



**Amended:  
6/4/2013**

**FINANCE COMMITTEE  
THURSDAY, JUNE 6, 2013 - 7:30 A.M.  
CONFERENCE ROOM N-1 – FIFTH FLOOR  
ROCK COUNTY COURTHOUSE-EAST**

**Agenda**

1. Call to Order and Approval of Agenda
2. Committee Review and Approval of Per Meeting Allowances
3. Approval of Minutes – May 9, 2013, May 16, 2013 and May 23, 2013
4. Citizen Participation, Communications and Announcements
5. Transfers and Appropriations
  - A. Sheriff
6.
  - A. Bills
  - B. Bills Over \$10,000
  - C. Encumbrances Over \$10,000
  - D. Pre-Approved Encumbrance Amendments
  - E. Approval of Bills for Other Departments
7. Purchasing Procedural Endorsement
  - A. Awarding Bid for Viper 911 Telephone System Upgrade
8. Review of Resolution
  - A. Approving Additional Funding for the County Complex Parking Lot Improvement Project and Amending the 2013 Budget
  - B. Amending the Sheriff's 2013 Budget to Use Equitably Shared Funds to Purchase Desks
  - C. Accepting Additional Preparedness Grant Funding and Amending the 2013 Rock County Health Department Budget
  - D. Authorizing Additional Contingency Funding and Amending the 2013 Budget for Rock Haven Project (Will be provided at the meeting.)
9. **Resolution**
  - A. **Recognizing Maureen K. Johnson for Her Service to Rock County**
10. Adjournment

# Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR      Date 05/16/13      Transfer No. 13-16  
 Requested By Sheriff's Office      Department      Sheriff Robert Spoden      Department Head

| FROM:  | AMOUNT     | TO:   | AMOUNT     |
|--|------------|---|------------|
| Account #: 21-2100-0000-62400<br>Description: Repair & Maint. Services - LES<br>Current Balance: 14,097 SO 5/29/13 | \$9,360.00 | Account #: 21-2100-0000-63900<br>Description: Ammunition & Range Supplies | \$9,360.00 |
| Account #:<br>Description:<br>Current Balance:   |            | Account #:<br>Description:  |            |
| Account #:<br>Description:<br>Current Balance:   |            | Account #:<br>Description:  |            |
| Account #:<br>Description:<br>Current Balance:   |            | Account #:<br>Description:  |            |

**REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC**

The funds are available because the Sheriff's Office cancelled the annual maintenance agreement with General Communications for mobile radio modems. The maintenance agreement was no longer needed because the Sheriff's Office is using air cards to transfer data.

**REASON TRANSFER IS NECESSARY - BE SPECIFIC**

The normal Ammunition & Range budget covers duty and training ammunition, targets, and range supplies. In addition to the normal items, the Sheriff's Office needs taser training cartridges, SWAT munitions, and pepperball supplies. In order to maintain officers' certification and to replace expired munitions, additional funds are necessary to procure these items.

**FISCAL NOTE:**

Sufficient funds are available for transfer. *rs-jr-13*

**ADMINISTRATIVE NOTE:**

Recommended. *BR*

**REQUIRED APPROVAL**

**DATE**

**COMMITTEE CHAIR**

Governing Committee \_\_\_\_\_

Finance Committee \_\_\_\_\_

| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount       | Unencumb<br>Balance | Inv/Enc<br>Amount | Total  |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------------|---------------------|-------------------|--------|
| 0515000000-63107 | PUBL & LEGAL                     | 1,950.00                            | 93.6%              | 181.03                 | 1,644.62            | 124.35            |        |
|                  | P1301909-PO# 06/01/13 -VN#013607 |                                     |                    | JANESVILLE GAZETTE INC |                     | 103.41            |        |
|                  |                                  |                                     |                    | CLOSING BALANCE        | 20.94               |                   | 103.41 |
|                  | FINANCE DIRECTOR                 |                                     | PROG-TOTAL-PO      |                        |                     | 103.41            |        |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$103.41 INCURRED BY FINANCE DIRECTOR. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUN 06 2013**

