



**FINANCE COMMITTEE
THURSDAY, OCTOBER 20, 2011 - 7:30 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approval of Agenda
2. Approval of Minutes – October 4, 2011 and October 6, 2011
3. Citizen Participation, Communications and Announcements
4. Transfers and Appropriations
 - A. Information Technology
 - B. Developmental Disabilities
 - C. Public Works (2)
 - D. 911 Communications Center
 - E. General Services
 - F. County Board
5.
 - A. Bills
 - B. Bills Over \$10,000
 - C. Encumbrances Over \$10,000
 - D. Pre-Approved Encumbrance Amendments
 - 1) Sheriff (2)
 - E. Approval of Bills for Other Departments
6. Resolution
 - A. Authorizing the Payment of Issuance Costs for \$22,000,000 GO Bonds
 - B. Approving Dental Insurance Contract
 - C. Designating a Qualified Newspaper for All Rock County Legal Publications for 2012
 - D. Authorizing Contract for Section 125 Plan (Flexible Spending Account)
7. Review of Resolutions
 - A. Amending the 2011 Council on Aging Budget to Increase NSIP Budget
 - B. Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Independent Living Program
 - C. Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Community Intervention Program
 - D. Authorizing Funding to Pay for Gasoline for Sheriff Vehicles

8. Purchasing Procedural Endorsement for Building Demolition and Removal – DPW-Airport
9. Department Budget Review
 - A. County Clerk
 - B. Finance Director
 - C. Information Technology
 - D. Register of Deeds
 - E. Treasurer
 - F. Other
10. Report on Cash Balances and Investments
11. Set Meeting Date and Time for Review, Discussion and Recommended Revisions to the 2012 Recommended Budget
12. Adjournment

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-58

Transfer No.

Requested by Information Technology

Mickey Crittenden

Department

Department Head

Date 10/4/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
00-0000-0000-46205	Comp. Loss of Fixed Assets	750

ACCOUNT #	DESCRIPTION	AMOUNT
07-1435-0000-62400	Telecom Hardware Mnt.	750

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

BR

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

#11-58

OCT 5 2011

TO: FINANCE DIRECTOR

REQUESTED BY: Information Technology

Department

[Signature]
Department Head Signature

DATE: 10/4/2011

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: <u>09-0000-0000-46205</u> DESCRIPTION: <u>Camp Jobs For Assets</u> CURRENT BALANCE: \$ <u>750.00</u> @ 11/11 PROVIDED BY THE FINANCE DIRECTOR	\$750.00	ACCOUNT #: <u>07-1435-0000-62400</u> DESCRIPTION: <u>Telecom Hardware Maint.</u>	\$ 750.00
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC:

Reimburse Telecom Hardware Maintenance account for replacement
DIME card. parts and labor when hit by lightning during
storm on 7/11/2011. Combined claim with all.

LEP IF OK A 808 7045 *[Signature]*
10/11/11

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-47

Transfer No.

Requested by Developmental Disabilities

John Hanewall

Department

Department Head

9/21/11

Date

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62620	CIP 1A	59,988

TO

ACCOUNT #	DESCRIPTION	AMOUNT
33-3310-0000-62604	CIP 1B	59,988

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

COMMITTEE CHAIR

DATE

10-12-2011

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR

RECEIVED

SEP 22 2011
811-47

TO: FINANCE DIRECTOR

REQUESTED BY: Developmental Disabilities Board

Department


Department Head Signature

DATE: 9/21/2011

FROM:	AMOUNT
<p>1) ACCOUNT #: 33-3310-0000-62620 DESCRIPTION: Community Integration Prog. (CIP 1A) CURRENT BALANCE: \$ 532,898 PROVIDED BY THE FINANCE DIRECTOR</p>	\$59,988
<p>2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR</p>	
<p>3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR</p>	
<p>4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR</p>	

TO:	AMOUNT
<p>ACCOUNT #: 33-3310-0000-62604 DESCRIPTION: Nursing Home Relocation (CIP 1B)</p>	\$59,988
<p>ACCOUNT #: DESCRIPTION:</p>	
<p>ACCOUNT #: DESCRIPTION:</p>	
<p>ACCOUNT #: DESCRIPTION:</p>	

REASON FOR TRANSFER - BE SPECIFIC:

- 1) Additional funds are needed in Nursing Home Relocation (CIP 1B) due to 1 CIP 1B client moving into residential services.
- 2) Funds are available from the Community Integration Program (CIP 1A) because funds were budgeted to cover residential services for a now deceased CIP 1A client. The CIP 1B client mentioned above is filling the vacated CIP 1A residential slot.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-59

Transfer No.

Requested by Public Works

Benjamin Coopman

Department

Department Head

Date

10/5/11

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
41-4300-4324-611171	Field Wages	40,000
41-4300-4324-63705	Asphalt	8,000
41-4300-4324-65341	Machinery Lease	13,100

TO

ACCOUNT #	DESCRIPTION	AMOUNT
41-4300-4324-67500	Right-of-Way Acquisition	8,000
41-4300-4324-64900	Other Supplies	53,100

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

[Signature]

REQUIRED APPROVAL:

- Governing Committee
- Finance Committee

DATE

10-13-11

COMMITTEE CHAIR

[Signature]

