays are observed by the County and shall be granted to regular employees with pay  
 82 and to temporary employees without pay, unless such employees are required to be on scheduled work:

- 83  
 84 (a) New Year's Day  
 85 (b) Spring Holiday to be observed the Friday immediately preceding  
 86 Easter  
 87 (c) Memorial Day  
 88 (d) July 4th  
 89 (e) Labor Day  
 90 (f) Thanksgiving Day  
 91 (g) Friday following Thanksgiving  
 92 (h) Day before Christmas  
 93 (i) Christmas Day  
 94 (j) One Floating Holiday  
 95 (k) Any additional holiday granted by the County Board.  
 96 (l) The County Administrator may designate additional holidays in  
 97 unusual circumstances with the approval of the County Board  
 98 Chair and/or Vice Chair.  
 99

100 For employees working the standard work schedule, when a holiday falls on Saturday, it shall be  
 101 observed on the preceding Friday. When a holiday falls on a Sunday, the following Monday shall be  
 102 observed.  
 103

104 For employees not working the standard work schedule see the HR Policies and Procedures.

105  
 106 Floating holidays must be taken in whole day increments (pro-rated for part-time employees).  
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108 The floating holiday shall accrue to the employee effective any work shift starting on or after 4 a.m. of  
109 January 1<sup>st</sup> of each year. Employees need to use the floating holiday on or before December 31 of each  
110 calendar year. If the floating holiday is not used by December 31, the floating holiday will be  
111 forfeited. During their first year of employment, Employees hired after November 30, will have until  
112 January 31 of the following year to use their floater from the previous year.

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Jury Duty  
18.510

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118 Any employee called for jury duty in any court of competent jurisdiction shall be granted time off from  
119 his/her regular and normal daily schedule of working hours with pay, for such jury service provided  
120 such employee shall remit to ~~Employer~~ Rock County Treasurer's Office all fees received from the  
121 Clerk of Courts for such service, and further provided that no claim for overtime pay or compensatory  
122 time off shall be made by such employee as a result of his/her jury services. If a second or third shift  
123 employee is selected to serve on a jury panel, the employee will not be required to work their next  
124 scheduled shift, if such shift begins on the same calendar day. If the employee does not remit the fee,  
125 he/she shall be considered to be on leave of absence without pay while performing jury duty. The  
126 County shall pay a reasonable amount for the difference if the employee has to pay parking fees and  
127 reimbursement from the Court does not fully cover the fee.

128

129 Should an employee not be selected to serve on a jury panel, the employee will report back to work  
130 within one hour of dismissal by the court.

131

132 If the employee chooses not to return to work, they may use available benefit time to take the rest of the  
133 day off. Sick Leave cannot be used.

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Sick Leave  
18.515

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139 Sick leave pay shall commence on the first day of any period of illness due to accident, injury or disease.

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- (1) All full-time employees shall earn one sick leave day per month of continuous employment. All part-time employees whose regular workweek is sixteen hours or more shall earn one sick leave day on a prorata basis directly in relation to the normal full time employment period. All part-time employees, who work less than sixteen hours per week, shall not earn sick leave. Temporary and seasonal employees are not eligible for sick leave.

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- (2) Sick leave shall be granted after three months continuous service (from original hire date) when an employee is required to be absent from work because of:

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(a) Illness of the employee.

(b) Illness of an employee's spouse

(a) Illness of a minor child (includes stepchild, current foster child, grandchild, or any other child they are legally responsible for and can provide legal documentation supporting the responsibility) or a child who meets the definition of a disabled adult child.

(b) **Adult child when covered by an approved FMLA.**

(c) Illness of a parent (includes stepparents and current foster parents).

(d) Contact with or exposure to a contagious disease rendering the employee's presence hazardous to fellow workers

- 169 (e) Reasonable medical or dental attention that cannot be scheduled during  
170 non-working hours.
- 171
- 172 (3) Sick leave shall accrue to a maximum of one hundred thirty days.
- 173
- 174 (4) Employees who are absent from work for reasons which entitle them to  
175 sick leave shall notify their supervisor in accordance with Department  
176 Work Rules.
- 177
- 178 (5) A supervisor may identify a potential problem with an employee's sick  
179 leave usage. Patterns that may indicate a problem with sick leave usage  
180 include but are not limited to:
- 181
- 182 a) It occurs before or after a holiday,
- 183
- 184 b) It occurs before or after a scheduled day off,
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- 186 c) An employee takes sick leave in excess of three days which has not been  
187 reported to FMLA, or
- 188
- 189 d) The employee has a history of using short amounts of sick leave  
190 repeatedly over an extended period of time.
- 191
- 192 e) It occurs on a day that an employee previously requested off and was  
193 denied.
- 194
- 195
- 196 Once a potential problem with sick leave usage has been identified the  
197 supervisor shall meet with the employee to discuss the reason(s) for the  
198 absences. The goal of the meeting is to gather information, counsel the  
199 employee and if there is an admitted problem, have the employee change  
200 his/her behavior.
- 201
- 202 When a problem has been identified and the employee has not voluntarily  
203 changed their behavior, a Department Head or the Human Resources  
204 Director may require the employee to submit a medical statement, stating  
205 the specific illness, period of treatment, and date that the employee may  
206 return to work.
- 207
- 208 The Department Head or Human Resources Director may require an  
209 employee to take a medical examination on returning from sick leave or on  
210 such occasions that it is in the best interest of the County. The medical  
211 examination shall be given by a physician designated by the Human  
212 Resources Director.
- 213
- 214 The Department Head or the HR Director may investigate the alleged  
215 illness of an employee absent from work on sick leave. False or fraudulent  
216 use of sick leave shall be cause for disciplinary action against the  
217 employee, up to and including dismissal.
- 218
- 219 (6) An employee on vacation who presents an acceptable medical certificate  
220 giving the dates of illness may have that portion of his/her vacation leave  
221 converted to sick leave.
- 222
- 223 (7) Sick leave shall be debited in no less than quarter hour units.
- 224
- 225 (8) No credit for sick leave shall be granted for time worked by an employee in  
226 excess of his/her normal workweek.
- 227
- 228 (9) A regular employee who moves from one department to another by  
229 transfer, promotion or demotion shall have his/her total sick leave credits  
230 transferred to the new department.
- 231

232 Employees who resign or retire with ten or more  
 233 years of continuous service shall be paid for one half of the accumulated  
 234 sick leave days, not to exceed a total of sixty-five days. In the event of the  
 235 death of an employee, the County shall make the same sick leave payment  
 236 to the employee's estate. In the event of a discharge, the employee will not  
 237 receive this benefit.

