



ROCK COUNTY BOARD OF SUPERVISORS' MEETING
THURSDAY, NOVEMBER 15, 2012 – 6:00 P. M.

COUNTY BOARD ROOM/COURTROOM H
FOURTH FLOOR/COURTHOUSE EAST

Agenda

- Amended:
11/12/12**
1. CALL TO ORDER
 2. INVOCATION & PLEDGE OF ALLEGIANCE
 3. ROLL CALL
 4. ADOPTION OF AGENDA
 5. APPROVAL OF MINUTES
 6. PUBLIC HEARING
 7. CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS
 8. NOMINATIONS, APPOINTMENTS AND CONFIRMATION
 - A. Appointments to Developmental Disabilities Board
 - B. Appointment to Veterans Service Commission
 9. INTRODUCTION OF NEW RESOLUTIONS OR ORDINANCES BY SUPERVISORS FOR REFERRAL TO APPROPRIATE COMMITTEE
 10. REPORTS
 - A. UW-Rock County Master Plan – Dean Carmen Wilson and Joe Stadelman, Angus Young & Associates
 11. UNFINISHED BUSINESS
 12. NEW BUSINESS
 - A. Supplementary Appropriations and Budget Changes - Roll Call
 - 1) Authorizing Acceptance of 2013 Highway Safety Project Grants
 - 2) Amending the Sheriff's 2012 Budget to Use Equitably Shared Funds – TLO and Lexipol
 - 3) Authorizing Receipt of Additional Funding for the Wisconsin Department of Natural Resources Grant for Beloit Area Sewer Service Area Planning, and Amending the 2012 Planning and Development Agency Budget

NOTE: Items 12.A.1., 12.A.2. and 12.A.3. will be considered by the Finance Committee on November 15, 2012

ROCK COUNTY BOARD OF SUPERVISORS

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12. NEW BUSINESS

- 4) Amending the 2012 Council on Aging Budget to Adjust for Nutrition Services Incentive Program Allocation

NOTE: Item 12.A.4. will be considered by the Finance Committee on November 15, 2012 and Educations, Veterans & Aging Services Committee on November 15, 2012

- 5) Amending the 2012 Human Services Department Budget to Accept Additional Funding for Disproportionate Minority Contact

NOTE: Item 12.A.5. will be considered by the Human Services Committee on November 14, 2012 and Finance Committee on November 15, 2012

- 6) Amending the 2012 Motor Pool Budget and Purchase Authorization

NOTE: Item 12.A.6. will be considered by the Finance Committee on November 15, 2012

- B. Bills Over \$10,000 -- No Roll Call
- C. Encumbrances Over \$10,000 – Roll Call
- D. Contracts – Roll Call

- 1) Authorizing Purchase of Personal Computers in the 2012 Budget
- 2) Authorizing Purchase of Computer Equipment in the 2012 Budget
- 3) Awarding Contract for Food Service at the Rock County Jail (2013-2017)
- 4) Authorizing Purchase of CareTracker Software System for Rock Haven
- 5) Authorizing Purchase of Hitachi Data Systems Expansion Tray and Disk Drives

NOTE: Items 12.D.3., 12.D.4., and 12.D.5. will be considered by the Finance Committee on November 15, 2012

- 6) Authorizing Contract for JAG Criminal Justice Coordinating Councils (2010) Grant Consultant
- 7) Awarding Contract for Courier Services

NOTE: Items 12.D.6. and 12.D.7. will be considered by the Human Services Committee on November 14, 2012 and Finance Committee on November 15, 2012

- 8) Awarding Contract for Cropland Lease at Rock County Farm

NOTE: Item 12.D.8. will be considered by the Agriculture and Extension Education Committee on November 14, 2012 and Finance Committee on November 15, 2012

ROCK COUNTY BOARD OF SUPERVISORS

NOVEMBER 15, 2012

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12. NEW BUSINESS

9) Approving Reinsurance Contract for Stop-Loss Coverage

NOTE: Item 12.D.9. will be considered by the Finance Committee on November 15, 2012