File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
11-59
OCT 5 2011

TO: FINANCE DIRECTOR

REQUESTED BY: PUBLIC WORKS
Department

Benjamin J. Costerman Jr.
Department Head Signature

DATE: OCTOBER 5, 2011

FROM:	AMOUNT	TO:	AMOUNT
1) ACCOUNT #: 41-4300-4324-61171 DESCRIPTION: FIELD WAGES CURRENT BALANCE: \$47,590 PROVIDED BY THE FINANCE DIRECTOR	40,000	ACCOUNT #: 41-4300-4324-67500 DESCRIPTION: RIGHT-OF-WAY ACQUISITION	8,000
2) ACCOUNT #: 41-4300-4324-63705 DESCRIPTION: ASPHALT CURRENT BALANCE: \$11,500 PROVIDED BY THE FINANCE DIRECTOR	8,000	ACCOUNT #: 41-4300-4324-69900 DESCRIPTION: OTHER SUPPLIES AND EXPENSE	53,100
3) ACCOUNT #: 41-4300-4324-65341 DESCRIPTION: MACHINERY LEASE CURRENT BALANCE: \$21,579 PROVIDED BY THE FINANCE DIRECTOR	13,100	ACCOUNT #: _____ DESCRIPTION: _____	
4) ACCOUNT #: _____ DESCRIPTION: _____ CURRENT BALANCE: \$ _____ PROVIDED BY THE FINANCE DIRECTOR		ACCOUNT #: _____ DESCRIPTION: _____	

REASON FOR TRANSFER - BE SPECIFIC: CTH J. BRIDGE IN TOWN OF TURTLE IS TO BE INSTALLED BY CONTRACTOR RATHER THAN IN HOUSE AND HAS ADDED RIGHT-OF-WAY COSTS. THIS ADJUSTS BUDGET AUTHORITY ACCORDINGLY.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-60
Transfer No.

Requested by Public Works

Benjamin Coopman

Department

Department Head

Date 10/5/11

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
41-4300-4328-63705	Asphalt	45,250

ACCOUNT #	DESCRIPTION	AMOUNT
41-4300-4328-62150	Engineering Fees	31,000
41-4300-4328-67500	Right-of-Way Acquisition	9,250

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

10-13-11

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED

11-600
OCT 5 2011

TO: FINANCE DIRECTOR

REQUESTED BY: PUBLIC WORKS

Department

Bertram D. Cochran Jr.
Department Head Signature

DATE: OCTOBER 5, 2011

FROM:	AMOUNT
1) ACCOUNT #: 41-4300-4328-63705 DESCRIPTION: ASPHALT CURRENT BALANCE: \$ 2029,757 <i>DE</i> PROVIDED BY THE FINANCE DIRECTOR	45,250
2) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 41-4300-4328-62150 DESCRIPTION: ENGINEERING FEES	36,000
ACCOUNT #: 41-4300-4328-67500 DESCRIPTION: RIGHT-OF-WAY ACQUISITION	9,250
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FOR TRANSFER - BE SPECIFIC: RIGHT-OF-WAY COSTS IDENTIFIED ON CTH M PROJECT
AND ENGINEERING CONTRACT AMENDMENTS ON CTH A + CTH M,

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-61

Transfer No.

Requested by Communications Center

David Sleeter

Department

Department Head

10/7/11

Date

FROM

TO

ACCOUNT #	DESCRIPTION	AMOUNT
00-0000-0001-42605	Insurance Proceeds	10,567.50
00-0000-0001-42605	Insurance Proceeds	10,783.25

ACCOUNT #	DESCRIPTION	AMOUNT
23-2400-0000-62420	Equipment R&M	10,567.50
23-2400-0000-62400	R&M Services	10,783.25

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.



REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

_____ File _____

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

FINANCE DIRECTOR
RECEIVED
#11-61
OCT 7 2011

REQUESTED BY: COMMUNICATIONS CENTER

Department

Department Head Signature

DATE: OCTOBER 7, 2011

FROM:	AMOUNT
1) ACCOUNT #: 00-0000-0001-42605 DESCRIPTION: INSURANCE PROCEEDS CURRENT BALANCE: \$10,567.50 PROVIDED BY THE FINANCE DIRECTOR 10/7/11	\$10,567.50
2) ACCOUNT #: 00-0000-0001-42605 DESCRIPTION: INSURANCE PROCEEDS CURRENT BALANCE: \$10,783.25 PROVIDED BY THE FINANCE DIRECTOR 10/7/11	\$10,783.25
3) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 23-2400-0000-62420 DESCRIPTION: EQUIPMENT R&M	\$10,567.50
ACCOUNT #: 23-2400-0000-62400 DESCRIPTION: R&M SERVICES	\$10,783.25
ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

REASON FOR TRANSFER - BE SPECIFIC: DISSEMINATION OF FUNDS RECEIVED FROM INSURANCE CLAIM FOR LIGHTNING STRIKES 7/11 & 7/27.

LGPJF
 CK
 A8087045
 10/7/11

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-62

Transfer No.

Requested by _____ General Services

Rob Leu

Department

Department Head

Date

10/11/11

FROM

ACCOUNT #	DESCRIPTION	AMOUNT
00-0000-0001-46205	Insurance Proceeds	58,939.78

TO

ACCOUNT #	DESCRIPTION	AMOUNT
18-1849-0000-67200	Jail/HCC Complex Capital Project	58,939.78

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended. *BR*

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

_____ File _____

ROCK COUNTY TRANSFER REQUESTS

FINANCE DIRECTOR
RECEIVED
11-62
OCT 11 2011

TO: FINANCE DIRECTOR

REQUESTED BY: General Services
Department

Rob Leu
Department Head Signature

DATE: 11-Oct-11

	FROM:	AMOUNT
1) ACCOUNT #: 00-0000-0001-46205 DESCRIPTION: Insurance Proceeds		\$58,939.78
CURRENT BALANC PROVIDED BY THE FINANCE DIRECTOR	\$58,939.78 <i>[Signature]</i>	
2) ACCOUNT #: DESCRIPTION:		
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		
3) ACCOUNT #: DESCRIPTION:		
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		
4) ACCOUNT #: DESCRIPTION:		
CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR		

	TO:	AMOUNT
ACCOUNT #: 18-1849-0000-67200 DESCRIPTION: Jail/HCC Complex Capital Project		\$58,939.78
ACCOUNT #: DESCRIPTION:		
ACCOUNT #: DESCRIPTION:		
ACCOUNT #: DESCRIPTION:		

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECI To transfer insurance process from the Local Government Property Insurance Fund for contractor damages to the fiber optic cables and fire alarm power feed cut by the contractor in July 2011. State of Wisconsin Check No. A8089911.

