



**DEVELOPMENTAL DISABILITIES BOARD**

**MINUTES**

**June 9, 2010**

**CALL TO ORDER**

**Chair Jensen called the meeting to order at 6:31 P.M.**

**MEMBERS PRESENT**

**Chairperson Marilynn Jensen, Lynda Olson, Louis Peer, Harriet Kubiak, Bridget Rolek, Nancy Lannert, Becky Heimerl**

**MEMBERS ABSENT:**

**Jennifer Bishop, Vice Chairperson, Cheryl Drozdowicz**

**STAFF PRESENT**

**LuAnn Kane-Director, Joanne Jones-Financial Office Manager, Debbie Sather-DD Financial Worker**

**INTRODUCTION OF GUESTS**

**Jen Patridge-Catholic Charities, Inc., Mr. Kubiak, Connie Martin**

**CITIZENS SUGGESTIONS TO THE BOARD**

**None**

**APPROVAL OF AGENDA**

**The agenda was approved ON A MOTION BY Harriet Kubiak, SECONDED BY Nancy Lannert. MOTION CARRIED.**

**APPROVAL OF MINUTES**

**THE MINUTES FROM May 26, 2010 WERE APPROVED ON A MOTION BY Louis Peer, SECONDED BY Becky Heimerl with the following corrections. MOTION CARRIED.**

**CORRECTIONS:**

**MEMBERS PRESENT**

**Becky Heimerl was present.**

**DIRECTOR'S REPORT**

**Add to the sentence regarding the Public Hearing the location, which will be held at the Job Center.**

## APPROVAL OF BILLS

Ms. Kane asked if there were any questions in regards to the bills. **2010 BILLS IN THE AMOUNT OF \$12,978.00 WERE APPROVED BY Bridget Rolek, SECONDED BY Lynda Olson. MOTION CARRIED.**

## APPROVAL OF CONTRACTS/ADDENDUMS,

**CONTRACT ADDENDUM FOR 2010 Sterling Adult Family Home increasing CIP1B from \$21,200.00 to \$49,110.00 this change is a result of contracted funds budgeted for mid 2010 because client was anticipated to transition into a family care county. Due to a delay in plans, the client will be staying in services WAS APPROVED ON A MOTION BY Lynda Olson, SECONDED BY Nancy Lannert. MOTION CARRIED.**

## ENCUMBRANCES AND/OR LINE ITEM TRANSFERS

**PRE-APPROVED ENCUMBRANCE AMENDMENT FOR 2010 C.E.S.A. #2 0-3 Program adding line item account number 64904 from \$0.00 to \$58,667.00 for Sundry Expense (ARRA Stimulus) this amount is included in their 2010 Contract and revenue offsets expense WAS APPROVED ON A MOTION BY Nancy Lannert, SECONDED BY Louis Peer. MOTION CARRIED.**

## DIRECTOR'S REPORT ON PROGRAM ACTIVITIES

Ms. Kane provided the following information:

- Ms. Kane gave a copy of the updated Developmental Disabilities Board Members name, address and phone numbers to the Board. She asked if there were any changes to the updates. None noted.
- On June 23, 2010, Mr. Hanewall will report on the first of the program activities, Critical Incident Reports.
- Ms. Kane had a meeting with Riverfront staff regarding new positions and roles and responsibilities, with favorable outcomes.
- Ms. Kane reported on three clients who are targeted for re-location to community settings within the next several weeks. Two individuals are in state centers. The two individuals currently residing in state centers may be eligible to receive crisis diversion funding from the State of Wisconsin DHS. Bids for these two individuals are expected to be high cost. Will need to do further review of the residential bids. The final individual is currently residing at a Brain Injury Rehabilitation facility. This re-location has been delayed due to a decline in her health and an upcoming surgery.
- Update from Kandu regarding transportation, one client not resolved at this time. A suggestion from Becky Heimerl was the possibility of work from home option. Ms. Kane will look into this.
- A preliminary 2009 Year-End closing report was handed out to the Board. This report is "SUBJECT TO REVIEW BY COUNTY FINANCE DIRECTOR". Bridget Rolek commended the DD Board Staff for all their hard work.
- A meeting was held May 28, 2010 where representatives from RCHSD/LTS, COA and DD Board met with Mr. Boutwell to review current status and begin to select members of an ADRC planning committee from a cross section of appropriate and interested individuals. On Monday, June 14, 2010 we will tour ADRC's Racine and Kenosha Counties. A meeting as a group will be held on Thursday, June 17, 2010 to review results of the tour and to discuss ADRC Planning committee.
- Due to a Memorandum received regarding the County Board summer meeting schedule, it was determined that the one meeting in July will be held on July 14, 2010, at 6:00pm NOT July 21<sup>st</sup> as discussed. The public hearing will follow and this will be held at the Job Center.

**BOARD MEMBERS SUGGESTIONS TO THE BOARD**

None

**ADDITIONAL CITIZENS SUGGESTIONS TO THE BOARD**

None

**CORRESPONDENCE**

An invitation from Kandu for Friday, June 18, 2010 at the Pohlman Field, in Beloit for a pre-game meal catered by Best Events, with game tickets distributed during tailgating in the tent in the parking lot was shared with the Board. This is in appreciation of your support and generosity.

Ms. Kane received an e-mail in regards to a client Ronnie who attends Whitewater High School and received a 2010 Achievement Award.

**NEW BUSINESS**

The next meeting will be on Wednesday, June 23, 2010 at the Rock County Health Care Center Classroom

At 6:30 P.M.

**NOTE:**

**BOARD MEMBERS ARE REMINDED TO CALL JOHN HANEWALL AT 757-5052 OR MS. KANE AT 757-5048 IF UNABLE TO ATTEND THE MEETING.**

**REMINDER:**

The single July DD Board meeting will be held on Wednesday, July 14, 2010. Meeting to begin at 6:00 P.M. with the public hearing to follow. Please see public hearing notice included.

**ADJOURNMENT**

**ON A MOTION BY Harriet Kubiak, SECONDED BY Bridget Rolek, the meeting was adjourned at 7:30 P.M.**

Respectfully submitted,  
Debbie Sather, DD Financial Worker

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**