- E. Authorization to Approve the GOEX Corporation Option to Purchase 5 Acres of the Rock County Farm

NOTE: Item 12.E. will be considered by the County Board Staff Committee on November 13, 2012

- F. Approving Easement with Alliant Energy on County Farm Property

NOTE: Item 12.F. will be considered by the County Board Staff Committee on November 13, 2012 and Agriculture and Extension Educations Committee on November 14, 2012

- G. Approving Additional Contingency Funding for Rock Haven Facility Replacement Project

- H. Authorizing Overlap of Positions for Department of Public Works, Highway Division

- I. Recognizing Don Barnes for His Service to Rock County

NOTE: Items 12.H. and 12.I. will be considered by the County Board Staff Committee on November 13, 2012

- J. Declaring the Month of November "Pancreatic Cancer Awareness Month" in Rock County

- K. Worker's Compensation Loss Control Consulting Services for 2013 and 2014

NOTE: Item 12.K. will be considered by the County Board Staff Committee on November 13, 2012 and Finance Committee on November 15, 2012

- L. Authorizing Funding for University of Wisconsin Rock County Energy Conservation Project

NOTE: Item 12.L. will be considered by the General Services Committee on November 15, 2012

- M. Approval of Revised Rock County Council on Aging Drug and Alcohol Testing Policy**

NOTE: Item 12.M. will be considered by the Education, Veterans and Aging Services Committee on November 15, 2012

13. ADJOURNMENT

APPOINTMENT TO DEVELOPMENTAL DISABILITIES BOARD

POSITION: Member of the Developmental Disabilities Board

AUTHORITY: Wis. Stats. 51.437

TERM: Three Years Ending December 31, 2015

PER DIEM: Yes, Per Board Rule IV.J.

PRESENT MEMBER: Nancy Lannert
Bridger Rolek

CONFIRMATION: Yes, by County Board of Supervisors

NEW APPOINTMENT: Nancy Lannert
225 Forest Lake Drive
Milton, WI 53563

Bridget Rolek
427 W. Church Street
Evansville, WI 53536

EFFECTIVE DATE: November 15, 2012

APPOINTMENT TO VETERANS SERVICE COMMISSION

POSITION: Member of the Veterans Service Commission

AUTHORITY: Chapter 449, Wisconsin Statutes 45.81

TERM: Three Years – 1/1/13-12/31/15

PER DIEM: Yes, Per Chapter 449, Wis. Stats. 45.15

PRESENT MEMBER: Jarrett Goodman

CONFIRMATION: No, For Information Only

NEW APPOINTMENT: Jarrett Goodman
6706 E. Hwy 59
Milton, WI 53563

EFFECTIVE DATE: January 1, 2013

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sheriff Robert D. Spoden
INITIATED BY

Public Safety and Justice
Committee
SUBMITTED BY



Capt. Gary L. Groelle
DRAFTED BY

November 1, 2012
DATE DRAFTED

**AUTHORIZING ACCEPTANCE OF
2013 HIGHWAY SAFETY PROJECT GRANTS**

1 **WHEREAS**, the Wisconsin Department of Transportation, Bureau of Transportation Safety, makes
2 Federal Highway Safety funds available to local law enforcement agencies for various traffic safety
3 programs; and,
4

5 **WHEREAS**, these funds are earmarked to allow law enforcement agencies to provide additional traffic
6 enforcement patrols directed at improving traffic safety by speed enforcement, alcohol enforcement, and
7 seatbelt enforcement, thus reducing hazardous motorist behavior on roadways with a high incidence of
8 injury or fatal accidents; and,
9

10 **WHEREAS**, the Rock County Sheriff's Office is eligible to receive a grant of \$90,000 to participate in
11 these programs; and,
12

13 **WHEREAS**, grant funds in the amount of \$80,002 will be used for overtime wages and related benefits;
14 and,
15

16 **WHEREAS**, grant funds in the amount of \$9,998 will be used to purchase in-squad video cameras with
17 accessories; and,
18