REASON TRANSFER IS NECESSARY - BE SPECIFIC: To replenish the capital project account for costs incurred to repair the damages, less the \$2,500 insurance deductible.

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

11-57

Transfer No.

Requested by County Board

Craig Knutson

Department _____ Department Head _____

Date

9/30/11

FROM TO

ACCOUNT #	DESCRIPTION	AMOUNT
03-11110-0000-63100	Per Diem	7,485
03-11110-0000-61400	FICA	765
03-11110-0000-63101	Postage	750

ACCOUNT #	DESCRIPTION	AMOUNT
03-11110-0000-63107	Public & Legal Notices	9,000

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

[Signature]

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

10/13/11

COMMITTEE CHAIR

[Signature]

File _____

**ROCK COUNTY
TRANSFER REQUESTS**

FINANCE DIRECTOR
RECEIVED

SEP 30 2011

11-57

TO: FINANCE DIRECTOR

REQUESTED BY: County Administration

Department _____



Department Head Signature _____

DATE: 9/30/11

FROM:	AMOUNT
1) ACCOUNT #: 61300 DESCRIPTION: Per Diem CURRENT BALANC \$ 48,215.00 PROVIDED BY THE FINANCE DIRECTOR	\$ 7,485.00
2) ACCOUNT #: 61400 DESCRIPTION: FICA CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	\$ 765.00
3) ACCOUNT #: 63101 DESCRIPTION: Postage CURRENT BALANC \$ 3,356.00 PROVIDED BY THE FINANCE DIRECTOR	\$ 750.00
4) ACCOUNT #: DESCRIPTION: CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR	

TO:	AMOUNT
ACCOUNT #: 63107 DESCRIPTION: Public & Legal Notices	\$ 9,000.00
ACCOUNT #: DESCRIPTION:	
ACCOUNT #: DESCRIPTION:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC:

Comparison of year-to-date expenses for various accounts show available monies. Also see attached.

REASON TRANSFER IS NECESSARY - BE SPECIFIC:

The Beloit Daily News increased their rates by 20% and increased their Point size, which combined resulted in costs being more than budgeted.

A comparison of of year-to-date activity through June 2010 to 2010 shows publication costs of County Board minutes running 127% ahead of 2010 levels. Attached information provides additional background.

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0515000000-63100	OFC SUPP & EXP P1103331-PO# 10/07/11 -VN#030630	8.550.00 59.2%	3,292.77	1,770.35	3,486.88	163.00	
	J AND G OFFICE PRODUCTS						
	CLOSING BALANCE				3,323.88		163.00
0515000000-63107	PUBL & LEGAL P1100986-PO# 10/07/11 -VN#011191	1,625.00 22.1%	756.47	-1,115.69	1,984.22	387.69	
	BELOIT DAILY NEWS						
	CLOSING BALANCE				1,596.53		387.69
0515000000-68010	EXP.ALLOCATIONS	0.00 100.0%	0.00	-17,316.72	17,316.72		
	P1100986-PO# 10/07/11 -VN#011191					23.53	
	P1101733-PO# 10/07/11 -VN#045400					119.01	
	P1101734-PO# 10/07/11 -VN#040481					126.31	
	CLOSING BALANCE				17,047.87		268.85
	FINANCE DIRECTOR PROG-TOTAL-PO					819.54	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$819.54 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 20 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1515410000-64901	TAX DEED EXP	12,000.00 113.1%	13,219.14	357.71	-1,576.85		
	P1103407-PO# 10/07/11 -VN#011191		BELOIT DAILY NEWS			111.26	
*** OVERDRAFT ***	TRANSFER REQUIRED		CLOSING BALANCE		-1,688.11		111.26
	TAX DEED EXPENSE		PROG-TOTAL-PO			111.26	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$111.26 INCURRED BY TAX DEED EXPENSE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 20 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017210000-64200	TRAINING EXP	15,200.00	37.8%	5,617.47	140.00	9,442.53	
	P1103290-PO# 10/07/11 -VN#025900		WLIA				85.00
			CLOSING BALANCE		9,357.53		85.00
	LAND RECORDS		PROG-TOTAL-PO				85.00

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$85.00 INCURRED BY LAND RECORDS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 20 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
	P1103348-PO# 10/07/11 -VN#033353			CDW GOVERNMENT INC		127.51	
	P1103351-PO# 10/07/11 -VN#033353			CDW GOVERNMENT INC		502.92	
	P1103352-PO# 10/07/11 -VN#031019			GANDER MOUNTAIN		729.96	
	P1103354-PO# 10/07/11 -VN#051373			SPY CAMERA SPECIALISTS		149.00	
ENC	R1103769-PO# 10/10/11 -VN#036201			AMAZON.COM		245.00	
*** OVERDRAFT ***	TRANSFER REQUIRED			CLOSING BALANCE	-3,446.36		9,242.21
0714300000-67171	C.A.-\$1000/MORE	1,350.00	0.0%	0.00	0.00	1,350.00	
	P1103095-PO# 10/07/11 -VN#010752			ADDIE WATER SYSTEMS INC		1,350.00	
				CLOSING BALANCE	0.00		1,350.00
				INFORMATION TECH			41,760.39
				PROG-TOTAL-PO			

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$41,760.39 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 20 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714390000-67200	CAPITAL IMPROV	212,250.00	83.0%	176,195.75	0.00	36,054.25	
	P1103193-PO# 10/07/11 -VN#050382		DELL				3,457.87
			CLOSING BALANCE		32,596.38		3,457.87
	IT INFRASTRUCTUR		PROG-TOTAL-PO				3,457.87