Subpoenaed Witness

18.516

241  
 242 When subpoenaed to appear before a court, public body, or commission in connection with County  
 243 business on regular work time, the employee shall be paid at his/her regular rate of pay and the employee  
 244 shall remit his/her fee to the County.

245  
 246 Employees who are off duty and are subpoenaed to appear in court as a result of their work assignment  
 247 shall receive a minimum of two hours pay at the rate of time and one half. If the employee is required by  
 248 the court to be present in court for time over and above the minimum, the employee will be paid at the  
 249 rate of time and one half. Employees shall be reimbursed for mileage costs incurred because of court  
 250 appearances required under this provision. Employees shall sign and turn over to the County any and all  
 251 fees and reimbursements paid because of court appearances resulting from their work assignment.

252  
 253 Subpoena Cancellation Pay. Employees who are subpoenaed to testify on off duty time and are not  
 254 notified of the cancellation or dismissal of said subpoena at least twenty-four hours prior to the time  
 255 scheduled for appearance, shall be paid two hours of pay at their regular rate of pay. There shall be a  
 256 maximum of two (2) canceled subpoenas per day.

257  
 258 Employees subpoenaed to appear before a court, public body, or commission for reasons outside of their  
 259 County employment will be given time off of work if they must appear during their normally scheduled  
 260 shift. The time away from work will be covered by the employee's benefit time or will be leave without  
 261 pay if the employee does not have appropriate benefit time to cover.

Section 6: Conditions of Employment

Discipline/Investigations

18.607

266  
 267 The purpose of discipline is correcting job behavior and performance problems of employees.  
 268 Employees shall be informed of standards of conduct and performance. All staff must notify their  
 269 immediate supervisor within twenty-four (24) hours of all arrests and convictions for any ordinance  
 270 (other than minor traffic violations), misdemeanor or felony violations that may impact their ability to  
 271 complete the essential functions of their position.

272  
 273 No disciplinary action will be taken until a thorough investigation has been completed. Employees  
 274 under investigation shall have the right to representation during the investigatory process. The  
 275 employee will be allowed to have a representative of their choice who is not a supervisor or manager  
 276 within Rock County. The representative will be limited to listening and advising the employee but will  
 277 not be allowed to speak in place of the employee. Unilateral employees other than Department Heads  
 278 shall be allowed to have a representative of their choice who has equal or less authority than they do.  
 279 Employees may be placed on a Paid/Non Paid Administrative Leave during the investigation. Rules  
 280 and standards shall be consistently applied. Penalties shall be uniform and shall match the infraction.  
 281 Persons administering corrective discipline shall systematically document the case. Records of written  
 282 reprimands, suspensions, demotions and terminations shall be provided to Human Resources and kept  
 283 in the employee's personnel file. Written reprimands will remain in effect for a period not to exceed  
 284 one year, and at the end of such period shall be removed from the active Employee's personnel file.  
 285 Records of suspension shall remain in the active Employee's personnel file for a period of two years  
 286 and at the end of such period shall be removed from the Employee's personnel file.

287  
 288 Suspensions, demotions, and terminations shall be discussed with the Human Resources Director or the  
 289 County Administrator before such actions are taken. In the event that the immediate dismissal action is  
 290 required and the HR Director or the County Administrator cannot be reached, the employee shall be  
 291 suspended with pay pending investigation.

292

293 An employee may only be suspended, demoted, or terminated for just cause. In determining whether  
294 just cause exists, the following standards must be applied to the extent applicable:

- 295
- 296 (a) Whether the employee could reasonably be expected to have had knowledge of the likely
- 297 consequences of the alleged conduct
- 298 (b) Whether the rule or order that the employee allegedly violated was reasonable.
- 299 (c) Whether the County made a reasonable effort to investigate and discover whether the
- 300 employee did in fact violate a rule or order.
- 301 (d) Whether the investigation was fair and objective.
- 302 (e) Whether the County discovered substantial evidence that the employee violated the rule or
- 303 order
- 304 (f) Whether the County is applying the rule or order fairly and without discrimination against
- 305 the employee.
- 306 (g) Whether the proposed discipline reasonably relates to the seriousness of the alleged
- 307 violation and the employee's record of service with the County.
- 308

309 Notwithstanding the above, whenever an employee is laid off under section 18.613, it shall  
310 not be considered discipline and the employee shall not be considered terminated under this  
311 section. Dismissal of an employee during his or her initial Probationary Period shall not be  
312 considered a termination under this section.

Respectfully Submitted,

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Alan Sweeney

\_\_\_\_\_  
Mary Mawhinney, Vice Chair

\_\_\_\_\_  
Terry Thomas

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Bob Yeomans

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Louis Peer

FISCAL NOTE:

Minimal fiscal impact.

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes §§ 59.03 and 59.52(8).

  
Sherry Oja  
Finance Director

  
Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

## Executive Summary

Rock County has a Personnel Ordinance that establishes a uniform personnel program for Rock County. The ordinance is reviewed annually and suggestions for modifications are brought forward to the County Board Staff Committee and the County Board.

It is important to give our workforce a voice in the process, and in 2019 a survey was sent to managers and employees to solicit input into suggestions for modifications to the current personnel ordinances and for suggestions for new ordinances. Overall there were 58 employee responses. The Human Resources Department identified several areas that were brought to their attention during 2019.

A draft of the proposed changes was reviewed with the County Administrator. There were some additional suggestions offered and a final version of proposed changes was compiled.

These changes are summarized below and a full version of the Ordinance language is included with the resolution.

### Proposed Personnel Ordinance Changes

#### Rock County Ordinance

- **18.301 – Recruitment**

Updates candidate notification process.

- **18.501 – Holidays**

Updates floating holiday language to clarify it can be used on December 31st.

- **18.510 Jury Duty**

Clarifies where jury duty pay should be remitted to the Rock County Treasurer's Office.

- **18.515 – Sick Leave**

Clarifies language that sick leave can be used for an adult child when covered by approved family medical leave.

- **18.516 - Subpoenaed Witness**

Clarifies that if an employee is subpoenaed for reasons outside of their County employment, and they must miss work, they need to use benefit time or take it as time without pay.

- **18.607 – Discipline/Investigations**

Clarifies that employees who are laid off or dismissed during probation are not considered terminated for cause.

