

911 COMMUNICATIONS COMMISSION
July 20, 2011

Chief Liggett called the meeting of the 911 Commission to order at 1:33 p.m. on July 20, 2011.

Members present. Chief Jim Jensen, Janesville Fire Department; Chief Brad Liggett, Beloit Fire Department; Lt. Jay Koehler, Evansville Police Department; Chief Rich LeFeber, Town of Turtle Police Department; Chief Norm Jacobs, Beloit Police Department; Sheriff Bob Spoden; Chief John Rindfleisch, Clinton Fire Department; Chief Loren Lippincott, Milton Fire Department

Members Not Present: Chief Dave Moore, Janesville Police Department

Others present. David Sleeter/Kathy Sukus, Rock County Communications Center

1. Call to Order and Approval of Agenda

2. Minutes – May 18, 2011

Motion to approve minutes as written by Lippincott. Second by Spoden. Minutes approved.

3. Comments from the Public – No Public Present

4. Annual Report

Sleeter distributed the Communications Center's 2010 Annual Report, noting additional sections added (training, quality assurance, public education).

5. Policy Changes

Sukus stated several policies that needed to be addressed were over 10 years old, and some were no longer relevant.

Sukus suggested Policy I1 be discarded. Sukus stated this information is contained in the TIME policy now. Policies I2, M1, and U2 all have wording changes to reflect current equipment used. Motion to accept changes made by Spoden, second by Jacobs. Policy changes approved.

6. IFERN 2 Base Station Grant

Sleeter announced the acceptance of the IFERN 2 Base Station Grant was approved by County Board and the equipment has been ordered.

7. Quality Assurance Report

Sleeter distributed the latest Quality Assurance Report, noting a decent amount of returns again and an overall sense of satisfaction with the Communications Center's services.

8. Analog to Digital Radio Conversion Project Update

Sleeter stated the equipment for the radio conversion project has been filtering in. Sleeter said the next step will be to start discussing the transition plan for cutting-over to the digital system.

Sleeter stated he was informed that the Assistance to Firefighters Grant was not awarded to Rock County agencies, but he has not received any official response yet.

9. Informational Items & Updates

I. CAD Update

Sleeter stated the cutover for the CAD Update is scheduled for February 21, 2012. He stated most of the current user agency hardware should be sufficient to use after the update.

II. Budget

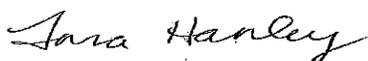
Sleeter noted it is currently 2012 budget preparation time for the Communications Center. Of importance is that the current telephone system will no longer be supported after 2015, which means future telephone system upgrades will need to be considered. The current telephone system was last upgraded in 2005.

Liggett asked if there were any further questions or concerns. None.

10. Next Meeting – September 21, 2011

11. Adjournment – Motion Spoden, Second LeFeber, Meeting Adjourned at approximately 2:06 p.m.

Respectfully Submitted,



Tara Hanley
Support Specialist
Rock County Communications Center