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$3,457.87 INCURRED BY IT INFRASTRUCTURE UPGRADE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 20 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714400000-62119	OTHER SERVICES	222,395.00	75.0%	165,708.49	1,218.40	55,468.11	
	P1103217-PO# 10/07/11 -VN#011296			SUNGARD BI TECH INC			2,481.60
				CLOSING BALANCE	52,986.51		2,481.60
	IT GL UPGRADE			PROG-TOTAL-PO			2,481.60

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$2,481.60 INCURRED BY IT GENERAL LEDGER UPGRADE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 20 2011

DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
0714440000-67171	C.A.-\$1000/MORE	437,615.00	70.6%	225,659.03	83,484.00	128,471.97	
	P1103131-PO# 10/07/11 -VN#049990			LIGAS ENTERPRISES INC		4,567.00	
	P1103177-PO# 10/07/11 -VN#050382			DELL		22,027.89	
				CLOSING BALANCE		101,877.08	26,594.89
	IT CAPITAL PROJ			PROG-TOTAL-PO		26,594.89	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$26,594.89 INCURRED BY IT CAPITAL PROJECTS. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 20 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
1017250000-62119 ENC	OTHER SERVICES R1103792-PO# 10/12/11 -VN#025672	295,460.00	65.3% 192,956.00	0.00	102,504.00	98,600.00	
					CLOSING BALANCE	3,904.00	98,600.00
	ORTHOIMAGERY		PROG-TOTAL-PO			98,600.00	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$98,600.00 INCURRED BY ORTHOIMAGERY PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

OCT 20 2011

DATE _____ CHAIR

PURCHASE ORDER NUMBER P1100192 PEID 046400

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Sheriff's Office

COMMITTEE Public Safety and Justice

VENDOR NAME Fleet Services

ACCOUNT NUMBER 21-2100-0000-63501

FUNDS DESCRIPTION Gasoline & Other Fuel

AMOUNT OF INCREASE \$ 16,000

INCREASE FROM \$ 220,000 TO \$ 236,000

ACCOUNT BALANCE AVAILABLE \$26,549 ^{\$5} 10-15-11

REASON FOR AMENDMENT The Sheriff's Office encumbered funds to cover 88,000 gallons of fuel at \$2.50 per gallon. The cost of fuel has risen to 3.41 per gallon.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

PURCHASE ORDER NUMBER P1100192 PEID 0461400

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Sheriff's Office
COMMITTEE Public Safety and Justice
VENDOR NAME Fleet Services
ACCOUNT NUMBER 21-2100-0000-63501
FUNDS DESCRIPTION Gasoline & Other Fuel
AMOUNT OF INCREASE \$ 72,000

INCREASE FROM \$ 236,000 TO \$ 308,000

ACCOUNT BALANCE AVAILABLE \$ 82,579 *pending approval of Resolution 85*

REASON FOR AMENDMENT The cost of fuel has risen to \$3.41 per gal. vs the budgeted \$2.50 per gal. cost. This increase request accompanies the gasoline resolution.

APPROVALS

GOVERNING COMMITTEE _____
Chair _____ Date _____

FINANCE COMMITTEE _____
(if over \$10,000) Chair _____ Date _____

COUNTY BOARD _____
(if over \$10,000) Resolution # _____ Adoption Date _____

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY _____

Finance Committee
SUBMITTED BY _____



Jeffrey A. Smith, Finance Director
DRAFTED BY

October 11, 2011
DATE DRAFTED

Authorizing the Payment of Issuance Costs for \$22,000,000 GO Bonds

- 1 **WHEREAS**, the County Board has authorized the issuance of \$22,000,000 in GO Bonds to fund
2 the replacement and equipping a new skilled nursing home, Rock Haven; and,
3
4 **WHEREAS**, the issuance of said bonds incurs debt issuance costs including, but not limited to,
5 rating agency fees, bond counsel fees and financial advisory services.
6
7 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
8 assembled this 27th day of October 2011, does hereby authorize and direct the Finance Director to
9 pay any and all debt issuance costs related to the \$22,000,000 General Obligation Bonds issued for
10 the replacement and equipping of a new skilled nursing home.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

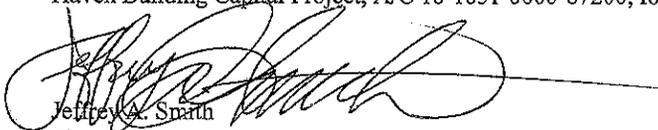
J. Russell Podzilni

Authorizing the Payment of Issuance Costs for \$22,000,000 GO Bonds

Page 2

FISCAL NOTE:

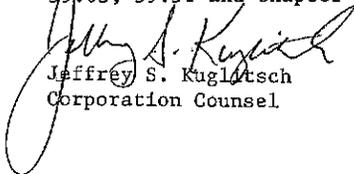
This resolution authorizes the Finance Director to make prompt and full payment of all debt issuance costs related to the \$22,0000 GO Bond issue. Sufficient funds are included in the Rock Haven Building Capital Project, A/C 18-1851-0000-67200, for these costs.



Jeffrey A. Spath
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Secs. 59.01, 59.03, 59.51 and Chapter 67, Wis. Stats.



Jeffrey S. Kuglatsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

On September 8, 2011 the County Board adopted an initial resolution authorizing general obligation bonds not to exceed \$29,300,000 for replacing and equipping a new skilled nursing home, Rock Haven. On October 27, 2011 the County Board will be authorizing \$22,000,000 in GO Bonds to partially fund this capital project. Debt issuance costs for general obligation bonds must be paid by the issuer. The debt issuance costs were included in Resolution 11-9A-455, adopted September 8, 2011, amending the budget for this project.

