



**ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, SEPTEMBER 26, 2013 – 6:00 P. M.**

**COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST**

Agenda

1. CALL TO ORDER
2. INVOCATION & PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADOPTION OF AGENDA
5. APPROVAL OF MINUTES – September 12, 2013
6. PUBLIC HEARING
7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
10. REPORTS
 - A. County Preparation for the Affordable Care Act
 - B. Rabies Follow-up in Rock County – Karen Cain and Tim Banwell
11. UNFINISHED BUSINESS
12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 1. Accepting High Intensity Drug Trafficking Area (HIDRA) Grant and Amending the Sheriff's Budget
 2. Authorizing Acceptance of Edward Byrne Memorial Justice Assistance Grant and Amending 2013 Budget
 3. Purchase of Specialized Transit Vehicle and Amending the 2013 Council on Aging Budget
 4. Authorizing Award of Contract for Scanning & Imaging 1834-1935 Real Estate Records and Amending the 2013 Budget
 5. Authorizing Acceptance of Justice and Mental Health Collaboration Grant Program Funds and Amending the 2013 Budget

NOTE: Item 12.A.5. will be considered by the Human Services Board on September 25, 2013

ROCK COUNTY BOARD OF SUPERVISORS

September 26, 2013

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12. NEW BUSINESS

- B. Bills Over \$10,000 – No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call

- 1. Authorizing Contract for Administration of Self-Insurance Program
- 2. Authorizing Purchase of Motor Pool Replacement Vehicles - Rock County
Department of Public Works

NOTE: Item 12.D.2. will be considered by the Public Works Committee on September 26, 2013

13. ADJOURNMENT

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

**Public Safety and Justice
Committee**
SUBMITTED BY

September 11, 2013
DATE DRAFTED

**Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and
Amending the Sheriff's Budget**

1 **WHEREAS**, the Sheriff's Office has been awarded a \$30,680 grant from the High Intensity
2 Drug Trafficking Area (HIDTA) Program; and,
3
4 **WHEREAS**, the HIDTA Program is a program administered by the Office of National Drug
5 Control Policy (ONDCP); and,
6
7 **WHEREAS**, the purpose of the Program is to reduce drug trafficking and drug production in the
8 United States; and,
9
10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly
11 assembled this _____ day of _____, 2013 to approve and authorize the
12 acceptance of \$30,680 of HIDTA grant funds and to authorize the Sheriff to sign the award
13 documents; and,
14

15 **BE IT FURTHER RESOLVED**, that the 2013 Sheriff's budget be amended as follows:

Account/ Description	Budget 09/01/13	Increase (Decrease)	Amended Budget
Source of Funds			
21-2140-2013-42100 Federal Aid	\$28,320	\$30,680	\$59,000
Use of Funds			
21-2140-2013-61210 Overtime Wages-Productive	\$19,200	\$10,700	\$29,900
21-2140-2013-62210 Telephone	\$0	\$2,900	\$2,900
21-2140-2013-63908 Investigative Expenses	\$2,400	\$2,600	\$5,000
21-2140-2013-64200 Training	\$1,920	\$2,080	\$4,000
21-2140-2013-65331 Equipment Lease	\$0	\$7,200	\$7,200
21-2140-2013-67172 Capital Assets \$500-\$999	\$4,800	\$5,200	\$10,000

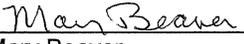
13-9B-406

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget
Page 2

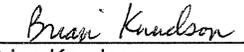
Respectfully submitted,

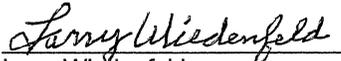
Public Safety and Justice Committee


Ivan Collins, Chair


Mary Beaver


Henry Brill

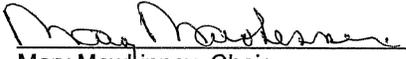

Brian Knudson


Larry Wiedenfeld

Finance Committee Endorsement

Reviewed and approved on a vote of

5-0


Mary Mawhinney, Chair

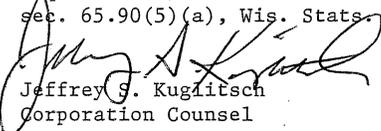
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$30,680 in Federal Aid for the HIDTA Program. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Accepting High Intensity Drug Trafficking Area (HIDTA) Grant and Amending the Sheriff's Budget

Page 3

Executive Summary

The Sheriff's Office has been awarded a \$30,680 grant from the High Intensity Drug Trafficking Area (HIDTA) Program, a program administered by the Office of National Drug Control Policy (ONDCP). The purpose of the Program is to reduce drug trafficking and drug production in the United States. This is a supplemental grant. The initial grant was received in January 2013.

The HIDTA Program provides funding resources to joint initiatives of federal, state, local, and tribal agencies in each area designated as a HIDTA to carry out activities that address the specific drug threats of those areas.