DATE \_\_\_\_\_ CHAIR

| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total  |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------|---------------------|-------------------|--------|
| 1414100000-63100 | OFC SUPP & EXP                   | 2,300.00                            | 39.6%              | 912.01           | 0.00                |                   |        |
|                  | P1300723-PO# 06/01/13 -VN#051752 |                                     |                    | CFS PRODUCTS INC |                     | 250.80            |        |
|                  |                                  |                                     |                    | CLOSING BALANCE  | 1,137.19            |                   | 250.80 |
|                  | COUNTY CLERK                     |                                     |                    | PROG-TOTAL-PO    |                     | 250.80            |        |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$250.80 INCURRED BY COUNTY CLERK. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUN 06 2013**

DATE \_\_\_\_\_ CHAIR

| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total  |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------|---------------------|-------------------|--------|
| 1919330000-64904 | SUNDRY EXPENSE                   | 6,232.00 12.7%                      | 138.81             | 657.00           | 5,436.19            |                   |        |
|                  | P1301784-PO# 06/01/13 -VN#027012 |                                     | MMPR               |                  |                     | 274.80            |        |
|                  |                                  |                                     | CLOSING BALANCE    |                  | 5,161.39            |                   | 274.80 |
|                  | EMPL.RELATED                     |                                     | PROG-TOTAL-PO      |                  |                     | 274.80            |        |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$274.80  
 INCURRED BY EMPLOYEE RELATED. CLAIMS COVERING THE ITEMS ARE PROPER  
 AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS  
 A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.  
 B. BILLS UNDER \$10,000 TO BE PAID.  
 C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUN 06 2013**

DATE \_\_\_\_\_ CHAIR

| Account Number   | Name                             | Yearly Prcnt<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount | Unencumb<br>Balance | Inv/Enc<br>Amount | Total    |
|------------------|----------------------------------|-------------------------------------|--------------------|------------------|---------------------|-------------------|----------|
| 1717150000-62119 | OTHER SERVICES                   | 473,721.00                          | 63.4%              | 209,381.14       | 91,068.87           | 173,270.99        |          |
|                  | P1301196-PO# 06/01/13 -VN#043416 |                                     |                    | FIDLAR COMPANIES |                     |                   | 4,053.00 |
|                  |                                  |                                     |                    | CLOSING BALANCE  | 169,217.99          |                   | 4,053.00 |
|                  | ROD REDACTION                    |                                     |                    | PROG-TOTAL-PO    |                     |                   | 4,053.00 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$4,053.00 INCURRED BY ROD REDACTION PROJECT. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

**JUN 06 2013**

DATE \_\_\_\_\_ CHAIR

| Account Number    | Name                             | Yearly Prct<br>Appropriation Spent | YTD<br>Expenditure | Encumb<br>Amount           | Unencumb<br>Balance | Inv/Enc<br>Amount | Total    |
|-------------------|----------------------------------|------------------------------------|--------------------|----------------------------|---------------------|-------------------|----------|
| 0714300000-62119  | OTHER SERVICES                   | 58,759.00 45.9%                    | 18,171.68          | 8,810.83                   | 31,776.49           |                   |          |
|                   | P1301591-PO# 06/01/13 -VN#049330 |                                    |                    | PIEPER ELECTRIC INC        |                     | 995.00            |          |
|                   |                                  |                                    | CLOSING BALANCE    |                            | 30,781.49           |                   | 995.00   |
| 0714300000-62400  | R & M SERV                       | 211,793.00 35.5%                   | 70,634.96          | 4,653.30                   | 136,604.74          |                   |          |
|                   | P1301875-PO# 06/01/13 -VN#029220 |                                    |                    | VETTERLI TOWER SERVICE LLC |                     | 620.00            |          |
|                   |                                  |                                    | CLOSING BALANCE    |                            | 135,984.74          |                   | 620.00   |
| 0714300000-62421  | COMPUTER EQUIP                   | 9,000.00 13.9%                     | 2,504.57           | -1,251.78                  | 7,747.21            |                   |          |
|                   | P1300649-PO# 06/01/13 -VN#041552 |                                    |                    | ENTRE COMPUTER SOLUTIONS   |                     | 269.00            |          |
|                   |                                  |                                    | CLOSING BALANCE    |                            | 7,478.21            |                   | 269.00   |
| 0714300000-64701  | SOFTWARE PURCH                   | 79,622.00 21.2%                    | 12,136.61          | 4,759.90                   | 62,725.49           |                   |          |
|                   | P1301934-PO# 06/01/13 -VN#052053 |                                    |                    | SPILLMAN TECHNOLOGIES INC  |                     | 1,975.00          |          |
|                   |                                  |                                    | CLOSING BALANCE    |                            | 60,750.49           |                   | 1,975.00 |
| 0714300000-67143  | IT DEPT.CR-CHGS.                 | 50,000.00 179.1%                   | 60,478.81          | 29,113.68                  | -39,592.49          |                   |          |
|                   | P1301807-PO# 06/01/13 -VN#033353 |                                    |                    | CDW GOVERNMENT INC         |                     | 1,199.00          |          |
|                   | P1301815-PO# 06/01/13 -VN#033353 |                                    |                    | CDW GOVERNMENT INC         |                     | 31.21             |          |
|                   | P1301821-PO# 06/01/13 -VN#050382 |                                    |                    | DELL                       |                     | 82.54             |          |
|                   | P1301855-PO# 06/01/13 -VN#033353 |                                    |                    | CDW GOVERNMENT INC         |                     | 1,044.04          |          |
|                   | P1301857-PO# 06/01/13 -VN#038028 |                                    |                    | BAYCOM INC                 |                     | 269.00            |          |
|                   | P1301872-PO# 06/01/13 -VN#049019 |                                    |                    | CORE BTS INC               |                     | 590.00            |          |
| *** OVERDRAFT *** | <del>TRANSFER REQUIRED</del>     |                                    |                    |                            |                     |                   |          |
|                   |                                  |                                    | CLOSING BALANCE    |                            | -42,808.28          |                   | 3,215.79 |
|                   | INFORMATION TECH                 |                                    | PROG-TOTAL-PO      |                            |                     |                   | 7,074.79 |