**APPOINTMENT AS AN ALTERNATE TO THE CRIMINAL JUSTICE  
COORDINATING COUNCIL (CJCC)**

**POSITION:** Alternate Member of the Criminal Justice Coordinating Council (CJCC)

**AUTHORITY:** County Board Resolution 06-5B-014

**TERM:** Permanent

**PER DIEM:** For County Board Supervisors Only  
(Per Board Rule IV.J.)

**PRESENT MEMBER:** Chief Deputy Craig Strouse

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Commander Erik Chellevoid

**EFFECTIVE DATE:** November 14, 2019

**APPOINTMENT AS AN ALTERNATE TO THE 911 COMMUNICATIONS COMMISSION**

**POSITION:** Member of the 911 Communications Commission

**AUTHORITY:** County Board Resolution #91-7A-053

**TERM:** Indefinite

**PER DIEM:** Yes, Per Board Rule IV.J.  
For County Board Supervisors Only

**PRESENT MEMBER:** Chief Deputy Barbara Barrington-Tillman

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Chief Deputy Craig Strouse  
Rock County Sheriff's Office  
Alternate to Sheriff Troy Knudson

**EFFECTIVE DATE:** November 14, 2019

**APPOINTMENT AS CHAIR TO HEALTH SERVICES COMMITTEE**

**POSITION:** Chair of the Health Services Committee

**AUTHORITY:** County Board Rule IV.G.

**TERM:** Term ending April, 2020

**PER DIEM:** Yes, Per Board Rule IV.J.

**PRESENT MEMBER:** Supervisor Brenton Driscoll

**CONFIRMATION:** Yes, by County Board of Supervisors

**NEW APPOINTMENT:** Supervisor Tom Brien

**EFFECTIVE DATE:** November 14, 2019

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Criminal Justice Coordinating Council  
INITIATED BY

Elizabeth Pohlman McQuillen

Public Safety & Justice Committee  
SUBMITTED BY



October 14, 2019  
DATE DRAFTED

RECOGNIZING ERIC NELSON

1 **WHEREAS**, Attorney Eric Nelson is retiring from the State Public Defender's Office after 38 years of  
2 service in Rock County; and,  
3  
4 **WHEREAS**, during his 38 years of service, Eric was a leader, a skilled manager and a mentor; and,  
5  
6 **WHEREAS**, during his 38 years of service, Eric zealously represented indigent clients in the pursuit of  
7 justice; and,  
8  
9 **WHEREAS**, Eric devoted countless hours to faithfully serving on the following Committees:  
10  
11 • Jail Alternatives Ad Hoc Study Committee (2006)  
12 • Criminal Justice Coordinating Council (2006-2016)  
13 • Evidence-Based Decision Making Committee (2015-2017); and,  
14  
15 **WHEREAS**, Eric took a leadership role on these committees, serving as Chair of the CJCC from 2014 to  
16 2016 and Chair of the EBDM Committee from its inception in 2015 to 2017; and,  
17  
18 **WHEREAS**, Eric was instrumental in the establishment of treatment courts in Rock County, serving on  
19 the Drug Treatment Court, Veterans Treatment Court, and Operating While Intoxicated Treatment Court;  
20 and,  
21  
22 **WHEREAS**, the Rock County Board of Supervisors recognizes Eric Nelson for his dedicated service to  
23 the citizens of Rock County and commends him for his contributions to the betterment of Rock County.  
24  
25 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
26 this \_\_\_\_ day of \_\_\_\_\_, 2019 does hereby recognize Eric Nelson, thanks him for his service  
27 and extends best wishes in his future endeavors.

19-11D-352

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Absent  
Mary Beaver, Chair

Brian Knudson  
Brian Knudson

Philip Owens  
Philip Owens, Vice Chair

Terry Fell  
Terry Fell

Vacant

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee  
INITIATED BY



Brent Sutherland-Director  
Facilities Management  
DRAFTED BY

General Services Committee  
SUBMITTED BY

October 21, 2019  
DATE DRAFTED

**RECOGNIZING JON FURSETH**

- 1 **WHEREAS**, Jon Furseth has served the citizens of Rock County for the past 32 ½ years as a
- 2 dedicated and valued employee, and is retiring effective January 11, 2020; and
- 3
- 4 **WHEREAS**, Jon Furseth began his career with General Services on January 7, 1987 as a
- 5 Mechanical Maintenance Worker IV at the Sheriff's Office; and
- 6
- 7 **WHEREAS**, Jon Furseth, on Febuary 17, 2002, was promoted to Crew leader; and
- 8
- 9 **WHEREAS**, Jon Furseth, on December 19, 2016, was promoted to Facilities Superintendent taking
- 10 on the duties of managing multiple County owned buildings; and
- 11
- 12 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,
- 13 wishes to recognize Jon Furseth for his long, dedicated and faithful service.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors, at its
- 16 regular meeting this \_\_\_\_ day of \_\_\_\_\_, 2019, directs that a sincere expression of recognition
- 17 be given to Jon Furseth for his 32 ½ years of service and expresses to him best wishes for the future.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Henry Brill, Chair

J. Russell Podzilni, Chair

Jeremy Zajac, Vice Chair

Mary Mawhinney, Vice Chair

Tom Brien

Richard Bostwick

Robert Potter

Henry Brill

Yuri Rashkin

Betty Jo Bussie

Louis Peer

Alan Sweeney

Terry Thomas

Bob Yeomans

19-11D-353

RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster  
INITIATED BY

Human Services Board  
SUBMITTED BY



Julie Butz  
DRAFTED BY

September 26, 2019  
DATE DRAFTED

**AMENDING THE 2019 HSD BUDGET TO ACCEPT CLTS FUNDS  
AND CREATING 1.0 FTE HUMAN SERVICES SUPERVISOR I POSITION**

1 **WHEREAS**, the Human Services Department’s Children’s Long Term Support (CLTS) program makes  
2 Medicaid funding available to serve children who have substantial limitations due to developmental,  
3 emotional and/or physical disabilities; and,  
4  
5 **WHEREAS**, the State of Wisconsin began an initiative to eliminate the waitlist for CLTS services in  
6 2017 with an initial deadline of December 31, 2018; and,  
7  
8 **WHEREAS**, Rock County has made significant progress since November 2017 by enrolling 240  
9 additional children; and,  
10  
11 **WHEREAS**, demand for the CLTS program has grown and additional children continue to remain on the  
12 waitlist; and,  
13  
14 **WHEREAS**, the State of Wisconsin provided additional funding for children who are on the waitlist to  
15 continue to be enrolled in CLTS; and,  
16  
17 **WHEREAS**, in order to serve the additional children on the wait list, it is necessary to increase the  
18 capacity of the CLTS program; and,  
19  
20 **WHEREAS**, the increase in case managers to meet the Waitlist Elimination requirement has increased  
21 the need for additional support and oversight by a supervisor; and,  
22  
23 **WHEREAS**, the additional revenue in the CLTS program will cover the costs of the new position, and  
24 the computer, phone, and furniture for the new position; and,  
25  
26 **WHEREAS**, no additional county levy is required in 2019 due to the new revenue in the CLTS budget.  
27  
28 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
29 this \_\_\_\_\_ day of \_\_\_\_\_, 2019 does hereby approve the creation of 1.0 FTE Human Services  
30 Supervisor I position in CLTS, and the purchase of a computer, phone and furniture for the new  
31 position.  
32