The grant funds will be used for overtime, smart phone subscriptions, investigative expenses, training expenses, leased vehicles, and equipment. The equipment purchased will be used for observation, surveillance, and undercover operations. Specific equipment to be purchased has not been determined at this time

Overtime	\$10,700
Telephone	\$2,900
Investigative Expenses	\$2,600
Training	\$2,080
Leased Vehicles	\$7,200
Equipment	<u>\$5,200</u>
Total	\$30,680

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Sheriff Robert D. Spoden
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice
Committee
SUBMITTED BY

September 11, 2013
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF EDWARD BYRNE
MEMORIAL JUSTICE ASSISTANCE GRANT AND AMENDING 2013 BUDGET**

1 **WHEREAS**, the Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police
2 Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant, by the
3 Office of Justice Programs, at the Department of Justice, in the amount of \$38,310; and,
4

5 **WHEREAS**, the three agencies have a written agreement that specifies the distribution of funds (Rock
6 County Sheriff's Office-\$5,810, Beloit Police Department-\$16,000, Janesville Police Department-
7 \$16,500); and,
8

9 **WHEREAS**, the written agreement designates the Rock County Sheriff's Office the fiscal agent; and,
10

11 **WHEREAS**, the funds will be used in accordance with the grant application to purchase equipment and
12 to support activities to prevent and control crime; and,
13

14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
15 assembled this _____ day of _____, 2013, does approve and authorize the acceptance of
16 the Edward Byrne Memorial Justice Assistance Grant; and,
17

18 **BE IT FURTHER RESOLVED**, that the Chair of the Rock County Board of Supervisors is authorized
19 to accept all funds on behalf of the County of Rock, the City of Beloit, and the City of Janesville; and,
20

21 **BE IT FURTHER RESOLVED**, that the Sheriff's Office budget for 2013 be amended as follows:
22
23

Account/ Description	Budget 09/01/13	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
21-2160-2013-42100 Federal Aid	\$0	\$38,310	\$38,310
<u>Use of Funds</u>			
21-2160-2012-63904 Policing/1 st Aid Supplies	\$0	\$1,455	\$4,355
21-2160-2012-67171 Capital Assets-\$1,000/More	\$0	\$4,355	\$4,355
21-2160-2012-69501 Aid to Localities	\$0	\$32,500	\$32,500

13-9B-407

**AUTHORIZING ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT AND AMENDING 2013 BUDGET**

Page 2

Respectfully submitted,

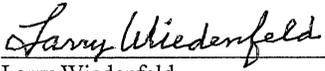
Public Safety and Justice Committee


Ivan Collins, Chair


Mary Beaver


Henry Brill


Brian Knudson


Larry Wiedenfeld

Finance Committee Endorsement

Reviewed and approved on a vote of

5-0


Mary Mawhinney, Chair

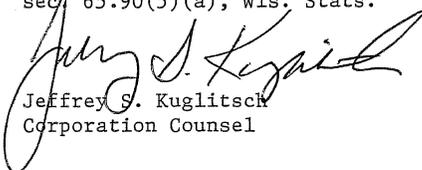
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$38,310 in Federal Aid through the Edward Byrne Memorial Justice Assistance Grant. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

**AUTHORIZING ACCEPTANCE OF EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE
GRANT AND AMENDING 2013 BUDGET**

Page 3

Executive Summary

The Rock County Sheriff's Office, the Beloit Police Department, and the Janesville Police Department have been jointly awarded an Edward Byrne Memorial Justice Assistance Grant (JAG). The grant is awarded by the Office of Justice Programs at the Department of Justice. The award is in the amount of \$38,310.

The three agencies have a written agreement that specifies the distribution of funds. The Rock County Sheriff's Office will be the fiscal agent. There is no local match.

Rock County Sheriff's Office	\$5,810
Beloit Police Department	\$16,000
Janesville Police Department	<u>\$16,500</u>
Total	\$38,310

The funds will be used in accordance with the grant application to purchase equipment and to support activities to prevent and control crime. The Sheriff's Office intends to purchase two radar guns and three preliminary breath testers (PBTs) for the patrol fleet.

