



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, JULY 10, 2014 - 8:00 A.M.
COURTHOUSE CONFERENCE ROOM
SECOND FLOOR
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. CALL TO ORDER

The meeting of the Rock County Planning & Development Committee was called to order at 8:00 a.m. on Thursday, July 10, 2014 at the Rock County Courthouse. Chair Sweeney presided. Supervisors present: Mary Mawhinney, Wayne Gustina, Wes Davis. Supervisor Jason Heidenreich was not in attendance.

Planning & Development Staff present: Colin Byrnes (Acting Planning Director/Zoning Administrator), Steve Schraufnagel (Acting Secretary), and Travis Bangart (GIS Intern),

2. ADOPTION OF AGENDA

Supervisor Davis moved to adopt the agenda; Supervisor Gustina seconded the motion to approve the agenda. **Approved 4-0.**

3. MEETING MINUTES – JUNE 26, 2014

Supervisor Mawhinney moved the approval of the June 26, 2014 Committee minutes with the further clarification under Item 5A, as to the reason the access control permit was eventually recommended for approval after it was originally denial by Planning staff. Supervisor Gustina seconded the approval of the minutes as amended. **APPROVED AS AMENDED 4-0.**

4. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS

None at this time.

5. CODE ADMINISTRATION & ENFORCEMENT

A. Action Item: Preliminary Land Division Approval

Mr. Byrnes reviewed the Land Divisions with the Committee.

- LD 2014 024 (Center Township) Dan Fenrich

Several typos were noted and will be corrected.

Supervisor Gustina made a motion to approve with conditions LD 2014 024;
Seconded by Supervisor Mawhinney. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

Conditions

1. Note on Final CSM: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation was required at the time of this survey. However, soils on the lot may be restrictive to the replacement of the existing system".
 2. 40' half road right of way dedicated along CTH A and 33' along N. Cross Road at the discretion of the Town of Center.
 3. Vision easement shall be located at the intersection of CTH A and N. Cross Road extending 200' along CTH A and 150' along N. Cross Road and vision corner cleared of brush and trees under 6" in diameter. Trees larger than 6" in diameter may remain subject to evaluation in the design phase, but trimmed up to 8' above the ground if they remain.
 4. Existing structures shall meet setback regulations.
 5. Show septic and well locations for existing structures on final CSM.
 6. Final CSM to be submitted to and approved by the Planning and Development Agency by July 10, 2015.
 7. CSM's that are subject to local approval must be recorded within 6 months of their last approval and 24 months of first approval in an Exclusive Agricultural District.
- LD 2014 032 (Lima Township) – George Frank, Jr.

Supervisor Mawhinney made a motion to approve with conditions LD 2014 032;
Seconded by Supervisor Davis. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

Conditions

1. Show septic and well locations for existing structures on Lot 1.
2. Existing structures shall meet setback regulations on Lot 1.
3. 50' half road right of way dedicated along E. STH 59 at the discretion WISDOT.
4. Following notation on Final Map: "Since Lot 1 contains existing buildings which utilize an existing private sewage system no soil evaluation on the lot was required at the time of this survey. However, soils on the lot may be restrictive to replacement of the existing system.
5. Final CSM submitted and approved by the Planning and Development Agency by July 10, 2015.

6. CSM's subject to local approval must be recorded within 6 months of their last approval and 24 months of first approval in Exclusive Agricultural District.

6. **FINANCE**

- A. Department Bills/ Encumbrances/Amendments/Transfers

Supervisor Mawhinney made a motion to approve the bill; Seconded by Supervisor Gustina. All in favor – **Approved (Yes –4 No- 0, Absent – 1)**

7. **COMMITTEE REPORTS**

None

8. **DIRECTORS REPORT**

- Planning Services Agreement, City of Evansville. Mr. Byrnes reviewed the draft contract with the Committee. The contract has gotten preliminary approval from the Corp Counsel's office. Mr. Byrnes will look into adding an Error and Omission clause to the contract.

9. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 8:24 a.m.; second by Supervisor Mawhinney. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, July 24, 2014 at 8:00 a.m.**

Prepared by: Steve Schraufnagel – Acting Secretary