19 **WHEREAS**, these grants require a local match of 25%; and,
20

21 **WHEREAS**, the match may be an in-kind match or a hard match.
22

23 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors assembled this
24 ____ day of _____ 2012, that the Rock County Sheriff is authorized to accept funds under the
25 Highway Safety Project Grants; and,
26

27 **BE IT FURTHER RESOLVED**, that the 2012 budget be amended as follows:
28

<u>Account Description</u> <u>Account Number</u>	<u>Budget at</u> <u>01/01/12</u>	<u>Amount</u> <u>Incr (Decr)</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
Federal Aid			
21-2120-2013-42100	\$0	\$ 90,000	\$ 90,000
<u>Use of Funds</u>			
Overtime Wages			
21-2120-2013-61210	\$0	\$ 80,002	\$ 80,002
Capital Assets - \$1,000/More			
21-2120-2013-67171	\$0	\$ 9,998	\$ 9,998

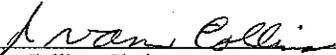
12-11D-163

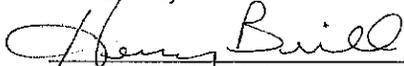
AUTHORIZING ACCEPTANCE OF 2013 HIGHWAY SAFETY PROJECT GRANTS

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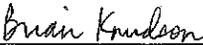
Respectfully submitted,

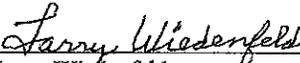
Public Safety and Justice Committee


Ivan Collins, Chair


Henry Brill, Vice Chair


Mary Beaver


Brian Knudson


Larry Wiedenfeld

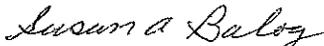
Finance Committee Endorsement

Reviewed and approved on a vote
of _____

Mary Mawhinney, Chair

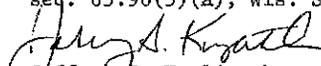
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$90,000 in Federal Aid for the Sheriff Highway Safety Program. Sufficient funding is included in the Sheriff's 2012 and 2013 budgets for the 25% safety grant matching funds.


Susan A Balog
Sr. Accountant/Assistant to Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey B. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

**Executive Summary
Authorizing Acceptance of
2013 Highway Safety Project Grants**

The Wisconsin Department of Transportation, Bureau of Transportation Safety, makes funds available each year to various local law enforcement agencies for highway safety programs. The intent of this program is to provide additional traffic enforcement patrols directed at improving traffic safety by speed enforcement, alcohol enforcement, and seatbelt enforcement, thus reducing hazardous motorist behavior on roadways with a high incidence of injury or fatal accidents.

In Wisconsin, during 2011, speed-related crashes were listed as a contributing factor in 16.3% of all crashes, and almost 27.1% of all fatal crashes. One hundred sixty people died in these crashes.

In Wisconsin, during 2011, alcohol was listed as a contributing factor in 4.7% of all crashes. Thirty-two percent of all vehicle crash fatalities in 2011 were alcohol-related, resulting in 183 deaths.

In 2011, 52% of persons killed and 25% of persons sustaining incapacitating injuries in Wisconsin crashes were not wearing safety belts. Many of these people were ejected from their vehicle. It has been estimated that safety belt use by motor vehicle occupants in Wisconsin prevents more than 200 traffic related fatalities and more than 8,000 serious injuries annually.

The 2013 grants are for \$90,000. Grant funds in the amount of \$80,002 will be used for wages and related benefits. Grant funds in the amount of \$9,998 will be used to purchase in-squad video cameras with accessories.

A local match of 25% (\$22,500) is required. The match may be an in-kind (soft) match or a hard match.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Robert D. Spoden, Sheriff
INITIATED BY