The Sheriff's Office budget will be amended to accept the funds.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Joyce Lubben
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

September 3, 2013
DATE DRAFTED

**Purchase of Specialized Transit Vehicle and
Amending the 2013 Council on Aging Budget**

1 **WHEREAS**, Rock County Specialized Transit is receiving an increasing number of requests for
2 transportation from persons using extra-wide wheelchairs; and,
3

4 **WHEREAS**, current Specialized Transit vehicles cannot accommodate this size of wheelchair with their
5 33-inch ramps; and,
6

7 **WHEREAS**, A&J Mobility is selling a used wheelchair converted 2012 Toyota Sienna with a 48-inch
8 rear entry ramp with 17,000 miles for \$38,500; and,
9

10 **WHEREAS**, Freedom Motors Incorporated is the sole manufacturer of this vehicle and A&J Mobility is
11 the sole dealer of this vehicle in the state of Wisconsin; and,
12

13 **WHEREAS**, sufficient funds are available to be transferred in from the Elderly and Handicapped
14 Transportation Trust Fund for the cost of this vehicle.
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
17 this _____ day of _____, 2013 does approve purchase of this vehicle at a cost of \$38,500.
18

19 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt of the vehicle and
20 acceptance by the Rock County Council on Aging Director.
21

22 **BE IT FINALLY RESOLVED** that the 2013 budget be amended as follows:
23
24

<u>Account/Description</u>	<u>Budget 09/01/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
26 <u>Source of Funds</u>			
27 30-3905-0000-47000			
28 Transfer In	\$19,420	\$38,500	\$57,920
29			
30			
31 <u>Use of Funds</u>			
32 30-3905-0000-67105			
33 Motor Vehicles	\$43,125	\$38,500	\$81,625

13-9B-408

Respectfully submitted,

Education, Veterans & Aging Services Committee

Absent

Terry Thomas, Chair

Wayne Gustina

Wayne Gustina, Vice Chair

Steve Howland

Steve Howland

Absent

Edwin Nash

Russ Podzinski

~~Rick Richard~~ Russ Podzinski

Finance Committee Endorsement

Reviewed and approved on a vote of 5-0.

Mary Mawhinney

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the purchase of a specialized transit vehicle. The purchase is being funded by a transfer from the E&H Trust Fund, which has a current balance of \$85,827.

Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.52(6), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kuglitsch
Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson

Craig Knutson
County Administrator

Executive Summary

Increasingly, Rock County Specialized Transit is receiving requests for transportation for passengers who use wheelchairs that cannot be accommodated by the ADA-required 33 inch ramps. These trips, which are mainly for medical purposes, have to be denied. There is no other transportation provider operating in the county that can accommodate extra-wide wheelchairs. Including a vehicle with an extra-wide lift capacity would allow Specialized Transit to provide essential medical transportation that is currently unavailable.

A&J Mobility is selling a used (demonstrator) wheelchair-converted 2012 Toyota Sienna with a 48-inch rear entry ramp with 17,000 miles for \$38,500. This particular vehicle is only made by Freeman Motors Incorporated and sold only in Wisconsin by A&J Mobility. The vehicle can accommodate one extra-wide wheelchair and up to three ambulatory seats.

It is estimated that the Vehicle Replacement Trust Fund will have a balance of \$108,670 at year's end; \$28,670 over the state's limit of \$80,000. Therefore, there are sufficient funds to purchase this vehicle in the trust fund.

No county levy is required.



Attention Stephen Skelly

Rock County Council on Aging

Stephen,

Freedom Motors Incorporated (FMI) is the sole manufacturer of the "super-wide" rear entry wheelchair converted Toyota Sienna. A&J Mobility is the sole dealer of FMI "super-wide" conversion in the state of Wisconsin.