33 **BE IT FURTHER RESOLVED**, that the 2019 Budget be amended as follows:

Account/Description	Budget <u>9/1/19</u>	Increase <u>(Decrease)</u>	Amended <u>Budget</u>
<u>Source of Funds</u>			
36-3691-0000-42100 Federal Aid	\$5,422,455	\$309,536	\$5,731,991
<u>Use of Funds</u>			
36-3691-0000-61100 Regular Wages	\$1,196,814	\$5,316	\$1,202,130
36-3691-0000-61210 Overtime Wages	\$1,000	\$2,500	\$3,500

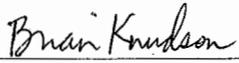
19-11D-354

Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 1.0 FTE Human Services  
Supervisor I Position  
Page 2

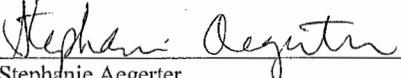
46	36-3691-0000-61400	\$91,634	\$407	\$92,041
47	FICA			
48	36-3691-0000-61510	\$78,457	\$348	\$78,805
49	Retirement-Employers			
50	36-3691-0000-61610	\$427,371	\$1,415	\$428,786
51	Health Insurance			
52	36-3691-0000-61620	\$12,266	\$54	\$12,320
53	Dental Insurance			
54	36-3691-0000-61915	\$1,190	\$310	\$1,500
55	Certification/Licenses			
56	36-3691-0000-64604	\$3,421,696	\$297,786	\$3,719,482
57	Program Expense			
58	36-3691-0000-67130	\$6,100	\$1,400	\$7,500
59	Terminals & PC's			

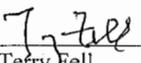
Respectfully submitted,

HUMAN SERVICES BOARD

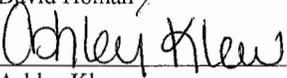
  
\_\_\_\_\_  
Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

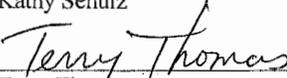
  
\_\_\_\_\_  
Stephanie Aegerter

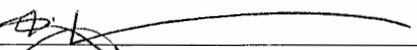
  
\_\_\_\_\_  
Terry Fell

  
\_\_\_\_\_  
David Homan

  
\_\_\_\_\_  
Ashley Kleven

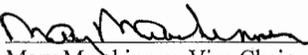
  
\_\_\_\_\_  
Kathy Schulz

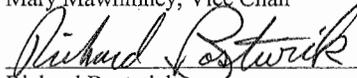
  
\_\_\_\_\_  
Terry Thomas

  
\_\_\_\_\_  
Shirley Williams

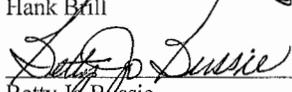
COUNTY BOARD STAFF COMMITTEE

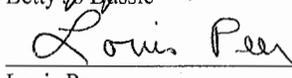
  
\_\_\_\_\_  
J. Russell Podzilni, Chair

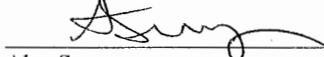
  
\_\_\_\_\_  
Mary Mawhinney, Vice Chair

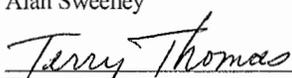
  
\_\_\_\_\_  
Richard Bostwick

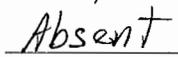
  
\_\_\_\_\_  
Hank Brill

  
\_\_\_\_\_  
Betty Jo Bussie

  
\_\_\_\_\_  
Louis Peer

  
\_\_\_\_\_  
Alan Sweeney

  
\_\_\_\_\_  
Terry Thomas

  
\_\_\_\_\_  
Bob Yeomans

FINANCE COMMITTEE ENDORSEMENT

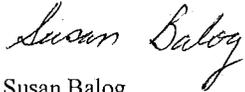
Reviewed and approved on a vote of

\_\_\_\_\_  
\_\_\_\_\_  
Mary Mawhinney, Chair      Date

Amending the 2019 HSD Budget to Accept CLTS Funds and Creating 1.0 FTE Human Services  
Supervisor I Position  
Page 3

FISCAL NOTE:

The additional position will be fully funded with federal aid. No County funds are required.



Susan Balog  
Assistant Finance Director

LEGAL NOTE:

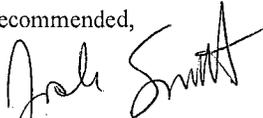
The County Board is authorized to take this action pursuant to secs. 59.22(2) and 59.52(19), Wis. Stats. As an amendment to the adopted 2019 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended,



Josh Smith  
County Administrator

Executive Summary

AMENDING THE 2019 HSD BUDGET TO ACCEPT CLTS FUNDS  
AND CREATING 1.0 FTE HUMAN SERVICES SUPERVISOR I POSITION

This resolution accepts additional funding for the Children's Long Term Support Program and authorizes HSD to create 1.0 FTE Human Services Supervisor I Position. This position provides the necessary support and oversight for a unit of 7-8 CLTS Case Managers. The increase in case managers to meet the State's Waitlist Elimination requirement has increased the need for additional support and oversight by a supervisor.

CLTS has been mandated by the State of Wisconsin to eliminate the waitlist and immediately enroll eligible children in CLTS. CLTS has made significant progress since the state mandated the elimination of the waitlist. Since November 2017, Rock County CLTS has opened and served an additional 240 children. There are an additional 68 children that Rock County has received funding for. It is necessary to recruit and hire for this position during the last quarter of 2019 to ensure that the staff are able to serve these additional children.