Diane Michaelis
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

October 31, 2012
DATE DRAFTED

**Amending the Sheriff's 2012 Budget to Use Equitably Shared Funds --
TLO and Lexipol**

- 1 **WHEREAS**, federal law authorizes the Attorney General to share federally forfeited property with
- 2 participating state and local law enforcement agencies through the Department of Justice Asset Forfeiture
- 3 Program; and,
- 4
- 5 **WHEREAS**, equitably shared funds are required to be used by law enforcement agencies for law
- 6 enforcement purposes only; and,
- 7
- 8 **WHEREAS**, the intent of the transfer is to enhance law enforcement, and it must increase, not supplant
- 9 the recipient's appropriated operating budget; and,
- 10
- 11 **WHEREAS**, for their participation in the program, the Sheriff's Office received funds in the amount of
- 12 \$6,003; and,
- 13
- 14 **WHEREAS**, the Sheriff's Office plans to use the funds to subscribe to TLO Systems and to Lexipol
- 15 Services.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 18 this _____ day of _____, 2012 that the 2012 budget be amended as follows:
- 19

12-11D-164

<u>Account/Description</u>	<u>Budget</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>10/01/12</u>	<u>(Decrease)</u>	<u>Budget</u>
21 21-2195-0000-46000			
22 Contributions	\$142,439.00	\$6,003.00	\$148,442.00
23 <u>Use of Funds</u>			
24 21-2195-0000-62491			
25 Software Maintenance	\$0.00	\$6,003.00	\$6,003.00

Respectfully submitted,

Public Safety and Justice Committee

Finance Committee Endorsement
Reviewed and approved on a vote of _____

Ivan Collins
Ivan Collins, Chair

Henry Brill
Henry Brill

Mary Mawhinney
Mary Mawhinney, Chair

Mary Beaver
Mary Beaver

Brian Knudson
Brian Knudson

Larry Wiedenfeld
Larry Wiedenfeld

Amending the Sheriff's 2012 Budget to Use Equitably Shared Funds – TLO and Lexipol

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FISCAL NOTE:

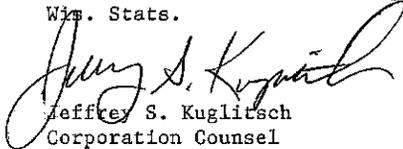
This resolution authorizes a transfer in from the Sheriff's Trust Account, FBI forfeitures, 00-0000-0070-29637, which has a current balance of \$56,758.62.



Sherry Oja
Finance Director

LEGAL NOTE:

As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Amending the Sheriff's 2012 Budget to Use Equitably Shared Funds -- TLO and Lexipol

The Department of Justice Asset Forfeiture Program is a nationwide law enforcement initiative that removes the tools of crime from criminal organizations and deprives wrongdoers of the proceeds of their crimes. Federal law authorizes the Attorney General to share federally forfeited property with participating state and local law enforcement agencies.

Equitably shared funds are required to be used by law enforcement agencies for law enforcement purposes only. The intent of the transfer is to enhance law enforcement. It must increase, not supplant the recipient's appropriated operating budget.

For their participation in the program, the Sheriff's Office received funds in the amount of \$6,003. The Sheriff's Office plans to use the funds to subscribe to TLO Systems and Lexipol Services.

TLO Systems: TLO Systems is an online database of public and proprietary records that provides information about people, businesses, assets, and locations.

As this system is web based, it is not computer specific, and it can be used by all sworn members of the Sheriff's Office via any device with Internet access. This includes laptops and cellular phones. The TLO system is assisting over 100,000 law enforcement officers across the country and is not only utilized for criminal investigations, but is also useful when conducting background investigations for employment.

Lexipol Services: Lexipol is America's leading provider of risk management policies and resources for law enforcement organizations, delivering their services through a unique, web-based development system. Lexipol offers state-specific policy manuals that are integrated with scenario-based daily training on high-risk, low-frequency events.

Contracting with this service will allow the Sheriff's Office to update all critical policies, ensuring that they are current and in compliance with recent case law and best practices. This program is considered so effective in reducing liability that the insurance provider for the Sheriff's Office, Wisconsin Municipal Mutual Insurance Company (WMMIC), has agreed to pay one half of the cost of bringing this program into our agency.