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$7,074.79 INCURRED BY INFORMATION TECHNOLOGY. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

FINANCE **JUN 06 2013** COMMITTEE APPROVES THE ABOVE. COM-APPROVAL \_\_\_\_\_ DEPT-HEAD

DATE \_\_\_\_\_ CHAIR

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety and Justice  
INITIATED BY



Kathren Sukus,  
Communications Director  
DRAFTED BY

Public Safety and Justice  
SUBMITTED BY

May 22, 2013  
DATE DRAFTED

**Awarding Bid for Viper 911 Telephone System Upgrade**

- 1 **WHEREAS**, the Rock County Communications Center is the single PSAP (Public Safety
- 2 Answering Point) for 9-1-1 services in Rock County; and,
- 3
- 4 **WHEREAS**, the current 911 telephone system requires replacement due to an End of Life
- 5 announcement by the vendor; and,
- 6
- 7 **WHEREAS**, the Intrado Viper 911 telephone system is an upgrade to the existing 911
- 8 telephone system; and,
- 9
- 10 **WHEREAS**, the Intrado Viper 911 telephone system will offer Next Generation 911 capabilities
- 11 in the future; and,
- 12
- 13 **WHEREAS**, the Rock County Purchasing Department did advertise and solicit bids for the
- 14 equipment with the results attached.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 17 assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2013 issue a purchase order to Intrado,
- 18 Inc. of Longmont, CO, the most responsive and lowest bidder, in the amount of \$494,563.54 to
- 19 purchase and install the equipment.
- 20
- 21 **BE IT FURTHER RESOLVED** that a contingency fund, not to exceed \$25,000, also be
- 22 included for unforeseen incidentals during project implementation.

Respectfully submitted,

**Public Safety and Justice Committee**

PURCHASING PROCEDURAL ENDORSEMENT

\_\_\_\_\_  
Ivan Collins, Chair

Reviewed and approved on a vote of

\_\_\_\_\_.

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

Awarding Bid for Viper 911 Telephone System Upgrade  
Page 2

FISCAL NOTE:

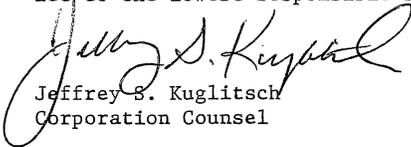
Sufficient funding is available in the Communication Center's Capital Asset account, A/C 23-2400-0000-67171, for the cost of this purchase. This is funded by sales tax proceeds.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## EXECUTIVE SUMMARY

The Communications Center purchased the existing 9-1-1 Positron (now known as Intrado) Lifeline 100 telephone system in 2005. On 11/14/11 the Center was notified by our maintenance vendor, AT&T, that Intrado announced End of Life and Manufacturer Discontinued for our telephone system. Furthermore, the existing Maintenance Agreement would auto-renew until 3/1/14 after which time it would change to a time & material and "best efforts" basis only.