Sincerely,

Brad Rodriguez

Fleet Manger Freedom Motors Incorporated

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Randy Leves
INITIATED BY



Randy Leves
DRAFTED BY

Finance Committee
SUBMITTED BY

8/21/2013
DATE DRAFTED

**AUTHORIZING AWARD OF CONTRACT FOR SCANNING & IMAGING
1834-1935 REAL ESTATE RECORDS AND AMENDING THE 2013 BUDGET**

1 **WHEREAS**, the register of deeds records the time when, in effect, the public record is established.
2 Providing constructive notice regarding real estate allows the act of searching the records and the
3 determination of clear title. This is necessary for the issuance of most home mortgages, business loans,
4 and the sale of real estate. We are responsible for the safe keeping of these records; and,
5
6 **WHEREAS**, many of the pre-1935 real estate records are slowly deteriorating and per state statute we
7 must keep copies of these records forever. There are no other copies of these documents available. In
8 order to preserve these records, 302 books with approximately 190,000 images will need to be scanned,
9 indexed, and imported into our land records system; and,
10
11 **WHEREAS**, request for Proposals were advertised in the Beloit Daily News and on the Internet with
12 additional vendors solicited, and having four responses; and
13
14 **WHEREAS**, the proposal asked to confirm previous similar governmental project work with Rock
15 County's current operating software vendor Fidlar Technologies. The two lowest bids (Converga &
16 TAB Products) had no experience working with Fidlar Technologies and gave no references working
17 with any Wisconsin County on this type of project. The quality of the required sample images that they
18 provided and their approach to the project ranked them as the two lowest on the evaluation form. The
19 highest bid (Source Code) did not have experience working with Fidlar Technologies. The quality of
20 their sample images and approach to the project ranked them 2nd on the evaluation form; and
21
22 **WHEREAS**, Fidlar Technologies, Inc., who currently is our land records vendor, was one of the
23 responding companies. They had the 3rd highest bid but their experience, qualifications, techniques,
24 approach to the project, and the quality of required sample images of the records placed them 1st on the
25 evaluation form; and
26
27 **WHEREAS**, Fidlar Technologies currently provides software products, service, and support to over 215
28 County Register of Deeds offices in 14 states – 25 of which are in Wisconsin. Fidlar is currently under
29 contract with Rock County performing identical project management and scanning services for the Rock
30 County Register of Deeds office. They would provide a seamless conversion service for this RFP; and
31
32 **WHEREAS**, their proposal met all requirements of the RFP and with having the qualifications and
33 experience to successfully complete this project; and
34
35 **WHEREAS**, there is \$75,000 currently budgeted in the Land Records account and \$10,000 available to
36 transfer in from the Register of Deeds Redaction account.
37
38 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
39 this _____ day of _____, 2013, does hereby authorize that a contract be awarded to Fidlar
40 Technologies, Inc. of Davenport, Iowa for the amount not to exceed \$85,000.
41
42 **BE IT FURTHER RESOLVED** that progress payments be made to the vendor upon approval of the
43 Register of Deeds and the Finance Committee.

13-9B-409

**AUTHORIZING AWARD OF CONTRACT FOR SCANNING & IMAGING
1834-1935 REAL ESTATE RECORDS**

Page 2

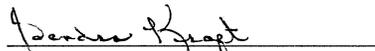
44 **BE IT FURTHER RESOLVED** that the 2013 budget be amended as follows:

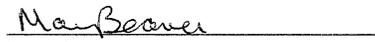
45		Budget	Increase	Amended
46	<u>Account/Description</u>	<u>8/1/13</u>	<u>(Decrease)</u>	<u>Budget</u>
47	Source of Funds			
48	10-1721-0000-47000			
49	Transfer In	\$50,000	\$10,000	\$60,000
50				
51	Use of Funds			
52	10-1721-0000-62119	\$183,662	\$10,000	\$193,662
53	Other Contracted Services			
54				

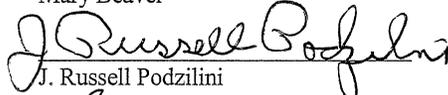
Respectfully submitted

Finance Committee


Mary Mawhinney, Chair


Sandra Kraft, Vice Chair


Mary Beaver


J. Russell Podzilini


Brent Fox

Purchasing Procedural Endorsement


Mary Mawhinney, Chair

50 9-19-13
Vote Date

ADMINISTRATIVE NOTE:

Recommended.


Craig Kautson
County Administrator

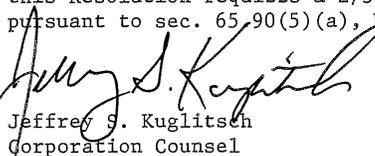
FISCAL NOTE:

This resolution authorizes a contract for an amount not to exceed \$85,000 be awarded to Fidlar Technologies, Inc for the scanning and imaging of real estate records. The Land Records other contracted services account, A/C 10-1721-0000-62119, has \$75,000 budgeted for this project. The additional \$10,000 will be transferred in from the Register of Deeds Redaction fund. The fund balance in the Register of Deeds Redaction fund as of 12/31/12 is \$286,417.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

SCANNING, IMPORTING, & INDEXING 1834-1935 REAL ESTATE RECORDS

The filing or recording of various legal documents with the register of deeds is a way of putting the world on notice that something important has happened or will happen. The time of the transaction is often an important element in rights and relationships. The register of deeds records the time when, in effect, the public record is established. Providing constructive notice regarding real estate allows the act of searching the records and the determination of clear title. This is necessary for the issuance of most home mortgages, business loans, and the sale of real estate. We are responsible for the safe keeping of these records.

Legislation was signed into law in 2010 that changed the recording fee structure for real estate documents filed with the County Register of Deeds and for the redaction of Social Security numbers from electronic documents that are viewable or accessible on the Internet. In order to assist register of deeds with costs associated with the redaction process, the legislation imposed a \$5 recording fee per document to cover these costs. We're able to collect this additional fee until January 1, 2015. Social Security was implemented in 1935 and now the state allows us to use these redaction fees to scan and index documents from 1935 forward. This project is currently under way with an anticipated cost of \$600,000.

Many of the pre-1935 real estate records are slowly deteriorating. By state statute we must keep copies of these records forever. There are no other available copies of these documents. In order to preserve these records, 302 books with approximately 190,000 images will need to be scanned, indexed, and imported into our land records system.