TLO Systems	14 months at \$110 per month	\$1,540
Lexipol Services	\$4,463 annually	<u>\$4,463</u>
Total		\$6,003

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Planning & Development Agency
INITIATED BY



Paul Benjamin
DRAFTED BY

Planning & Development Agency
SUBMITTED BY

October 31, 2012
DATE DRAFTED

**AUHORIZING RECEIPT OF ADDITIONAL FUNDING FOR THE WISCONSIN
DEPARTMENT OF NATURAL RESOURCES GRANT FOR BELOIT AREA
SEWER SERVICE AREA PLANNING, AND AMENDING THE 2012 PLANNING
AND DEVELOPMENT AGENCY BUDGET**

1 **WHEREAS**, the Wisconsin Department of Natural Resources (DNR) makes funding available to
2 regional planning councils and county planning agencies throughout the state for Metropolitan Sewer
3 Service Area planning; and,
4

5 **WHEREAS**, on March 26, 2012, the Rock County Planning, Economic & Community Development
6 Agency received a letter from DNR that contained an agreement to provide \$10,000 for sewer service
7 area planning in the Beloit area in 2012; and,
8

9 **WHEREAS**, the grant agreement shall commence upon its signing by both parties and continue until
10 December 30, 2012 and grantee may claim eligible costs for reimbursement for work conducted between
11 January 1, 2012 and the end of the grant agreement; and,
12

13 **WHEREAS**, DNR has recently offered an additional \$5,000 in an amendment to the contract with Rock
14 County; and,
15

16 **WHEREAS**, the last update of the Beloit Area Sewer Service Area Plan was in 1998, and it does not
17 serve current planning needs; and,
18

19 **WHEREAS**, representatives from the Towns of Turtle, Beloit, and Rock, and the City of Beloit have
20 agreed to send representatives to a Technical Advisory Committee that will oversee the planning process,
21

22 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
23 assembled this _____ day of _____, 2012, does hereby authorize Rock County Planning
24 and Development Agency to accept the 2012 amended DNR funding for Beloit Area Sewer Service
25 Area planning; and,
26

27 **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors authorizes the County
28 Board Chair to sign, on behalf of Rock County, the respective Grant Agreement with the State of
29 Wisconsin Department of Natural Resources; and,
30

31 **BE IT FURTHER RESOLVED**, that the 2012 County Budget be amended as follows:
32

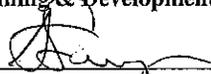
<u>Account Description</u>	<u>Budget at</u> <u>1/1/2012</u>	<u>Increase</u> <u>Decrease</u>	<u>Amended</u> <u>Budget</u>
<u>Source of Funds</u>			
64-6407-2012-42100 Federal Aid	\$ 5,000	\$ 0	\$ 5,000
64-6407-2012-42200 State Aid	\$ 5,000	\$ 5,000	\$ 10,000
<u>Use of Funds</u>			
64-6407-2012-63100 Administrative Expense	\$ 10,000	\$ 5,000	\$ 15,000

12-11D-165

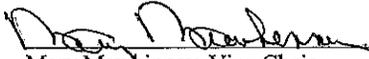
AUHORIZING RECEIPT OF ADDITIONAL FUNDING FOR THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES GRANT FOR BELOIT AREA SEWER SERVICE AREA PLANNING, AND AMENDING THE 2012 PLANNING AND DEVELOPMENT AGENCY BUDGET

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Planning & Development Committee



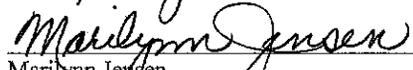
Alan Sweeney, Chair



Mary Mawhinney, Vice-Chair



Wayne Gustina



Marilyn Jensen



Phillip Owens

Finance Committee Endorsement

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

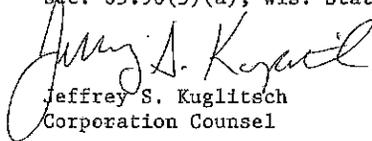
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of an additional \$5,000 in State Aid for the Beloit Sewer Service Planning project. No County matching funds are required.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

In the Federal Water Pollution Control Act Amendments of 1972, federal law created a process to establish locally developed area-wide water quality management plans. Area-wide water quality management planning was codified at the state-level through the development of Wisconsin Administrative Code NR121, which specifies that Area-wide water quality management plans include components that deal specifically with metropolitan sewer service areas and their projected needs for 20 years into the future.

