

Rock County Agriculture & Extension Education Committee
Wednesday January 8, 2014 – 7:00 p.m.
Courthouse Conference Center, Rm. 250
Rock County Courthouse
Janesville, WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of December 8, 2013 Meeting Minutes
4. Citizen Participation, Information and Announcements
5. 4-H Fairgrounds Maintenance and Contracts
 - a. Fair Association Report
 - b. Approval of Fairgrounds Rental Contracts
6. Approval of Extension Bills/Transfers/Encumbrances
7. Semi-annual Conference Report
8. Discussion and Approval to Refill the Agriculture Agent Position
9. Educator Report- Jim Stute (2013 Farm Report)
10. Departmental Performance Review Process
11. Department Update
12. Comments from the Committee
13. Adjourn

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63200	PUBL/SUBCR/DUES	P1300193	11/20/2013	UNIVERSITY OF WISCONSIN EXTENS	325.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	983.00	(107.99)	325.00	(200.01)
56-5600-0000-63300	TRAVEL				
			12/19/2013	DUERST,DONNA	206.38
			12/19/2013	STUTE,JAMES	265.51
			12/19/2013	HETZEL,KATHLEEN	44.07
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,500.00	8,040.89	0.00	515.96	4,943.15
56-5600-0000-64209	DEMO EXP				
		P1300188	12/02/2013	SENTRY FOOD STORE	12.77
		P1300191	12/11/2013	SOIL AND PLANT ANALYSIS LAB	60.00
		P1300194	12/09/2013	UNIVERSITY OF WISCONSIN	106.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	3,354.64	1,428.30	178.77	(961.71)
56-5600-0000-64904	SUNDRY EXPENSE				
		P1303530	11/21/2013	MMPR	358.20
		P1303615	12/10/2013	JEFFERSON STREET INN	280.00
		P1303856	11/24/2013	UNIVERSITY OF WISCONSIN EXTENS	504.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	34,000.00	22,163.78	8,414.35	1,142.20	2,279.67
U.W.EXTENSION PROG TOTAL				2,161.93	
56-5610-0000-63500	R&M SUPPLIES				
		P1303757	12/20/2013	BUTTERS FETTING CO INC	629.82
		P1303819	11/25/2013	SCHARINES FARM SYSTEMS INC	1,848.65
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,800.00	10,473.94	642.79	2,478.47	204.80
4-H PROPERTY MAINTENANCE PROG TOTAL				2,478.47	
56-5625-0000-63400	OPERATING SUPPLI				
		P1300186	11/12/2013	PRATT AND JOHNSON LLC	526.14
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	6,015.97	1,155.36	526.14	802.53
FARM-GENERAL FUND PROG TOTAL				526.14	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$5,166.54**
Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
B. Bills under \$10,000 to be paid.
C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 08 2014**

Dept Head _____

Committee Chair _____

2014.12.13

Rock County

COMMITTEE APPROVAL REPORT

12/31/2013

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
56-5600-0000-62119	OTHER SERVICES	P1400521	01/01/2014	UNIVERSITY OF WISCONSIN EXTENS	495.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	172,064.00	0.00	0.00	495.00	171,569.00
56-5600-0000-63200	PUBL/SUBCR/DUES	P1400067	01/01/2014	UNIVERSITY OF WISCONSIN EXTENS	400.00
		P1400523	01/01/2014	WISCONSIN ASSOCIATED COUNTY EX	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	0.00	399.99	450.00	150.01
56-5600-0000-64200	TRAINING EXP	P1400522	01/01/2014	UNIVERSITY OF WISCONSIN EXTENS	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	0.00	0.00	200.00	1,800.00
				U.W.EXTENSION PROG TOTAL	1,145.00

I have examined the preceding bills and encumbrances in the total amount of **\$1,145.00**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JAN 08 2014**

Dept Head _____

Committee Chair _____