A RFP (Request for Proposal) for this project was sent out with 4 companies responding. The proposal asked to confirm previous similar governmental project work with Rock County's current operating software vendor Fidlar Technologies. The two lowest bids (Converga & TAB Products) had no experience working with Fidlar Technologies and gave no references working with any Wisconsin County on this type of project. The quality of the required sample images that they provided and their approach to the project ranked them as the two lowest on the evaluation form. The highest bid (Source Code) did not have experience working with Fidlar Technologies but had worked with 20 Wisconsin counties on similar projects. The quality of their sample images and approach to the project ranked them 2nd on the evaluation form.

Fidlar Technologies, Inc., who currently is our land records vendor, was one of the responding companies. They had the 3rd highest bid but their experience, qualifications, techniques, approach to the project, and the quality of required sample images of the records placed them 1st on the evaluation form.

Fidlar Technologies currently provides software products, service, and support to over 215 County Register of Deeds offices in 14 states – 25 of which are in Wisconsin. Fidlar is currently under contract with Rock County performing identical project management and scanning services for the Rock County Register of Deeds office. If approved, they would provide a seamless conversion service for this RFP.

Recently passed legislation now allows the \$5 redaction fee that is not spent for the redaction project to be retained by the county. The anticipated total revenue for the redaction project is \$650,000. This would leave an additional \$50,000 to be used at the discretion of the county.

The total amount of this project is \$85,000. \$75,000 from the Land Records account 10-1720-0000-62119 (Other Contracted Services) was budgeted for this project. In order to complete the project, an additional \$10,000 will be needed. The additional money may be used from the Register of Deeds Redaction Project account 17-1715-0000-62119.



PROPOSAL SUMMARY FORM

PROJECT NUMBER #2013-31
 PROJECT NAME SCANNING & INDEXING CONVERSION
 DEPARTMENT REGISTER OF DEEDS
 PROPOSAL DUE DATE JUNE 24, 2013 - 12:00 NOON

	FIDLAR TECHNOLOGIES ROCK ISLAND IL	SOURCE CODE WAUSAU WI	TAB MAYVILLE WI	CONVERGA WAUNAKEE WI
RATER 1	129	103	83	54
RATER 2	132	100	55	47
TOTAL SCORE	261	203	138	101
COST 190,000 IMAGES	84,763.14	87,194.00	60,628.00	66,500.00
FIDLAR CHARGE	INCLUDED	9,800.00	9,800.00	9,800.00
TOTAL COST	\$ 84,763.14	\$ 96,994.00	\$ 70,428.00	\$ 76,300.00

Request for Proposals was advertised in the Beloit Daily News and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: FIDLAR TECHNOLOGIES

Randal Lowry
SIGNATURE

8-20-13
DATE

GOVERNING COMMITTEE APPROVAL: *Drew Ostermi*
CHAIR

9-19-13
DATE

PURCHASING PROCEDURAL ENDORSEMENT: *Drew Ostermi*
CHAIR

9-19-13
DATE

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Behavioral Health Redesign Steering
Committee, Criminal Justice
Coordinating Council
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

September 15, 2013
DATE DRAFTED

Human Services Board, Finance
Committee
SUBMITTED BY

**AUTHORIZING ACCEPTANCE OF JUSTICE AND MENTAL HEALTH COLLABORATION
GRANT PROGRAM FUNDS AND AMENDING THE 2013 BUDGET**

1 WHEREAS, the U.S. Department of Justice, through the Bureau of Justice Assistance, has appropriated
2 funding for grants with the goal being to increase public safety through innovative cross-system
3 collaboration for individuals with mental illness and/or co-occurring mental health and substance use
4 disorders (MI/COD) who come into contact with the criminal justice system; and,
5

6 WHEREAS, Rock County submitted an application for a planning and implementation grant to provide
7 dedicated reentry services to jail inmates with mental illness or mental illness and co-occurring
8 substance abuse disorders (MI/COD), in March 2013; and
9

10 WHEREAS, on September 5, 2013, Rock County's application was approved in the amount of
11 \$313,304, including \$250,000 in federal aid and \$63,304 in-kind services match; and,
12

13 WHEREAS, this planning and implementation grant, over 24 months beginning October 1, 2013, will be
14 primarily used to hire a reentry social worker and the corresponding supports that will provide
15 wraparound case management to MI/COD inmates to facilitate their transition back into the community
16 by using evidence-based practices and principles, connecting them with community-based services and
17 support, including applying for benefits, integrated mental health and alcohol and other drug treatment
18 services, medications, housing, education, transportation, and other needs as necessary; and,
19

20 WHEREAS, this grant will be managed programmatically by the Rock County Administrator's Office
21 and fiscally by the Rock County Human Services Department; and,
22

23 WHEREAS, the Behavioral Health Redesign Steering Committee (BHRSC) fully supports creating
24 reentry services and improving overall access to MI/COD services and has tasked itself with overseeing
25 this project.
26