The resolution authorizes this position along with the necessary equipment and furnishings.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Troy Knudson  
INITIATED BY



Diane Michaelis  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

October 30, 2019  
DATE DRAFTED

**Authorizing Purchase of Patrol Squads and Fleet Vehicles**

- 1 **WHEREAS**, the 2020 budget request contains six Dodge Chargers; and,
- 2
- 3 **WHEREAS**, the last day to order the 2020 year model Dodge Charger is November 1, 2019; and,
- 4
- 5 **WHEREAS**, the Sheriff's Office can purchase the 2020 models under the 2019 State contract prices;
- 6 and,
- 7
- 8 **WHEREAS**, section 2.218 (4) of the Purchasing Ordinance does allow Rock County to purchase vehicles
- 9 through a cooperative purchasing agreement with the State of Wisconsin under Contract # 505SENT-M19-
- 10 2019VEHICS-00; and,
- 11
- 12 **WHEREAS**, Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State
- 13 contract for law enforcement vehicles; and,
- 14
- 15 **WHEREAS**, the Sheriff's Office and the Purchasing staff have reviewed the State of Wisconsin bid
- 16 specifications and recommend purchasing six Dodge Chargers.
- 17
- 18 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 19 this \_\_\_\_\_ day of \_\_\_\_\_, 2019 that a Purchase Order be issued, to Ewald Motors of
- 20 Oconomowoc, LLC, totaling the amount of \$150,135, for the purchase of the 2020 Sheriff's Office's fleet
- 21 vehicles.

19-11D-355

Respectfully submitted,

PUBLIC SAFETY AND JUSTICE COMMITTEE

Mary Beaver  
Mary Beaver, Chair

Absent  
Ron Bomkamp

Terry Fell  
Terry Fell

Absent  
Brian Knudson

Philip Owens  
Philip Owens, Vice Chair

FISCAL NOTE:

Funds have been requested in the FY 2020 budget for the purchase of these vehicles using sales tax revenue.

Sherry Oja  
Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith  
Josh Smith  
County Administrator

Richard Greenlee  
Richard Greenlee  
Corporation Counsel

Authorizing Purchase of Patrol Squads and Fleet Vehicles

**Executive Summary**

The 2020 budget request contains six Dodge Chargers.

The last day to order the 2020 year model Dodge Chargers is November 1, 2020. The Sheriff's Office can purchase the 2020 models under the 2019 State contract prices.

Although the 2020 budget has not been adopted yet, the Sheriff's Office would like order six Dodge Chargers immediately. The delivery date would be after January 1, 2020. The pricing would be from the 2019 state contract.

Under Section 2.218 (4) of the Purchasing Ordinance, Rock County can utilize the State of Wisconsin bid to purchase vehicles through a cooperative purchasing agreement.

Ewald Motors of Oconomowoc, LLC, in Oconomowoc, Wisconsin, was awarded the State contract for law enforcement vehicles for 2019. The Sheriff's Office and the Purchasing staff reviewed the State of Wisconsin bid specifications and recommend purchasing six Dodge Chargers from Ewald Motors of Oconomowoc, LLC.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Dara Mosley  
DRAFTED BY

Finance Committee  
SUBMITTED BY

October 26, 2019  
DATE DRAFTED

**AUTHORIZING PURCHASE OF IVANTI IT SERVICE MANAGEMENT  
SOFTWARE**

1 **WHEREAS**, the 2018 Baker Tilly audit identified a need for implementing configuration and change  
2 management within the County Information Technology department; and,  
3

4 **WHEREAS**, a workgroup of IT staff evaluated several service desk software products, and selected Ivanti  
5 as the best choice for Rock County; and,  
6

7 **WHEREAS**, the Ivanti Service Management software includes change management, configuration  
8 management, help desk ticketing, problem resolution, and software and hardware tracking; and,  
9

10 **WHEREAS**, the software is available from CDW-G, Inc. on State Contract #505ENT-M16-  
11 VARSOFTWARE-04; and,  
12

13 **WHEREAS**, funds for implementation of this software are available in the 2019 Information Technology  
14 budget, and ongoing costs are included in the 2020 Recommended Budget.  
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
17 this \_\_\_\_\_ day of \_\_\_\_\_, 2019 authorize the purchase agreement with CDW-G, Inc. for an  
18 amount not to exceed \$106,650.40 for the purchase of the Ivanti Service Management software.

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Bob Yeomans

19-11D-356

AUTHORIZING PURCHASE OF IVANTI IT SERVICE MANAGEMENT SOFTWARE  
Page 2

FISCAL NOTE:

Funds are available in the 2019 budget for the purchase of this software and in the 2020 budget for the annual maintenance costs.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

### Executive Summary

The Information Technology audit, performed by Baker Tilly in 2018, identified several shortcomings concerning change management, configuration management, and software tracking. Ivanti's IT Service Management software addresses these concerns, and replaces the current Help Desk ticketing system previously developed by Rock County IT in 1996.

A workgroup within the IT staff evaluated several software packages before determining that the Ivanti software best matches the needs of both the Rock County IT staff as well as non IT staff.

The software will allow IT staff to more easily inventory the County's hardware and software, identify related support calls, create a knowledge base that the users can reference, and track changes that are occurring in the vast quantity of County-owned systems.

Along with the software, Ivanti will provide training for the IT staff on configuration and the best use of the system.

The access points are available from CoreBTS, Inc. under state Contract #:#505ENT-M16-DATATCOMM-01.

Funds for implementation of this software are available in the 2019 Information Technology budget, and ongoing costs are included in the 2020 Recommended Budget.

This resolution authorizes Rock County Information Technology to purchase the Ivanti IT Service Management Software from CDW-G, Inc. for an amount not to exceed \$106,650.40



# QUOTE CONFIRMATION

DEAR GRANT ZICKERT,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

Thanks.