This resolution authorizes the Finance Director to make full and prompt payment for the debt issuance costs incurred for the \$22,000,000 bond issue. The estimated issuance costs, excluding underwriter's discount, is \$50,000-\$60,000.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY _____



Amy Spoden, Human Resource Analyst
DRAFTED BY

Finance Committee
SUBMITTED BY _____

October 4, 2011
DATE DRAFTED

APPROVING DENTAL INSURANCE CONTRACT

- 1 **WHEREAS**, Delta Dental Plan of Wisconsin currently administers the County's dental insurance
2 program; and,
3
4 **WHEREAS**, Delta Dental is a preferred provider for the Alliance, a consortium of Employers who
5 purchase services together in order to reduce costs; and,
6
7 **WHEREAS**, Rock County offers dental plans with both "high" and "low" coverage options for all its
8 employees, with the County's contribution being 60% of the premium for the lowest cost, or "low"
9 plan, regardless of which coverage option is selected; and,
10
11 **WHEREAS**, Delta Dental has quoted a 4.6 % increase in premium for the low option, a 0.0% increase
12 in premium for the high option for 2012; and,
13
14 **WHEREAS**, Delta Dental has provided a quote for family coverage for the "low" option at a monthly
15 rate of \$88.85 and has provided a quote for single coverage for the "low" at \$30.04 per month for 2012.
16
17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled
18 this _____ day of _____, 2011 does hereby authorize the execution of a contract with
19 Delta Dental for the County's dental insurance for the period of January 1, 2012 through December 31,
20 2012.

Respectfully Submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

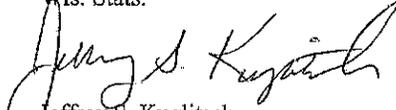
J. Russell Podzilni

APPROVING DENTAL INSURANCE CONTRACT

Page 2

LEGAL NTOE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 (1), and 59.52(11)(c), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

Based upon the current census of 325 single and 717 family plans for employees, the County's 60% share of annual dental premiums would be \$528,973. Sufficient funds are included in the departmental 2012 budget requests for these premiums.



Jeffrey A. Smith
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lori Stottler
INITIATED BY

Lori Stottler
DRAFTED BY

Finance Committee
SUBMITTED BY



September 30, 2011
DATE DRAFTED

DESIGNATING A QUALIFIED NEWSPAPER FOR ALL ROCK COUNTY LEGAL PUBLICATIONS FOR 2012

- 1 **WHEREAS**, per Wisconsin State Statute. 985.03(1)(a), the Rock County Board may designate a
- 2 qualified newspaper as certified by the Department of Administration having a general circulation in the
- 3 county as its official newspaper; and,
- 4
- 5 **WHEREAS**, the Rock County Board of Supervisors designated one official newspaper for all legal
- 6 publications beginning in 2003 in accordance with County policy stating that legal publications are to
- 7 be published in the Beloit Daily News in odd years and Janesville Gazette in even years, alternating
- 8 publishing years between the two newspapers; and,
- 9
- 10 **WHEREAS**, Rock County's budgeted expense for legal notices is reduced with the designation of an
- 11 official county newspaper.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 14 assembled this ____ day of _____, 2011, does hereby designate The Janesville Gazette as the
- 15 official county newspaper for all county legal publications for 2012.

Respectfully submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

J. Russell Podzilni

Mary Beaver

David Diestler

FISCAL NOTE:

This resolution designates the The Janesville Gazette as the County's official newspaper for 2012. Designating one newspaper results in publication cost savings.

Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take This action pursuant to sec. 985.05(1), Wis. Statutes.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended

Craig Knutson
County Administrator

Executive Summary

Since 2003, the County Board has alternated between the Beloit Daily News and The Janesville Gazette as the "Official" newspaper to publish notices, minutes and facsimile ballots in.

The budget for public and legal notices as related to the County Board (agendas, minutes, etc.) are budgeted through Administration; while Election notices are budgeted in the County Clerk's office. Since it is the statutory obligation and duty of the County Clerk to Clerk board meetings and file minutes, bills for publishing minutes are sent to my office for approval via Newspaper Certification. Agendas are drafted and sent to the newspaper through the Administrator's Assistant and filed on the 5th Floor.

Every two years, newspapers are required to have their rates for publishing approved by the DOA, State Bureau of Procurement. Certification requirements are reviewed and legal notice rates are updated every two years pursuant to Chapters 10 and 985 of the Wisconsin Statutes.

Rates for the Beloit Daily News from 2010-2011 have consistently been:

Paid Circulation: 11,898	Telephone: (608) 365-8811
Circulation Adjust: 15%	Fax: (608) 365-1420
Day(s) Published: MTuWThFSa	E-Mail: advertising@beloitdailynews.com
County: Rock	Parent Co.: The Hagadone Corporation

Font(s)	Point Size	Alphabet Length	Column Width	Font Base	ADJUSTED RATES	
					First Insert	Subsequent Insert
Helvetica	7	90	9.60	0.5805	0.6675	0.5244
Helvetica	7	90	20.00	1.2093	1.3907	1.0926
Helvetica	7	90	30.60	1.8503	2.1278	1.6716
Helvetica	7	90	41.00	2.4791	2.8510	2.2397
Helvetica	7	90	51.60	3.1200	3.5881	2.8188
Helvetica	7	90	62.00	3.7489	4.3112	3.3869

Rates for the Janesville Gazette from 2010-2011 have consistently been:

Paid Circulation: 19,484	Telephone: (608) 755-8354
Circulation Adjust: 45%	Fax: (608) 754-8038
Day(s) Published: SuMTuWThFSa	E-Mail: legals@gazetteextra.com
County: Rock	Parent Co.: Bliss Communications

