



## COORDINATED SERVICES TEAM (CST) COORDINATING COMMITTEE Minutes for December 11, 2015

**PRESENT:** Gabrielle Berget, Beth Blum, Julie Butz, Mike Czerwonka, Shari Faber, Heather Helgestad, Lance Horozewski, Steve Howland, Sarah Johnson, Carrie Kulinski, Deb Lalor, Tera O'Connor, Jennifer Patridge, Emily Pelz, Barb Werfal, Emily Jaime

**ABSENT:** Marci Bullen, Tina Day, Jerome DeForest-Davis, Ben Dobson, Gretchen Dypold, Jennifer Fay, Kelley Fearn, Misty Frutiger, Julie Fuelleman, Tamryn Graf, April Heim, Alicia Oczus, Tim Perry, Cheri Salava, Jenna Singer, Chad Sullivan, Carol Trout, Rebecca Westrick

### **Call to Order**

Sarah Johnson called the meeting to order at 8:31 a.m.

### **Approval of the Agenda**

Barb Werfal moved to approve the agenda; seconded by Carrie Kulinski. Carried.

### **Approval of the Minutes**

Lance Horozewski moved to approve the minutes of November 13, 2015, as submitted; seconded by Jennifer Patridge. Carried.

### **Welcome and What's Going Well**

Janesville School District is holding their annual Bags of Hope food drive tomorrow.

The sister of one of Gabrielle's clients was picked for Shop with Cops.

### **Community Agency Updates**

Rock Community Youth Network will be running Parenting Wisely training in January.

Janesville Mobilizing for Change has hired two new staff members. Lindsay will run the Project Aware grant for youth mental health first aid and Nathan will coordinate the Youth Program within Janesville middle schools, as well as implement Teen Intervene.

### **Winter event planning**

Tina is organizing the winter event for families to be held on February 4, 2016. There are several families who have volunteered to help plan the event. We will be looking for community businesses to make donations.

### **Newsletter ideas**

If you have any ideas for a Spotlight Program for the March newsletter please let Julie or Gena know. Community event information is also welcome.

### **Drafting of Mission Statement**

The group reviewed the current mission statement contained in the Interagency Agreement. The group came up with an amended mission statement that would read: "As a diverse group of stakeholders we will advocate for and promote a family-centered, strength-based trauma informed system of care that collaborates with youth and families to be safe and successful in the home, school and community." We will vote on adopting the amended mission statement at the January meeting.

### **Set the next agenda**

We will add CST Outreach Workgroup, WREP, and 2015 data review to the January agenda.

**Citizen Participation Announcements**

WREP is tentatively planning an open house on January 19<sup>th</sup> at the Job Center. They will meet on January 6<sup>th</sup> to plan the open house. They are considering changing their meeting date/time to allow more participation.

**Catholic Charities**

Emily Jaime gave an overview of a grant proposal through Healthier Wisconsin Partnership Program (HWPP) to see if the CST Committee would be interested in partnering with Catholic Charities on the proposal. Mike Czerwonka made a motion to support Catholic Charities in initiating the grant writing process; seconded by Barb Werfal. Carried.

**Time and Date of Next Meeting**

The next meeting will be January 8, 2016, at 8:30 a.m. at the Rock County Job Center, Room K.

Meeting adjourned by Julie Butz at 9:43 a.m.

Respectfully submitted,  
Gena McGuigan,  
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cc: Committee Members  
Sally Raschick