**ACCOUNT MANAGER NOTES:** Adam Flynn  
Executive Account Manager  
866-723-3621  
adamfly@cdwg.com

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
KZQZ702	10/29/2019	IVANTI - YEAR 1 W/GLOBAL	4119697	\$106,650.40

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>IVANTI CLD ANALYST ASSET MGR SUB 1Y</u> Mfg. Part#: SM-SMAMNU-C1-01 ** Ivanti Service Manager - Service Management Named Cloud Analyst with Asset Manager Subscription Year 1 10/31/2019 10/30/2020 ** Electronic distribution - NO MEDIA Contract: State of Wisconsin Software, Support and Maint Gov (505ENT-M16-VARSOFTWARE-04)	30	5511321	\$593.28	\$17,798.40
<u>Ivanti Service Manager VPN - Cloud Subscription License - 1 License</u> Mfg. Part#: SM-VPN-C UNSPSC: 43231501 * Ivanti Service Manager - SaaS VPN Cloud Subscription, Powered by HEAT Year 1 10/31/2019 10/30/2020 * Electronic distribution - NO MEDIA Contract: State of Wisconsin Software, Support and Maint Gov (505ENT-M16-VARSOFTWARE-04)	1	4755868	\$2,781.00	\$2,781.00
<u>Ivanti Service Manager BI Reporting - Cloud Subscription License - 1 server</u> Mfg. Part#: SM-BI-C UNSPSC: 43231501 * Ivanti Service Manager - SaaS BI Reporting Server Cloud Subscription, Powered by HEAT Year 1 10/31/2019 10/30/2020 * Electronic distribution - NO MEDIA Contract: State of Wisconsin Software, Support and Maint Gov (505ENT-M16-VARSOFTWARE-04)	1	4755866	\$8,343.00	\$8,343.00

<b>IVANTI IT ASSET MGMT CUSTOM SVC PKG</b>	26600	5249996	\$0.93	\$24,738.00
Mfg. Part#: SVCS-UWM-CSTM-5 ** IT ASSET MANAGEMENT - CUSTOM SERVICES PACKAGE ** Electronic distribution - NO MEDIA Contract: Wisconsin Counties Association				
<b>IVANTI SERVICE MGR PRO IMPLEMENTATION</b>	1	5245113	\$45,000.00	\$45,000.00
Mfg. Part#: SVCS-SM-3 * SERVICE MANAGER PROFESSIONAL - IMPLEMENTATION SUCCESS PACKAGE * Electronic distribution - NO MEDIA Contract: Wisconsin Counties Association				
<b>Global Academy Annual Subscription - web-based training</b>	2	5114664	\$3,995.00	\$7,990.00
Mfg. Part#: TRNG-JGA-1 UNSPSC: 86101601 Electronic distribution - NO MEDIA Contract: Wisconsin Counties Association				

<b>PURCHASER BILLING INFO</b>	<b>SUBTOTAL</b>	\$106,650.40
<b>Billing Address:</b> TJ JOHNSON ROCK COUNTY INFORMATION TECHNOLOGY 3530 N COUNTY HWY F JANESVILLE, WI 53545-0766 <b>Phone:</b> (608) 757-5035 <b>Payment Terms:</b> Master Card	<b>SHIPPING</b>	\$0.00
	<b>SALES TAX</b>	\$0.00
	<b>GRAND TOTAL</b>	<b>\$106,650.40</b>
	<b>DELIVER TO</b> <b>Shipping Address:</b> ROCK COUNTY INFORMATION TECHNOLOGY GRANT ZICKERT 3530 N COUNTY HWY F JANESVILLE, WI 53545 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION	
<b>Please remit payments to:</b> CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION

	Adam Flynn		(866) 723-3621		adamfly@cdwg.com
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This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>  
 For more information, contact a CDW account manager

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**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Committee  
INITIATED BY



Thomas Sweeney  
DRAFTED BY

Land Conservation Committee  
SUBMITTED BY

October 11, 2019  
DATE DRAFTED

**Yahara River Basin Adaptive Management Project**

- 1 **WHEREAS**, Yahara Watershed Improvement Network (Yahara WINs) approached the Land
- 2 Conservation Department (LCD) in 2016 to discuss the merits of developing a partnership for the
- 3 Adaptive Management Program for Rock County’s portion of the Yahara River Watershed; and,
- 4
- 5 **WHEREAS**, Adaptive Management Projects allows municipalities to implement phosphorus reducing
- 6 projects within the watershed in lieu of making very expensive upgrades to their wastewater treatment
- 7 facilities while meeting water quality goals for phosphorus. The most cost effective projects for
- 8 phosphorus reduction can be found in the implementation of best management practices within the
- 9 agricultural sector; and,
- 10
- 11 **WHEREAS**, through many discussions with Yahara WINs management and Land Conservation
- 12 Department (LCD) staff a service agreement was developed, outlining all requirements for the
- 13 programs goals and expectations for both parties, more specifically the agreement requires Yahara
- 14 WINs to reimburse Rock County for all costs associated with the implementation of phosphorus runoff
- 15 abatement best management practices and associated costs for staff and support for said project on a
- 16 dollar for dollar basis; and,
- 17
- 18 **WHEREAS**, the Service Agreement was entered into by the Land Conservation Committee (LCC) and
- 19 Yahara WINs in early 2017, which allowed the LCD to commence with the implementation phase of the
- 20 Adaptive Management Project in Rock County’s portion of the Yahara River Watershed; and,
- 21
- 22 **WHEREAS**, since early 2017, LCD staff has engaged landowners who expressed interest in program
- 23 participation, which has resulted in best management practice installation agreements to be initiated by
- 24 the land owners and the LCC; and,
- 25
- 26 **WHEREAS**, in some instances the BMP costs will exceed the Rock County’s set financial thresholds
- 27 which require additional approvals by the Finance Committee and County Board of Supervisors; and,
- 28
- 29 **WHEREAS**, the Rock County Best Management Practice Installation Agreement WINS-01.19 will
- 30 exceed the aforesaid thresholds to provide funding for the establishment of a water quality harvestable
- 31 buffer system in the Yahara River Watershed. The mentioned agreement is based on an incentive
- 32 payment which requires the landowner to operate and maintain the BMP system for a period of fifteen
- 33 years.
- 34
- 35 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 36 this \_\_\_\_\_ day of \_\_\_\_\_, 2019, approves the incentive payments for Rock County Best
- 37 Management Practice Installation Agreements WINS-01.19 in the sum of \$28,515.

19-11D-357

Yahara River Basin Adaptive Management Project  
Page 2

Respectfully submitted,

LAND CONSERVATION COMMITTEE

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Alan Sweeney, Vice Chair

\_\_\_\_\_  
Stephanie Aegerter

\_\_\_\_\_  
Wes Davis

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Robert Potter

\_\_\_\_\_  
James Quade, USDA-FSA Representative

\_\_\_\_\_  
Jeremy Zajac

FISCAL NOTE:

The incentive payments are fully reimbursed by Yahara WINS. No County matching funds are required.



Sherry Oja  
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith  
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 & 59.51, Wis. Stats.