27 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
28 this ____ day of _____, 2013 does hereby accept the Justice and Mental Health Collaboration
29 Program Grant funds in the amount of \$313,304, including \$250,000 in federal aid and a \$63,304 in-kind
30 services match.
31

32 BE IT FURTHER RESOLVED, that the 2013 Rock County Human Services Department budget be
33 amended as follows:

<u>Account/Description</u>	<u>Budget at 9/13/13</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Human Services Department</u>			
<u>Source of Funds</u>			
36-3701-0000-42100/ Federal Aid	0	250,000	250,000
<u>Use of Funds</u>			
36-3690-0000-61100/ Regular Wages	1,276,601	69,794	1,346,395

13-9B-410

44	36-3690-0000-61400/ 45 FICA	98,501	5,339	103,840
46				
47	36-3690-0000-61510/ 48 Retirement	86,270	4,886	91,156
49				
50	36-3690-0000-61610/ 51 Health Insurance	386,700	45,780	432,480
52				
53	36-3690-0000-61620/ 54 Dental Insurance	10,216	1,132	11,348
55				
56	36-3690-0000-61630/ 57 Life Insurance	591	53	644
58				
59	36-3690-0000-68388/ 60 Justice and MH Collaboration Allocation	0	(126,984)	(126,984)
61				
62	36-3701-0000-68208/ 63 Allocated MH/AODA	0	126,984	126,984
64				
65	36-3701-0000-64604/ 66 Program Expense	0	121,345	121,345
67				
68	36-3701-0000-62100/ 69 Contracted Personnel Services	0	1,671	1,671

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Phillip Owens

Sally Jean Weaver-Landers, Vice Chair

Terry Thomas

Terry Fell

Shirley Williams

William Grahn

Marvin Wopat

Ashley Kleven

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of 5-0.


Mary Mawhinney, Chair

AUTHORIZING ACCEPTANCE OF JUSTICE AND MENTAL HEALTH COLLABORATION GRANT
PROGRAM FUNDS AND AMENDING THE 2013 BUDGET

Page 3

FISCAL NOTE:

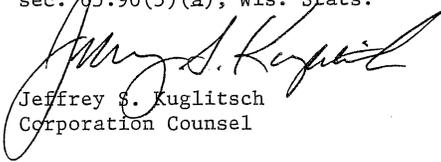
This resolution authorizes the acceptance and expenditure of \$250,000 in Federal Aid from the US Department of Justice. A required \$63,304 County match will be provided in in-kind personnel services and indirect costs. No additional County funding is required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

**AUTHORIZING ACCEPTANCE OF
JUSTICE AND MENTAL HEALTH COLLABORATION GRANT PROGRAM
FUNDS AND AMENDING THE 2013 BUDGET**

The U.S. Department of Justice, through the Office of Justice Programs, Bureau of Justice Assistance, has authorized funding for grants through the Mentally Ill Offender Treatment and Crime Reduction Act of 2004 and the Mentally Ill Offender Treatment and Crime Reduction Reauthorization and Improvement Act of 2008. The goal of the grant is to increase public safety through innovative cross-system collaboration for individuals with mental illness or co-occurring mental health and substance use disorders (MI/COD) who come into contact with the criminal justice system.

On September 5, 2013, Rock County was awarded a \$250,000 planning and implementation grant to provide dedicated reentry services to jail inmates with mental illness or mental illness and co-occurring substance abuse disorders (MI/COD). The twenty percent match (of \$63,304) for which the County is responsible will come in the form of an in-kind personnel and indirect cost match, as opposed to any monetary expenditure by the county.

The co-lead agencies, Rock County Human Services Department (HSD) and Sheriff's Office, will guide the project, along with the oversight of the Behavioral Health Redesign Steering Committee. The reentry initiative follows Rock County's work from a 2010 Justice and Mental Health Collaboration Planning Grant during which a comprehensive Needs and Resource Assessment was conducted. The jail reentry process has been identified as critical because MI/COD individuals repeatedly cycle through the justice system due to a lack of resources and coordination, thus, their underlying needs are not met.

The target population consists of offenders in the jail charged with a non-violent offense and a diagnosis or suspected diagnosis of an Axis I mental health disorder or relevant Axis II disorder appropriate for MI treatment and rehabilitation services. It is expected 75% of these individuals will have a COD. In 2012, 151 inmates were identified as having a previously diagnosed Axis I disorder, or Axis I disorder with a COD. At any given time, a reentry social worker will serve 20 individuals both in the jail and for a period of 30-90 days post-release, until permanent services are established in the community. It is estimated 120 individuals will be served during the grant's implementation phase. A reentry social worker will provide wraparound case management to MI/COD inmates to facilitate their transition back into the community by using evidence based practices and principles, connecting them with community-based services and support, including applying for benefits, integrated MI and AODA treatment services, medications, housing, education, transportation, and other needs as necessary.