Font(s)	Point Size	Alphabet Length	Column Width	Font Base	ADJUSTED RATES	
					First Insert	Subsequent Insert
Helvetica Bold	6.5	98	10.60	0.5886	0.8535	0.6705
Helvetica Bold	6.5	98	21.90	1.2161	1.7634	1.3853
Helvetica Bold	6.5	98	33.00	1.8324	2.6570	2.0874
Helvetica Bold	6.5	98	44.30	2.4600	3.5670	2.8022
Helvetica Bold	6.5	98	55.60	3.0875	4.4768	3.5170
Helvetica Bold	6.5	98	66.90	3.7150	5.3867	4.2318
Helvetica Bold	10	140	10.60	0.4120	0.5974	0.4694
Helvetica Bold	10	140	21.90	0.8513	1.2343	0.9697
Helvetica Bold	10	140	33.00	1.2827	1.8599	1.4612
Helvetica Bold	10	140	44.30	1.7220	2.4969	1.9616
Helvetica Bold	10	140	55.60	2.1612	3.1338	2.4619
Helvetica Bold	10	140	66.90	2.6005	3.7707	2.9623
Helvetica Bold	18	250	10.60	0.2307	0.3346	0.2628
Helvetica Bold	18	250	21.90	0.4767	0.6912	0.5430
Helvetica Bold	18	250	33.00	0.7183	1.0416	0.8183
Helvetica Bold	18	250	44.30	0.9643	1.3983	1.0985
Helvetica Bold	18	250	55.60	1.2103	1.7549	1.3787
Helvetica Bold	18	250	66.90	1.4563	2.1116	1.6589

MEASUREMENTS: For purposes of this certification, 1 inch = 6 picas = 72 points.

RATES: Wisconsin Statutes establish the standard line rate for publication of legal notices and the biennial adjustment procedure. The adjusted rates for each newspaper are calculated by adjusting for the font alphabet length, the newspaper's column width(s), and paid circulation. (Please refer to s. 985.08(2)(a), Wis. Stats.)

The Beloit Daily News billed us at the 6.5 pt font until 2011, and upon staffing changes began to bill at 7 pt font, causing the 2011 budget for publishing Board minutes to be over substantially. They also reported increased font rates from .4446 in 2009 to .5886 in 2011.

New rates for 2012-13 are due out mid December 2011. Gail Endres of the DOA said to budget 2012 for a minimum increase of 5-10% since rates didn't increase for most since 2008. We will continue to monitor and find ways to be budget conscious and on top of such future 'surprises.'

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Amy Spoden, Human Resource Analyst
DRAFTED BY

Finance Committee
SUBMITTED BY

October 14, 2011
DATE DRAFTED

TITLE

**AUTHORIZING CONTRACT FOR SECTION 125 PLAN
(FLEXIBLE SPENDING ACCOUNT)**

- 1 WHEREAS, Section 125 of the Internal Revenue Code allows employees to fund certain specific expenses with
- 2 pre-tax dollars; and,
- 3
- 4 WHEREAS, the allowable expenses include employee portions of group insurance premiums, uninsured
- 5 medical expenses (such as deductibles; co-pays and vision insurance) and qualified child and/or dependent care
- 6 expenses; and,
- 7
- 8 WHEREAS, amounts employees elect to deduct for Section 125 qualified expenses are not subject to Federal,
- 9 State or Social Security taxation; and,
- 10
- 11 WHEREAS, Rock County has offered a Section 125 Plan to its employees since July 1, 1991, which has been
- 12 administered by Employee Benefits Cooperative of Madison, Wisconsin; and,
- 13
- 14 WHEREAS, EBC has provided a rate guarantee for calendar year 2012 at \$3.35 per participant per month;
- 15 which is the same rate as the current year contract; and,
- 16
- 17 WHEREAS, EBC has contractually committed to guarantee that Rock County's savings from the employer's
- 18 portion of Social Security taxes will meet or exceed the costs of administering the program; and,
- 19
- 20 WHEREAS, EBC's contract costs from 1991 to present have been less than the actual Rock County savings
- 21 from the exemption of the employer's share of Social Security taxes.
- 22
- 23 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this
- 24 _____ day of _____, 2011 does hereby authorize and direct the County Board Chair and County Clerk
- 25 to enter into a contract with Employee Benefits Cooperative of Madison, Wisconsin to administer Rock
- 26 County's Section 125 Plan (Flexible Spending Account) for the period January 1, 2012 through December 31,
- 27 2012 at a cost of \$3.35 per participant per month.

Respectfully Submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

David Diestler

J. Russell Podzilni

AUTHORIZING CONTRACT FOR SECTION 125 PLAN (FLEXIBLE SPENDING ACCOUNT)

Page 2

FISCAL NOTE:

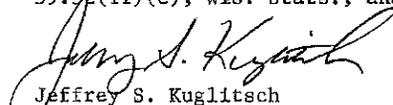
As stated in the body of the resolution, the contract administrator has guaranteed that the County's savings will meet or exceed the costs of this program.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01 and 59.52(11)(c), Wis. Stats., and to the cited Internal Revenue Code provisions.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging Services
Committee
SUBMITTED BY

October 7, 2011
DATE DRAFTED

AMENDING THE 2011 COUNCIL ON AGING BUDGET TO INCREASE NSIP BUDGET

1 **WHEREAS**, The Council on Aging receives Nutrition Services Incentive Program (NSIP) funds; and,
2
3 **WHEREAS**, NSIP funds are a resource to the elderly nutrition program which allow the program to
4 increase the number of meals served; and,
5
6 **WHEREAS**, increased NSIP funding has been made available from the Wisconsin Bureau of Aging and
7 Disability Resources for the grant period of October 1, 2010 through September 30, 2011.
8
9 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
10 this day of _____ day of _____, 2011 does hereby amend the Adopted 2011 Rock County
11 Council on Aging budget as follows:

<u>Account/Description</u>	<u>Budget at</u> <u>10/01/2011</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Amended</u> <u>Budget</u>
<u>Nutrition Program</u>			
<u>Source of Funds</u>			
30-3903-0000-42102 Federal Aid - NSIP	41,221	85	41,306
<u>Use of Funds</u>			
30-3903-0000-62119 Other Contracted Services	112,612	85	112,697

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of _____

Marvin Wopat, Vice Chair

Mary Mawhinney, Chair

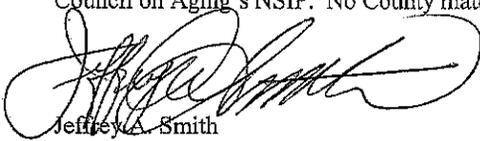
Wayne Gustina

David Innis

Fred Yoss

FISCAL NOTE:

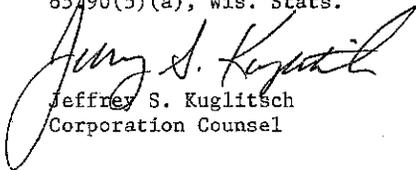
This resolution authorizes the acceptance and expenditure of an additional \$85 in Federal Aid for the Council on Aging's NSIP. No County matching funds are required to accept this grant.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.490(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

Nutrition Services Incentive Program (NSIP) funds are made available through the federal Department of Agriculture for the purpose of increasing the number of meals served. Rock County uses these funds to supplement the Older Americans Act funding for the congregate dining program.