Over the past year, the Communications Center has had numerous hardware failures where AT&T has responded to our site approximately once a month to repair various components of the consoles. These repairs are completed with refurbished equipment since there are no new parts available any longer.

The new Intrado VIPER 911 telephone system utilizes the same workstation format as our current telephone system allowing for seamless integration. It is a proven Next Generation 911 system that has been deployed at over 900 sites around the country. Some of the benefits/features of upgrading to this system are:

- Rock County would be ready for NG-911 communications (texting, pictures, video, etc.) when the industry begins providing the data.
- The 911 interface to the new P1 CAD system is already working at other Centers with the same equipment.
- There would be minimal end-user training as the system would look and work very similar to our current telephone system.
- The server takes up a fraction of the space that the current system's (2) large cabinets occupy.

This project was approved in the Communications Center's 2013 budget request and will be completed under the \$620,000 budgeted amount.



**PROPOSAL SUMMARY FORM**

BID NUMBER 2013-18  
 BID NAME 911 TELEPHONE SYSTEM UPGRADE  
 BID DUE DATE APRIL 25, 2013 – 12:00 NOON  
 DEPARTMENT 911 COMMUNICATIONS CENTER

|  | INTRADO<br>LONGMONT CO | AT & T<br>MILWAUKEE WI |
|--|------------------------|------------------------|
| RATER 1  | 88                     | 85                     |
| RATER 2  | 79                     | 75                     |
| <b>TOTAL SCORE</b>                                       | <b>167</b>             | <b>160</b>             |
| EQUIPMENT & INSTALLATION COST                            | \$ 267,800.04          | \$ 335,910.91          |
| 5 YEAR SOFTWARE PROTECTION &<br>REMOTE HELP DESK SUPPORT | 33,600.00              | 46,662.00              |
| 5 YEAR SOFTWARE SUBSCRIPTION                             | 105,000.00             | 124,872.31             |
| 1 YEAR ON-SITE MAINTENANCE                               | 38,500.00              | 28,508.31              |
| TOUCHSCREEN MONITORS                                     | 18,186.00              | 25,277.00              |
| SPARE KITS   | 18,827.50              | 18,551.63              |
| TRAINING   | 12,650.00              | 15,812.50              |
| <b>TOTAL COST</b>  | <b>\$494,563.54</b>    | <b>\$595,594.66</b>    |

Invitation to Bid was advertised in the Janesville Gazette and on the Internet.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: INTRADO INC

\_\_\_\_\_  
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

\_\_\_\_\_  
CHAIR VOTE DATE

PURCHASING PROCEDURAL ENDORSEMENT:

\_\_\_\_\_  
CHAIR VOTE DATE

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee  
INITIATED BY



Robert Leu  
DRAFTED BY

The General Services Committee  
SUBMITTED BY

May 23, 2013  
DATE DRAFTED

**Approving Additional Funding for the County Complex Parking Lot Improvement Project and Amending the 2013 Budget**

- 1 **WHEREAS**, reconstruction of the parking lots at the Health Care Center, Sheriff's Office, and Glen
- 2 Oaks facility, was substantially complete in December 2012; and,
- 3
- 4 **WHEREAS**, when the old asphalt was removed, it became apparent that the gravel bed under the
- 5 pavement at the Health Care Center and Glen Oaks facility had deteriorated, requiring replacement; and,
- 6
- 7 **WHEREAS**, funds are available in the Jail/HCC Project account to cover the resulting shortfall in the
- 8 Parking Lot Project account.
- 9

10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
 11 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that the budget for the Complex Parking Lot Improvement  
 12 Project be increased by \$59,000, to cover the additional work, and close out the project; and,

13  
 14 **BE IT FURTHER RESOLVED**, that the funds come from the Jail/HCC Complex Project account,  
 15 amending the 2013 budget as follows:

| 16 | <b>Account Description</b> | <b>Budget</b>  | <b>Increase</b>   | <b>Amended</b> |
|----|----------------------------|----------------|-------------------|----------------|
| 17 |                            | <b>5/23/13</b> | <b>(Decrease)</b> | <b>Budget</b>  |
| 18 | Source of Funds            |                |                   |                |
| 19 | 18-1849-0000/67200         | \$664,736      | (\$59,000)        | \$605,736      |
| 20 | Jail/HCC Complex Project   |                |                   |                |
| 21 |                            |                |                   |                |
| 22 | Use of Funds               |                |                   |                |
| 23 | 18-1853-0000/67200         | \$847,350      | \$59,000          | \$906,350      |
| 24 | HCC/Glen Oaks Parking Lots |                |                   |                |
| 25 |                            |                |                   |                |

