



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**January 8, 2014**

**CALL TO ORDER**

Chair Peer called the meeting to order at 6:00 P.M.

**MEMBERS PRESENT**

Chairperson Louis Peer; Cheryl Drozdowicz, Nancy Lannert, Lynda Olson, Mike Rundle, Ed Brandsey, Terry Fell, Bridget Rolek

**MEMBERS ABSENT:**

Vice Chairperson, Becky Heimerl

**STAFF PRESENT**

John Hanewall, Director; Susan Armstrong, DD Financial Worker

**ADOPTION OF AGENDA**

The agenda was approved on a MOTION BY Terry Fell, SECONDED BY Bridget Rolek  
MOTION CARRIED.

**APPROVAL OF MINUTES**

The minutes from December 18, 2013 were approved on a MOTION BY Lynda Olson,  
SECONDED BY Nancy Lannert. MOTION CARRIED.

**CITIZENS PARTICIPATION, COMMUNICATION AND ANNOUNCEMENTS**

None

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**1. BILLS**

- Bills in the amount of \$304,517.32 (2013) and \$13,103.56 (2014) were approved on a MOTION BY Ed Brandsey, SECONDED BY Bridget Rolek. MOTION CARRIED.

**2. APPROVAL OF CONTRACTS/ADDENDUMS**

None

**3. ENCUMBRANCES**

None

**4. LINE ITEM TRANSFERS**

None

**DIRECTOR'S REPORT ON PROGRAM ACTIVITIES**

**1. Department Updates:**

- Mr. Hanewall gave notice to the Board that no one in the Department went to a conference in 2013 that cost over \$1,000.00.
- The holiday season was relatively quiet for the Department. Nothing of significance to report.

**2. Budget Updates:**

- Joanne has been working on the 2014 contracts and we hope to have them available at the next Board meeting, January 22<sup>nd</sup> for review and approval.

**3. Residential Placements**

- We currently have a few openings in our residential programs but no immediate plans to fill those beds.

**4. Consumer Updates:**

- The Board had one individual pass away on December 25<sup>th</sup>. This individual had been struggling medically for an extended period of time.
- In total, the Board had 11 deaths in 2013, only 3 being unexpected. This number has been about average for the past few years.

**5. Providers' Updates**

- KANDU held their client Christmas parties on Monday, December 23<sup>rd</sup> at 11:30am at both locations (Adel and Barberry). A special thanks to the Cawkins Family for their involvement.
- Various agencies and services were closed on Monday and Tuesday of this week due to the frigid weather.

**6. Staff Updates**

- None

**CORRESPONDENCE**

None

**ITEMS FOR FUTURE BOARD MEETING CONSIDERATION**

None

The next meeting will be on Wednesday, January 22, 2014 at the Rock County Health Care Center 1st floor Conference room at 6:00 P.M.

**ADJOURNMENT**

The meeting was adjourned on a MOTION BY Terry Fell, SECONDED BY Mike Rundle at 6:21 P.M.

Respectfully submitted,  
Susan Armstrong, DD Financial Worker

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**

**DD BOARD MINUTES**

Page 2