RESOLUTION NO. 13-9B-411

AGENDA NO. 12.B.(1)

SUBMITTED BY: FINANCE COMMITTEE

DATE: **SEP 19 2013**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **SEP 26 2013**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
CITIES DIGITAL	ISF-CS	INFORMATION T	INFORMATION T 32211	12,486.00	12,486.00
CITY OF JANESVILLE	SPF-ALL OTHER	SHERIFF	LEVEL B HAZMA 60278	31,035.85	31,035.85
MOTOROLA SOLUTIONS INC	CPF-ALL OTHER	911 COMM.	911 CAP.PROJ. 41184501	57,006.00	
MOTOROLA SOLUTIONS INC	CPF-ALL OTHER	911 COMM.	911 CAP.PROJ. 41184502	114,012.00	
MOTOROLA SOLUTIONS INC	CPF-ALL OTHER	911 COMM.	911 CAP.PROJ. 41184503	85,509.00	256,527.00
PARK PLACE TECHNOLOGIES	ISF-CS	INFORMATION T	INFORMATION T 0138376	29,676.00	29,676.00
SPELLMAN TECHNOLOGIES INC	ISF-CS	INFORMATION T	LAW RECORDS 26364T	29,133.00	29,133.00

13-9B-411

CLAIMS IN THE AMOUNT OF 358,857.85

HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

RESPECTFULLY SUBMITTED,

FINANCE COMMITTEE

Mary Lawrence

P. Kraft

MarBeau

Butz

J Russell Bodzilni

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00

Jeffrey S. Kuglitsch

JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

ADMINISTRATIVE NOTE

RECOMMENDED

Craig Knutson

CRAIG KNUTSON
COUNTY ADMINISTRATOR

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.

Sherry Oja

SHERRY OJA
FINANCE DIRECTOR

PURCHASE ORDER NUMBER P1300453 PEID 042854

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE August 21, 2013

DEPARTMENT DD Board

COMMITTEE Rock County DD Board

VENDOR NAME Secured Living, LLC

ACCOUNT NUMBER 33-3310-0000-62604

FUNDS DESCRIPTION CIP 1B

AMOUNT OF INCREASE \$ 111,477

INCREASE FROM \$ 403,763 TO \$ 515,240

ACCOUNT BALANCE AVAILABLE \$ 2,253,959.55 SB 08/21/13

REASON FOR AMENDMENT This change is the result of 3 curent clients moving into residential services and 4 current clients receiving respite services.

APPROVALS

GOVERNING COMMITTEE Louis Peen 9/11/13
Chair Date

FINANCE COMMITTEE Mary Mawter 9-15-13
(If over \$10,000) Chair Date

COUNTY BOARD
(If over \$10,000) Resolution # Adoption Date

13-9B-412

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

FINANCE COMMITTEE
INITIATED BY



JEFFREY S. KUGLITSCH
DRAFTED BY

FINANCE COMMITTEE
SUBMITTED BY

AUGUST 28, 2013
DATE DRAFTED

AUTHORIZING CONTRACT FOR ADMINISTRATION OF SELF-INSURANCE PROGRAM

1 WHEREAS, Rock County has been involved in a self-insurance program since April 20, 1979; and

2
3 WHEREAS, the County remains self-insured and continues to operate a limited self-insurance
4 program for workers' compensation exposures; and

5
6 WHEREAS, it is necessary to retain the services of an administration firm to provide claim
7 management and administration on loss control activities; and

8
9 WHEREAS, currently Willis HRH Wisconsin has performed these services for Rock County; and

10
11 WHEREAS, Rock County has been very satisfied with the services provided by Willis, HRH; and

12
13 WHEREAS, the Finance Committee recommended that the County continue to stay with Willis
14 HRH Wisconsin as our third party administrator for workers' compensation.

15
16 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors in session this
17 _____th day of _____, 2013, that the County Board Chair and County Clerk are authorized and
18 hereby directed to execute necessary documents with Willis HRH Wisconsin for the provision of
19 worker's compensation self-insurance administration services to Rock County for the period January 1,
20 2014 through December 31, 2016 at the following rates per claim:

Claim Type	Per Claim Proposed Fees		
	2014	2015	2016
24 Indemnity (Lost Time)	\$1,250	\$1,250	\$1,275
25 Medical Only Paid Over \$1,500	625	625	630
26 Medical Only Paid Under \$1,500	160	160	160

27
28 BE IT FURTHER RESOLVED THAT it is understood that there will be an additional cost of \$625
29 per claim if this matter goes to litigation. In addition, for claims expected over \$150,000 and for other
30 specific injuries an additional fee of \$2,550 per claim may be charged. If the claim would ultimately
31 close for less than \$150,000, Willis HRH Wisconsin would adjust the fee to the appropriate rate. Other
32 ancillary services may be provided by Willis HRH Wisconsin provided all services are approved by the
33 County prior to the acquisition of those services.