Respectfully submitted,

General Services Committee:

Finance Committee Endorsement:  
Reviewed and Approved on a Vote of

\_\_\_\_\_  
Phillip Owens, Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Ivan Collins

\_\_\_\_\_  
Jason Heidenreich

\_\_\_\_\_  
Edwin Nash

**Approving Additional Funding for the County Complex Parking Lot Improvement Project and Amending the 2013 Budget.**

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FISCAL NOTE:

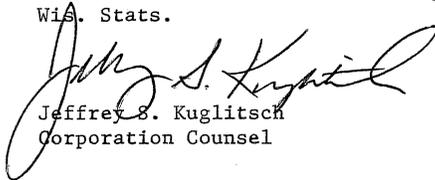
Sufficient funding is available in the Jail/HCC Complex Project account, A/C 18-1849-0000-67200, for the transfer to the HCC/Glen Oaks Parking Lots account.



Sherry Oja  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## Executive Summary

The resolution before you adds \$59,000 to the Complex Parking Lot Project account to cover change orders, pay off the engineer, and close out the project. The funds are being transferred from the HCC/Jail Project account.

The need to supplement the project account is primarily due to the condition of the roadbeds at the Health Care Center and Glen Oaks. At the Health Care Center, the base under the pavement was a patchwork of different fill materials. The old asylum sat on this site, and over the last 38 years, other buildings, tunnels, utilities, sewer/water lines, and even sink holes were removed and backfilled. Our only option was to rebuild the compacted roadbed to evenly support the new pavement. Unit pricing submitted at the time of bid was used to calculate the cost of this change order.

Over at Glen Oaks, the roadbed was also in terrible shape. When the roads and parking lots were constructed in the 1960's, the specifications called for 6" of compacted gravel over virgin soil. In other words, the original excavation didn't even make it down to the sand and gravel commonly found out at the County Complex. Again, the only option was to remove the topsoil and rebuild the roadbed.

Except for a few punchlist items, the project is complete.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff  
INITIATED BY



Capt. Gary L. Groelle  
DRAFTED BY

Public Safety and Justice Committee  
SUBMITTED BY

May 16, 2013  
DATE DRAFTED

**Amending the Sheriff's 2013 Budget to Use Equitably Shared Funds  
To Purchase Desks**

1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with  
2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture  
3 Program; and,  
4

5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law  
6 enforcement purposes only; and,  
7

8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant  
9 the recipient's appropriated operating budget; and,  
10

11 **WHEREAS**, for their participation in the program, and through the efforts of the Special Investigations  
12 Unit and the Detective Bureau, the Sheriff's Office received funds in the amount of \$2,307; and,  
13

14 **WHEREAS**, resolution 12-8A-084 authorized \$2,375 of equitably shared funds to be used to purchase  
15 desks for the front office; and,  
16

17 **WHEREAS**, the actual cost of desks is \$4,682, which is an increase of \$2,307.  
18

19 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled  
20 this \_\_\_\_\_ day of \_\_\_\_\_, 2013, that the 2013 budget be amended as follows:  
21

| 22 | <b>Account/Description</b>  | <b>Budget</b>   | <b>Increase</b>   | <b>Amended</b> |
|----|-----------------------------|-----------------|-------------------|----------------|
| 23 | <b>Source of Funds</b>      | <b>05/16/13</b> | <b>(Decrease)</b> | <b>Budget</b>  |
| 24 | 21-2195-0000-46000          |                 |                   |                |
| 25 | Contributions               | \$23,855.00     | \$2,307.00        | \$26,162.00    |
| 26 |                             |                 |                   |                |
| 27 | <b>Use of Funds</b>         |                 |                   |                |
| 28 | 21-2195-0000-67171          |                 |                   |                |
| 29 | Capital Assets-\$1,000 More | \$97,475.00     | \$2,307.00        | \$99,782.00    |
| 30 |                             |                 |                   |                |

31 **BE IT FURTHER RESOLVED** that a purchase order be issued to Henricksen of Itasca, IL in the  
32 amount of \$4,682.  
33

