



ROCK COUNTY TRANSPORTATION COORDINATING COMMITTEE MEETING MINUTES

March 10, 2017

**Call to Order:** The meeting of the Rock County Transportation Coordinating Committee (TCC) was called to order at 8:45 a.m. by Chair Ryan Booth at the Rock County Courthouse Conference Room, Janesville, Wisconsin.

**Approval of Agenda:** A motion to approve the agenda was made by Supervisor Karl Dommershausen, seconded by Supervisor Norvain Pleasant. Motion carried.

**Roll Call:** Present were Ryan Booth, Kim Burkhalter, Supervisor Karl Dommershausen, Payy Hansberry, Lynn Jones, Dave Lowe, Joyce Lubben, T.J. Nee, Supervisor Norvain Pleasant, Ryan Schomber, Steve Skelly, Roseann Tremain.

Excused: Terry Nolan and Michael Warren.

Also present: Joe Scharenbroch (alternate)

**Introduction of Visitors:** None

**Citizen Participation, Communications and Announcements:** None

**Approval of January 13, 2017 TCC Minutes:** A motion was made by Patty Hansberry, seconded by Dave Lowe, to approve the January 13, 2017 minutes. Motion carried.

**Mobility Management Report:**

Outreach Efforts: Ryan Booth reported he has mailed out an introduction letter and Mobility Management brochures to nursing homes, senior apartments, senior centers and several other organizations. There was discussion on the Affiliation List. Mr. Booth requested assistance with getting brochures to these locations.

Mobility Management Training: Mr. Booth announced he recently completed Motivational Interviewing along with several webinars and online classes.

AARP Smart Driver Classes: Ryan Booth conducted his first AARP Smart Driver class and is now a certified instructor. The next class will be on March 23, 2017 at the Council on Aging office.

"Walk with a Doc" Program: Ryan Booth recently met with representatives of St. Mary's Hospital to initiate a walking program with the cardiology department. They are interested in the program but would like to expand it to healthcare disciplines, e.g. physical therapy, nutrition, as well.

Wednesday Walks: Wednesday Walks are scheduled and marketing brochures are available.

Travel Training Report: Ryan Booth stated he has conducted two travel trainings. He also presented at the Willard Haus. An outcome of that presentation was residents expressing concern about a safety issue when crossing Lexington Drive, which is four lanes, to get to the bus stop. He will be speaking with city officials to determine what can be done.

Park and Ride Article: Ryan Booth stated he wrote an article for the Council on Aging's Senior Review on Rock County's first "Park and Ride" located at the Newville exchange.

### **Sub-Committee Reports:**

Advocacy Report: Joyce Lubben reported that the sub-committee reviewed the lists of potential newsletters that might print TCC information, the marketing distribution list and the event calendar. There was discussion that more information needs to be provided to decision-makers. Ryan Booth reported on the Transportation Legislative Day at the State Capitol. Mr. Booth and Rebecca Smith, Janesville Transit Director, met with Rock County representatives to discuss the transportation budget and issues that affect Rock County residents. Representatives Vruwink and Spreitzer indicated interest in learning more about transportation issues.

Mobility Report: Ryan Booth reported that he met with Jess Kruger of MTM to discuss their policies and procedures and how they handle customer complaints. He is going to refer back to minutes from 2015 and 2016 to determine if any follow-up needs to be done.

Mr. Booth also stated he met with HealthNet regarding their transportation needs. Supervisor Karl Dommershausen advised the Human Services Board has been working with them, also.

### **Old Business:**

Easter Seals Grant Application Update: Joyce Lubben reported that our grant application was not approved, however, there were two applications in Wisconsin that did get approved.

Mobility Services for All Americans Grant Update: Mr. Booth was the first to be interviewed by the committee. They will be compiling all the information gathered for a written report.

### **Member Reports:**

Roseann Tremain was welcomed to the TCC. Ryan Booth welcomed Steve Skelly back to work.

Joyce Lubben reported that Rock County Transit is adding another vehicle to its daily schedule so that more passengers can be served. One of the Transit buses has been posted for sale on the Wisconsin Surplus Auction site.

T.J. Nee reported Beloit Transit has hired Mike Fallin as their Transit Supervisor.

Lynn Jones reported that Community Action has expanded their space for the training center for youth. There is now a gym, larger classrooms and a kitchen area. She believes transportation outreach is needed for that population. The Merrill Community Center has

closed and Community Action is considering buying that space. Two buses were purchased from Head Start and it is hoped they will be used for transportation in the community.

**Items for Future Agendas:** Lynn Jones requested that copies of the updated plan be brought to the next meeting. The next TCC meeting is scheduled for May 12, 2017.

**Adjournment:** A motion was made by Lynn Jones, seconded by Patty Hansberry, to adjourn the meeting. Motion carried. Meeting adjourned at 9:39 a.m.

Respectfully submitted by Ryan Booth.

*Minutes not official until approved by the Transportation Coordinating Committee.*