Respectfully submitted:

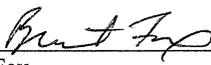
FINANCE COMMITTEE

Mary Mawhinney
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Beaver
Mary Beaver

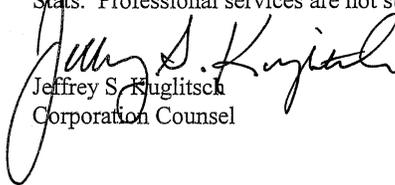
13-9B-413


Brent Fox


J. Russell Podzilni

LEGAL NOTE:

The County Board is authorized to enter into this agreement pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

Administrative fees are paid from the Workers' Compensation Trust Account. These costs are then allocated to various County departments based upon number of personnel. There will be sufficient funds in the trust account and department 2014-2016 budget appropriations for these fees.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

Rock County has been self-insured for workers' compensation since April of 1979. Our current workers' compensation provider is Willis HRH Wisconsin based out of Appleton, Wisconsin. The County began working with Willis on September 1, 2009, following the numerous problems encountered by our previous provider, Xchanging. It was the recommendation of both staff and the Finance Committee that the County continue to use Willis HRH Wisconsin. Willis has provided outstanding services to the County in the four years since they have been hired. In addition, Willis currently provides third-party administrative services to 16 of the 32 self-funded Wisconsin counties. The Finance Committee is recommending that we continue on a per claim basis for a three-year contract. Willis has provided some risk management services which has reduced the amount of workers' compensation claims. The cost of the three-year proposal between January 1, 2014 through December 31, 2016 is provided in the resolution. This fee provides for the following: handling all claims occurring during the term of the contract until the claim is closed no matter how long it takes to close. Additional charges of \$625 per claim could be incurred if the matter goes to litigation. In addition, large claim and specific injuries could require an additional \$2,550 per claim. If the expected claim would ultimately close for less than the \$150,000, the fee would be adjusted to the appropriate rate. Ancillary services, including all loss control, legal, investigation, rehab and medical bill audit services would be paid separately by Rock County. All services requested would have to be approved by the County prior to the acquisition of those services.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**



Public Works Committee
INITIATED BY

Ben Coopman, Public Works Director
DRAFTED BY

Public Works Committee
SUBMITTED BY

September 9, 2013
DATE DRAFTED

**AUTHORIZING PURCHASE OF MOTOR POOL REPLACEMENT VEHICLES
ROCK COUNTY DEPARTMENT OF PUBLIC WORKS**

- 1 **WHEREAS**, Section 2.218(3)(c) of the Purchasing Ordinance does allow Rock County to purchase
- 2 vehicles through a cooperative purchasing agreement with the State of Wisconsin under contract #15-
- 3 07006-202; and,
- 4
- 5 **WHEREAS**, Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2013 State Contract for
- 6 4-Door Sedans; and,
- 7
- 8 **WHEREAS**, the staff of Public Works did review the State of Wisconsin bid specifications and
- 9 recommends purchasing five 2013 Chevrolet Impala LT Sedans through the State bid. These sedans will
- 10 replace existing vehicles that are scheduled to go to auction.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
- 13 this _____ day of _____, 2013, to authorize the purchase of five 2013 Chevrolet
- 14 Impala LT Sedans through the State Contract from Ewald Automotive of Oconomowoc, Wisconsin in the
- 15 amount of \$95,380 (\$19,076 each).
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance by the
- 18 Public Works Director.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice Chair

Eva M. Arnold

Brent Fox

Rick Richard

FISCAL NOTE:

\$118,000 is included in the Motor Pool's 2013 budget, A/C 41-4290-4290-67105, for the purchase of vehicles.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
County Administrator

13-9B-414

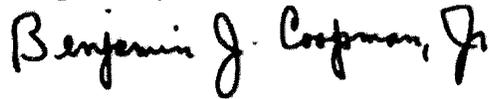
- Executive Summary -

**Authorizing Purchase of Motor Pool Replacement Vehicles
Rock County Department of Public Works**

The purpose of this resolution is to authorize the purchase of five replacement 2013 sedan automobiles.

Therefore, it is recommended that the automobiles be acquired from the current best bid on the State vehicle bid program, through Ewald Automotive of Oconomowoc, Wisconsin.

Respectfully submitted,

A handwritten signature in black ink that reads "Benjamin J. Coopman, Jr." The signature is written in a cursive style with a large, prominent initial 'B'.

Benjamin J. Coopman, Jr., P.E.
Public Works Director