Respectfully submitted,

**Public Safety and Justice Committee**

**Finance Committee Endorsement**  
Reviewed and approved on a vote of

\_\_\_\_\_  
Ivan Collins, Chair

\_\_\_\_\_  
Henry Brill, Vice Chair

\_\_\_\_\_  
Mary Beaver

\_\_\_\_\_  
Brian Knudson

\_\_\_\_\_  
Larry Wiedenfeld

\_\_\_\_\_  
Mary Mawhinney, Chair

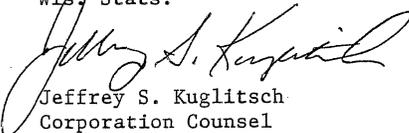
FISCAL NOTE:

This resolution authorizes a transfer in from the Sheriff's Trust Account, FBI Forfeitures, A/C 00-0000-0070-29637, which has a current balance of \$54,994.

  
Sherry Oja  
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

## **Executive Summary**

### **Amending the Sheriff's 2013 Budget to Use Equitably Shared Funds To Purchase Desks**

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, and through the efforts of the Special Investigations Unit (SIU) and the Detective Bureau, the Sheriff's Office received funds in the amount of \$2,307.

The Sheriff's Office plans to spend \$4,682 of equitably shared funds to purchase four desks from Henricksen of Itasca, IL. Resolution 12-8A-084 authorized \$2,375 of equitably shared funds to be used to purchase desks for the front office. The actual cost of the desks will be \$4,682.

The Purchasing Department solicited quotes from Henricksen. The change in cost was a result of the Sheriff's Office personnel requesting a different model office desk. The original plan had desks that were a very basic office desk. After reviewing their needs, a different model was recommended, which included a "wing" attached to the desk which allows for a bigger working area for the administrative assistants. The new desks also provide additional drawers, which can be of better service to them.

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Board of Health  
INITIATED BY



Geri Waugh, Account Clerk  
DRAFTED BY

Board of Health  
SUBMITTED BY

May 24, 2013  
DATE DRAFTED

### Accepting Additional Preparedness Grant Funding and Amending the 2013 Rock County Health Department Budget

1 **WHEREAS**, the Rock County Health Department applied for additional Preparedness Grant  
2 funding from the State of Wisconsin; and

3  
4 **WHEREAS**, Rock County Health Department has been awarded an additional \$2,350 in  
5 Preparedness Grant funding needing to be spent by 6/30/13; and

6  
7 **WHEREAS**, these funds will be used to purchase items and supplies to be used by the Rock  
8 County Health Department in its preparedness activities for the Rock County community.

9  
10 **NOW, THEREFORE BE IT RESOLVED**, that the Rock County Board of Supervisors duly  
11 assembled on this \_\_\_\_\_ day of \_\_\_\_\_, 2013 does hereby authorize the Rock County  
12 Health Department to accept this additional Preparedness Grant funding in the amount of \$2,350 from  
13 the State of Wisconsin, and amend the 2013 Rock County Health Department Budget as follows:

| <u>Account/Description</u>           | <u>Budget</u>  | <u>Increase</u>   | <u>Amended</u> |
|--------------------------------------|----------------|-------------------|----------------|
| <u>Source of Funds</u>               | <u>5/24/13</u> | <u>(Decrease)</u> | <u>Budget</u>  |
| 18 31-3001-0000-42100                |                |                   |                |
| 19 Consolidated Contracts            | \$221,220      | \$2,350           | \$223,570      |
| 20 <u>Use of Funds</u>               |                |                   |                |
| 21 31-3001-0000-63110                |                |                   |                |
| 22 Consolidated Contracts Admin.Exp. | \$221,220      | \$2,350           | \$223,570      |

Respectfully submitted,

BOARD OF HEALTH

\_\_\_\_\_  
Sandra Kraft, Chair

\_\_\_\_\_  
Louis Peer, Vice Chair

\_\_\_\_\_  
Richard Bostwick

\_\_\_\_\_  
Mike Rundle

\_\_\_\_\_  
Dr. Aaron Best, M.D.