No county funds are required.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

October 3, 2011
DATE DRAFTED

**Amending the 2011 Rock County Human Services Department Budget to Accept
Additional Funding for the Independent Living Program**

- 1 **WHEREAS**, the Rock County Human Services Department annually receives Independent Living
- 2 Program funds through the Wisconsin Department of Children and Families; and,
- 3
- 4 **WHEREAS**, the 2011 funding allocation received by the Rock County Human Services Department has
- 5 increased by \$6,892; and,
- 6
- 7 **WHEREAS**, funding supports services designed to help youth 15 to 21 years of age gain the skills
- 8 necessary for successful transition from out-of-home care to living independently in the community.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 11 this _____ day of _____, 2011, does hereby accept \$6,892 in additional Independent
- 12 Living Program funds and amend the 2011 Rock County Human Services Department budget as follows:

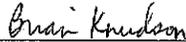
Account/Description	Budget	Increase	Amended
<u>Source of Funds</u>	<u>10/3/11</u>	<u>(Decrease)</u>	<u>Budget</u>
36-3638-0000-42100			
ILP Federal Aid	\$28,272	\$6,892	\$35,164
<u>Use of Funds</u>			
36-3636-0000-64604			
ILP Program Expense	\$6,720	\$1,423	\$8,143
36-3636-0000-68311			
Allocated Juvenile Detention Center	\$0	\$5,469	\$5,469

Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Independent Living Program

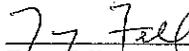
Page 2

Respectfully submitted,

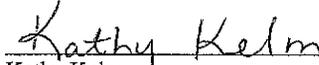
Human Services Board


Brian Knudson, Chair


Sally Jean Weaver-Landers, Vice Chair

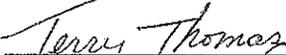

Terry Fell

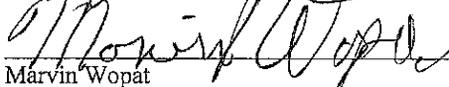

Robert Fizzell


Kathy Kelm


Tammie King


Phillip Owens


Terry Thomas


Marvin Wopat

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

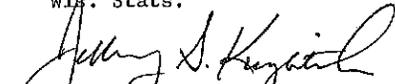
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$6,892 in Federal Aid for Human Services Department's Independent Living Program. No additional County matching funds are required.


Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Independent Living Program

This resolution amends the 2011 Human Services Department budget to accept \$6,892 in additional Independent Living Program (ILP) funding from the Wisconsin Department of Children and Families (DCF).

Independent Living Program funds are used to serve Rock County youth ages 15 to 21 who are aging, or have aged out, of the foster care system. Services are designed to help youth gain the skills necessary for a successful transition from out-of-home care to living independently in the community.

No additional county funds are required.

Thank you for your consideration.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

October 3, 2011
DATE DRAFTED

**Amending the 2011 Rock County Human Services Department Budget to Accept
Additional Funding for the Community Intervention Program**

1 **WHEREAS**, the Rock County Human Services Department annually receives Community Intervention
2 Program funds through the Wisconsin Department of Corrections; and,
3

4 **WHEREAS**, the 2011 available funding for the Rock County Human Services Department has increased
5 by \$30,612; and,
6

7 **WHEREAS**, funding supports intensive case management and community-based intervention services
8 for the most seriously chronic juvenile offenders; and,
9

10 **WHEREAS**, additional funds were also awarded on a one-time basis to support early intervention
11 programming.
12

13 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
14 this _____ day of _____, 2011, does hereby accept \$30,612 in additional Community
15 Intervention Program funds and amend the 2011 Rock County Human Services Department budget as
16 follows:
17

18	Budget	Increase	Amended
19	<u>10/3/11</u>	<u>(Decrease)</u>	<u>Budget</u>
20 <u>Source of Funds</u>			
21 36-3656-0000-42200	\$136,940	\$30,612	\$167,552
22 State Aid			
23			
24 <u>Use of Funds</u>			
25 36-3656-0000-68205	\$136,940	\$30,612	\$167,552
26 Allocated Juvenile Justice			

Amending the 2011 Rock County Human Services Department to Accept Additional Funding for the Community Intervention Program

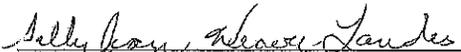
Page 2

Respectfully submitted,

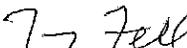
Human Services Board



Brian Knudson, Chair



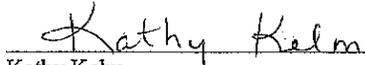
Sally Jean Weaver-Landers, Vice Chair



Terry Fell



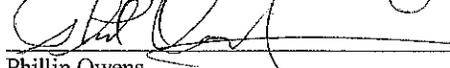
Robert Fizzell



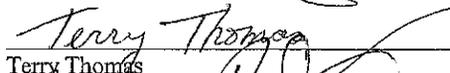
Kathy Kelm



Tamarie King



Phillip Owens



Terry Thomas



Marvin Wopat

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

ADMINISTRATIVE NOTE:

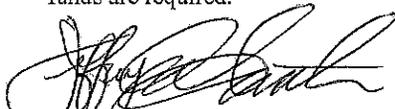
Recommended.