  
Richard Greenlee  
Corporation Counsel

### **Executive Summary**

The Yahara River Watershed is threatened by excessive phosphorus from sources identified as agricultural runoff, urban storm water and wastewater treatment plant discharges. The elevated phosphorus levels are a threat to water quality and aquatic life throughout the Yahara Watershed. The Yahara Watershed Improvement Network (Yahara WINS), began in 2012 to reduce all phosphorus loads and meet water quality standards established by the Wisconsin Department of Natural Resources (WDNR). This program employs watershed adaptive management, a strategy in which all producers of phosphorus pollution, point and non-point sources, in the Yahara watershed basin work together to meet water quality goals. This strategy is more effective and less expensive than the sources working separately on individual solutions. Partners in Yahara WINS include cities, villages, towns, wastewater treatment plants, agricultural producers, environmental groups and others.

Yahara WINS approached the Land Conservation Department in 2016 to discuss the merits of developing a partnership to apply best management practices in Rock County's portion of the Yahara River watershed. A Service Agreement was entered into by both parties and the Land Conservation Department's Budget was amended to facilitate the cost share and/or incentive agreements.

Since then, staff has been engaged with various landowners whom expressed interest in the overall programs goals. Numerous agreements have been signed by landowners who have implemented best management practices. Knowing a few agreements would exceed the financial thresholds established by County Board rules, requiring actions by both the Finance Committee and County Board of Supervisors. Rock County Best Management Practice Installation Agreements WINS-01.19 exceeds the established threshold and requires approval from County Board.

Yahara WINS reimburses the County for costs associated with the aforementioned work, on a dollar for dollar basis.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Land Conservation Committee  
INITIATED BY



Thomas Sweeney  
DRAFTED BY

Land Conservation Committee  
SUBMITTED BY

October 17, 2019  
DATE DRAFTED

**APPROVAL TO BEGIN ACQUISITION PROCESS FOR SELECTED 2019 PACE PROGRAM APPLICATIONS (FEDERALLY FUNDED)**

1 **WHEREAS**, the Rock County Board of Supervisors officially approved the Rock County Purchase of  
2 Agricultural Conservation Easements (PACE) Program and adopted the document entitled Rock County  
3 PACE Program Manual, identifying and outlining all aspects of Program development and implementation,  
4 on January 13, 2011; and,  
5

6 **WHEREAS**, the Program works to achieve the mission by acquiring agricultural conservation easements  
7 (Easements) on eligible lands throughout unincorporated Rock County; and,  
8

9 **WHEREAS**, the Land Conservation Department (LCD) received one (1) new application and reactivated one  
10 (1) application for the PACE Program during the 2019 application cycle; and,  
11

12 **WHEREAS**, the applications have been reviewed by LCD staff, the PACE Council, and the Land  
13 Conservation Committee (LCC), all in accordance with the Rock County PACE Program Manual; and,  
14

15 **WHEREAS**, the LCC voted to approve the reactivation of the Barlass application for the 80 acre parcel and  
16 approved the new application for the Vanthournout parcels for the federal funding option of the PACE  
17 Program and begin the Easement acquisition process, both applications are described below:  
18

19 Barlass Property - Rock County tax parcel number 6-7-255, Part of the NE ¼ of Section 26, Township  
20 3N, Range 13E, Harmony Township (approximately 80 acres); and,  
21

22 Vanthournout Properties – Rock County tax parcel number 6-20-107.2, part of the SW ¼ of Section 13,  
23 Township 4N, Range 10E, Union Township (approximately 40 acres); and Rock County tax parcel  
24 number 6-20-109, part of the SW ¼ of Section 13, Township 4N, Range 10E, Union Township  
25 (approximately 40 acres); and,  
26

27 **WHEREAS**, to proceed with the Easement acquisition process, the LCD will submit an Easement acquisition  
28 funding application for the aforementioned properties to the USDA-Natural Resources Conservation Service  
29 ("NRCS"), which, if approved, provides funding for a maximum fifty percent of the Easement value; and,  
30

31 **WHEREAS**, the NRCS requires, as a component of its application process, a signed purchase agreement  
32 between Rock County and the owners of the aforementioned properties; and,  
33

34 **WHEREAS**, the agreement will be based on an estimated value of the Easement and is contingent on a final  
35 value being determined by an appraisal, which will be contracted by Rock County only if the property is  
36 selected by the NRCS for funding; and,  
37

38 **WHEREAS**, to formalize the Easement acquisition process, the owners of the aforementioned Properties,  
39 Rock County, and Brabazon Title Company, Inc. will sign and execute three *Agricultural Conservation*  
40 *Easement Conveyance Agreement* documents, one for each parcel, which will include the estimated purchase  
41 price and will outline all aspects of the Easement acquisition process, including but not limited to, the  
42 following activities, subject to all terms and conditions as stated therein:  
43

- 44 1. Opening an escrow with Brabazon Title Company, Inc. and securing a minimum Title Insurance  
45 Commitment of \$15,000 (Title Report) for each Property,
- 46 2. Landowner depositing three thousand five hundred dollars (\$3,500) in the established escrow  
47 account,
- 48 3. LCD submitting an application to the NRCS for the federal portion of the purchase funding,
- 49 4. If selected for funding by the NRCS, Rock County contracting with an appraiser to determine the  
50 fair market value of the Easement; and,

19-11D-358

APPROVAL TO BEGIN ACQUISITION PROCESS FOR SELECTED 2019 PACE PROGRAM APPLICATIONS (FEDERALLY FUNDED)

Page 2

51 WHEREAS, final acquisition of any or all of the Easements will take place only after future action by the  
52 County Board.  
53  
54 NOW, THEREFORE, BE IT RESOLVED, the Rock County Board of Supervisors duly assembled this  
55 \_\_\_\_\_ day of \_\_\_\_\_, 2019, does by enactment of this Resolution approve an *Agricultural*  
56 *Conservation Easement Conveyance Agreement* for each property, authorizing the LCD to undertake  
57 activities identified therein and obligate all necessary funds to complete said activities.

Respectfully submitted,

LAND CONSERVATION COMMITTEE

\_\_\_\_\_  
Richard Bostwick, Chair

\_\_\_\_\_  
Alan Sweeney, Vice Chair

\_\_\_\_\_  
Stephanie Aegerter

\_\_\_\_\_  
Wes Davis

\_\_\_\_\_  
Brenton Driscoll

\_\_\_\_\_  
Robert Potter

\_\_\_\_\_  
James Quade, USDA-FSA

\_\_\_\_\_  
Jeremy Zajac

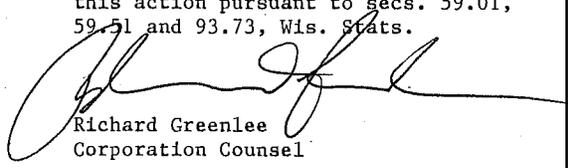
FISCAL NOTE:

Sufficient funds are available in the Land Conservation Department's PACE budget for the escrow, estimated appraisal and related costs necessary to begin the acquisition process for Agricultural Conservation Easement Conveyances on these two properties. Once we have estimated purchase prices, sufficiency of available funding will need to be determined. Purchase of these easements is subject to funding from the Natural Resources Conservation Service.