\_\_\_\_\_  
Dr. Dean Peterson, DVM

\_\_\_\_\_  
Dr. Connie Winter, DDS

\_\_\_\_\_  
Judith Wade

\_\_\_\_\_  
Eric Gresens

**Accepting Additional Preparedness Grant Funding and Amending the 2013 Rock  
County Health Department Budget**

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FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

\_\_\_\_\_

\_\_\_\_\_  
Mary Mawhinney, Chair

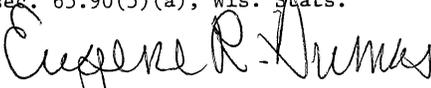
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$2,350 in State Aid for the Health Department's preparedness activities. No County matching funds are required.

  
Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2013 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

  
Eugene R. Dumas  
Deputy Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

  
Craig Knutson  
County Administrator

**Accepting Additional Preparedness Grant Funding and  
Amending the 2013 Rock County Health Department Budget**

**EXECUTIVE SUMMARY**

Rock County Health Department had been notified by the State of Wisconsin of the availability of additional Preparedness Grant funding for 'Enhancing Local Public Health Agency Preparedness'. Rock County Health Department applied for this additional funding, and has been awarded \$2,350. These funds need to be utilized by June 30, 2013.

These funds will be used to purchase these items for the health department's preparedness activities:

- Projector
- Quick reference cards
- Clips with emergency phone numbers
- Magnets with emergency phone numbers
- Magnetic car signs

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Lori Stottler  
INITIATED BY



Lori Stottler  
DRAFTED BY

Finance Committee  
SUBMITTED BY

June 3, 2013  
DATE DRAFTED

**Recognizing Maureen K. Johnson for Her Service to Rock County**

1 **WHEREAS**, Maureen K. Johnson (known to all as Pete) began employment in the Rock County Clerk's  
2 office January 22, 1979 as a Temporary Clerk Typist II and was hired permanently on March 12, 1979;  
3 and,  
4

5 **WHEREAS**, Pete was promoted to Clerk Typist III May 30, 1980, Account Clerk II September 9, 1983,  
6 Account Clerk III April 1, 1986, Temporary Deputy County Clerk October 12, 1989 and has served as the  
7 Deputy County Clerk since January 8, 1990; and,  
8

9 **WHEREAS**, Pete has worked diligently and competently in her position until her retirement date of July  
10 5, 2013; and,  
11

12 **WHEREAS**, Deputy County Clerk Johnson has faithfully served the citizens of Rock County as a  
13 dedicated and valued employee of Rock County, having worked under three County Clerks over the  
14 course of her career: Gregory Seefeldt, Kay O'Connell and Lori Stottler; and,  
15

16 **WHEREAS**, Pete is a talented, skilled and hard-working teammate who often used humor and stamina to  
17 hurdle difficult and demanding times in the office of the County Clerk providing professional and  
18 dedicated service to her co-workers and citizens seeking her help; and,  
19

20 **WHEREAS**, Pete fulfilled many roles including: preparing payroll for all county employees; acting as a  
21 federal agent in processing passport applications; taking thousands of marriage license applications over  
22 the years; issuing hundreds of work permits to young people entering the workforce; organizing and  
23 managing all County property titles and deeds, county contracts, ordinances and multiple records on  
24 behalf of the office; assisting customers with DMV and DNR requests; and playing a key role in election  
25 administration. In all the diversity her role offered, Deputy County Clerk Johnson enjoyed the busy  
26 environment and never complained when the workload became demanding, as it did in 2012 with  
27 elections. She always acknowledged that we are all replaceable, but let this resolution state that while her  
28 position will be filled in her retirement, her cheery disposition and caring personality will be sorely  
29 missed by her co-workers and friends.  
30

31 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
32 this \_\_\_\_ day of \_\_\_\_\_, 2013 does hereby recognize Maureen Johnson for her 34 years and 6 months  
33 of faithful service and extends their sincere appreciation for her work and commitment to the office of the  
34 County Clerk and citizens of Rock County; and,  
35

36 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of  
37 this resolution to Maureen Johnson.

Recognizing Maureen K. Johnson for Her Service to Rock County

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Respectfully submitted,

**FINANCE COMMITTEE**

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Mary Mawhinney, Chair

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Sandra Kraft, Vice Chair

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Mary Beaver

---

Brent Fox

---

J. Russell Podzilni

**COUNTY BOARD STAFF COMMITTEE**

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J. Russell Podzilni, Chair

---

Sandra Kraft, Vice Chair

---

Eva Arnold

---

Henry Brill

---

Betty Jo Bussie

---

Marilynn Jensen

---

Mary Mawhinney

---

Louis Peer

---

Kurtis Yankee