Craig Knutson
County Administrator

FISCAL NOTE:

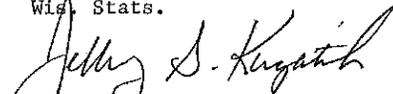
This resolution authorizes the acceptance and expenditure of an additional \$30,612 in State Aid for Human Services Department's Community Intervention Program. No additional County matching funds are required.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Amending the 2011 Rock County Human Services Department Budget to Accept Additional Funding for the Community Intervention Program

This resolution amends the 2011 Human Services Department budget to accept \$30,612 in additional Community Intervention Program from the Wisconsin Department of Corrections.

Community Intervention Program funds support the Intensive Case Management (ICM) Unit. The ICM Unit provides daily face-to-face contact and monitoring for the most chronic and seriously delinquent juvenile offenders in Rock County. Caseloads are limited to no more than 10 juveniles per worker. The program operates with five full-time staff positions and funding partially offsets staffing related costs.

Additional funds were also provided in 2011 to support early intervention programming. These funds are being used to expand the School Resource Counselor Program in Janesville. This program provides at-risk students with individualized intervention services and strategies to be utilized in lieu of formal processing. Programming is in collaboration with the School District, Police Department, and Student Resource Officers.

No additional county funds are required.

Thank you for your consideration.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

October 11, 2011
DATE DRAFTED

Authorizing Funding to Pay for Gasoline for Sheriff Vehicles

1 **WHEREAS**, the Sheriff's Office budgeted \$250,000 for Gasoline and Other Fuel in 2011; and,
2
3 **WHEREAS**, gasoline was budgeted at \$2.50 per gallon; and,
4
5 **WHEREAS**, the average price for gasoline for the past three months was \$3.41 per gallon; and,
6
7 **WHEREAS**, actual expenses in Gasoline and Other Fuel are projected to exceed budget by \$72,000.
8
9 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
10 this _____ day of _____, 2011, that the 2011 budget be amended as follows:
11
12

Account/Description	Budget 09/30/11	Increase (Decrease)	Amended Budget
Source of Funds			
19-1921-0000-47010 General Fund	4,235.00	\$72,000.00	76,235.00
Use of Funds			
21-2100-0000-63501 Gasoline and Other Fuel	\$250,000.00	\$72,000.00	\$322,000.00

Respectfully submitted,

Public Safety and Justice Committee

Finance Committee Endorsement

Ivan Collins, Chair

Mary Mawhinney, Chair

Larry Wiedenfeld, Vice Chair

Mary Beaver

Henry Brill

Brian Knudson

Authorizing Funding to Pay for Gasoline for Sheriff Vehicles

Page 2

FISCAL NOTE:

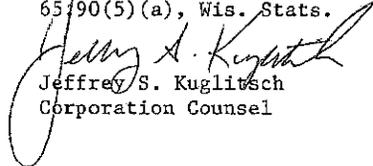
This resolution authorizes a \$72,000 transfer from the General Fund to the Sheriff's Office for the purchase of gasoline. The audited, undesignated General Fund balance at January 1, 2011 was \$16,965,422.



Jeffrey A. Smith
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2011 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Authorizing Funding to Pay for Gasoline for Sheriff Vehicles

The Sheriff's Office has the responsibility of patrolling throughout Rock County. The Sheriff's Office uses gasoline and other fuel for the operation of patrol squads, command vehicles, transport vans, boats, snowmobiles, and a bus.

The Sheriff's Office budgeted \$250,000 for gasoline and other fuel in 2011. The budget was based on 100,000 gallons at \$2.50 per gallon. The average price for gasoline for the past three months was \$3.41 per gallon. The average usage per month was 8,100 gallons per month. Based on the average price of fuel and the average gallons used, we project a budget shortage of \$72,000.

The Sheriff's Office is requesting that the 2011 budget be amended to transfer \$72,000 from the General Fund to the account Gasoline and Other Fuel in the amount of \$72,000.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
PHONE (608) 757-5515
FAX (608) 757-5539



PROJECT#: 2011-73
PROJECT: BUILDING DEMOLITION & REMOVAL
BID DUE DATE: SEPTEMBER 26, 2011 - 1:30 P.M. (Local Time)
DEPARTMENT: DPW - AIRPORT

	ROBINSON BROTHERS WAUNAKEE, WI	EARTH CONSTRUCTION ORFORDVILLE, WI	FANNING EXCAVATING JANESVILLE, WI	
ADDENDA RECEIVED	YES	YES	YES	
BASE BID #1	\$ 11,152.00	\$ 12,400.00	\$ 16,780.00	
ALTERNATE #1	NO BID	\$ 6,700.00	\$ 18,025.00	
	CCI, INC BELOIT, WI	EGGELSTON CONSTRUCTION ORFORDVILLE, WI	CUSTOM DITCHING INC BELOIT, WI	VALIA EXCAVATING FORT ATKINSON, WI
ADDENDA RECEIVED	YES	YES	YES	YES
BASE BID #1	\$ 16,980.00	\$ 18,370.00	\$ 24,500.00	\$ 37,840.00
ALTERNATE #1	\$ 15,880.00	NO BID	NO BID	\$ 35,840.00

This project was advertised in the Beloit Daily News and on the Internet at www.co.rock.wi.us.
Four (4) additional vendors were solicited that did not respond.
Base Bid #1 consists of Rock County receiving salvage value of recyclable materials.
Alternate 1 consists of Contractor retaining salvage value of recyclable materials.

Alt #1 - \$ 6,700.00

Prepared By: Alan Mansfield
Senior Buyer

Department Head Recommendation: Earth Construction

Governing Committee Approval: [Signature] Chair
Signature: Benjamin J. [Signature] Date: 10-13-11

Purchasing Procedural Endorsement: [Signature] Chair
Vote: 50 Date: 10-13-11

Vote Date