  
Sherry Qa  
Finance Director

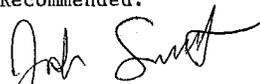
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 93.73, Wis. Stats.

  
Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

**EXECUTIVE SUMMARY****APPROVAL TO BEGIN ACQUISITION PROCESS FOR SELECTED 2018 PACE PROGRAM APPLICATIONS (FEDERALLY FUNDED)**

This resolution authorizes the County to enter into an *Agricultural Conservation Easement Conveyance Agreement* (Agreement) with the landowners and Brabazon Title Company for two PACE applications, representing three parcels located in unincorporated Rock County. The Agreement identifies and outlines the agricultural conservation easement (Easement) acquisition process to be undertaken by the Rock County PACE Program. The first steps in the process include establishing an escrow account to be held by Brabazon Title Company, purchasing title insurance, submitting applications to the USDA-NRCS funding of a portion of the easement value and contracting for appraisals if approved for funding by the USDA-NRCS. Acquisition of the easements by Rock County is contingent upon funding from the USDA-NRCS and will be finalized only after future action by the County Board.

Acquisition of Easements will protect and preserve productive agricultural lands in Rock County, encouraging and promoting the goals of a strong agricultural economy and community identity, and intergovernmental cooperation.

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee  
INITIATED BY



Dara Mosley  
DRAFTED BY

Finance Committee  
SUBMITTED BY

October 26, 2019  
DATE DRAFTED

**AUTHORIZING PURCHASE OF NEOGOV PAYROLL AND HUMAN  
RESOURCES INFORMATION SYSTEM**

- 1 **WHEREAS**, the existing payroll system is nearing end-of-life, and has been purchased by NeoGov; and,
- 2
- 3 **WHEREAS**, NeoGov offers a upgrade to system based on our existing software, along with additional
- 4 Human Resources modules; and,
- 5
- 6 **WHEREAS**, the new modules will provide the Human Resources department with tools to track employee
- 7 training, performance evaluations, store HR forms electronically and simplify on-boarding services; and,
- 8
- 9 **WHEREAS**, funds for the system are included in the 2019 and 2020 Information Technology budgets.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this \_\_\_\_\_ day of \_\_\_\_\_, 2019 authorize the purchase agreement with NeoGov for an amount
- 13 not to exceed \$247,274.00 for the purchase of the Payroll and HRIS software.

19-11D-360

Respectfully submitted,

FINANCE COMMITTEE

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
J. Russell Podzilni

\_\_\_\_\_  
Bob Yeomans

AUTHORIZING PURCHASE OF NEOGOV PAYROLL AND HUMAN RESOURCE  
INFORMATION SYSTEM

Page 2

FISCAL NOTE:

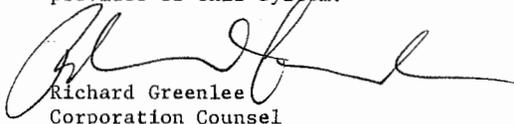
Sufficient funds are included in the FY 2019 and FY 2020 budgets for the cost of this project.



Sherry Oja  
Finance Director

LEGAL NOTE:

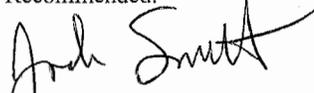
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. NeoGov is the sole source provider of this system.



Richard Greenlee  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Josh Smith  
County Administrator

### **Executive Summary**

The existing Rock County payroll system, originally provided by Highline, Inc., is nearing the end-of-life and the company has been purchased by NeoGov.

NeoGov offers an upgraded payroll system based on our existing system along with long-desired Human Resource modules including: on-boarding, training coordination, digital records, and performance review tracking.

Hosted by Neogov, the new software will reduce the County staff burden of maintaining, upgrading, and modifying the software.

The requests for funds for this purchase were included in the 2019 and 2020 Rock County budgets.

This resolution authorizes Rock County Information Technology to purchase the NeoGov Payroll and HRIS system for an amount not to exceed \$247,274.00

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Jacki Gackstatter  
INITIATED BY



Jacki Gackstatter  
DRAFTED BY

Public Safety & Justice  
SUBMITTED BY

October 21, 2019  
DATE DRAFTED

**MEMORIAL BENCH HONORING SARAH THOMPSON TAORMINO**

- 1 **WHEREAS**, Sarah Thompson Taormino was employed by Rock County as a Deputy Clerk in the Clerk
- 2 of Circuit Court Office until her unexpected death on September 26, 2019; and,
- 3
- 4 **WHEREAS**, Sarah Thompson Taormino embodied the mission of Rock County by providing top quality
- 5 public service and commitment to excellence, integrity, accountability and respect; and,
- 6
- 7 **WHEREAS**, Sarah was loved and respected by her co-workers, supervisors, judges, and attorneys; and,
- 8
- 9 **WHEREAS**, Co-workers, supervisors, judges and attorneys would like to honor Sarah's memory with a
- 10 memorial bench to be gifted to Rock County to be placed in the lobby of the Office of the Clerk of Circuit
- 11 Court.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this \_\_\_\_\_ day of \_\_\_\_\_, 2019 does hereby accept the donation of a memorial bench to be
- 15 placed in the lobby of the Office of the Clerk of Courts to Sarah Thompson Taormino, a valued employee
- 16 who will be missed.

19-11D-359

Respectfully submitted,

**PUBLIC SAFETY & JUSTICE COMMITTEE**

Mary Beaver  
Mary Beaver, Chair

Phillip Owens  
Phillip Owens, Vice Chair

Terry Bell  
Terry Bell

Absent  
Ronald Bomkamp

Absent  
Brian Knudson

**GENERAL SERVICES COMMITTEE**

Henry Brill  
Henry Brill, Chair

Jeremy Zajac  
Jeremy Zajac, Vice Chair

Tom Brien  
Tom Brien

Robert Potter  
Robert Potter

Yuri Rashkin  
Yuri Rashkin