The Wisconsin Department of Natural Resources (DNR) makes funding available to regional planning councils and county planning agencies throughout the state for sewer service area planning as it relates to ground water quality and environmentally sensitive areas.

On March 26, 2012, the Rock County Planning and Development Agency received a letter from DNR that contained an agreement to commit \$10,000 for the first year's planning for water quality in the Beloit area. The grant agreement shall commence upon its signing by both parties and continue until December 30, 2012 and grantee may claim eligible costs for reimbursement for work conducted between January 1, 2012 and the end of the grant agreement, and

DNR has made an additional \$5,000 available for work on the Beloit Area Water Quality Plan, and

The last update of the Beloit Area Sewer Service Area Plan was in 1998, and it does not serve current planning needs. Representatives from the Towns of Turtle, Beloit, and Rock, and the City of Beloit have agreed to provide representatives to a Technical Advisory Committee that will oversee the planning process.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging Services
Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging Services
Committee
SUBMITTED BY

October 19, 2012
DRAFTED BY

**AMENDING THE 2012 COUNCIL ON AGING BUDGET TO ADJUST FOR
NUTRITION SERVICES INCENTIVE PROGRAM ALLOCATION**

1 **WHEREAS**, the Council on Aging receives Nutrition Services Incentive Program (NSIP) funds that are
2 estimated in the budget preparation process; and,
3
4 **WHEREAS**, the NSIP grant provides funding for the Congregate Nutrition Program; and,
5
6 **WHEREAS**, the NSIP contract period is October 1, 2011 through September 30, 2012; and,
7
8 **WHEREAS**, the final 2011-2012 allocation for the NSIP grant has been received.
9
10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
11 assembled this day of _____ day of _____, 2012 does hereby amend the Adopted 2012 Rock
12 County Council on Aging budget as follows:

12-11D-166

<u>Account/Description</u>	<u>Budget at 10/01/2012</u>	<u>Increase (Decrease)</u>	<u>Amended Budget</u>
<u>Nutrition Program</u>			
<u>Source of Funds</u>			
30-3903-0000-42102 Federal Aid	37,175	9,265	46,440
<u>Use of Funds</u>			
30-3903-0000-62119 Other Contracted Services	97,206	9,265	106,471

Respectfully submitted,

Education, Veterans & Aging Services

Finance Committee Endorsement

Terry Thomas, Chair

Reviewed and approved on a vote of _____

Dave Brown

Mary Mawhinney, Chair

Wayne Gustina

Steve Howland

Edwin Nash

AMENDING THE 2012 COUNCIL ON AGING BUDGET TO ADJUST FOR NUTRITION SERVICES
INCENTIVE PROGRAM ALLOCATION

Page 2

FISCAL NOTE:

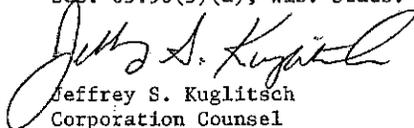
This resolution amends the Council on Aging's 2012 budget to accept an additional \$9,265 in Federal Aid for the Nutrition Program. No County matching funds are required.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The Council on Aging receives a "Nutrition Services Incentive Program" grant from the U.S. Department of Agriculture. The grant rewards Older Americans Act-funded nutrition programs that efficiently deliver nutritious meals to older adults. The State determines each county's allocation based on the percentage of meals the County provides compared to the State as a whole. The Council on Aging uses its allocation to support the congregate nutrition program.

No county tax levy is required.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Human Services Board
INITIATED BY



Sara Mooren
DRAFTED BY

Human Services Board
SUBMITTED BY

November 1, 2012
DATE DRAFTED

**Amending the 2012 Human Services Department Budget to Accept
Additional Funding for Disproportionate Minority Contact**

1 **WHEREAS**, the Human Services Department has received grant funding from both the John D. and
2 Catherine T. MacArthur Foundation and the Wisconsin Office of Justice Assistance to address issues of
3 disproportionate minority contact in the juvenile justice system; and,
4
5 **WHEREAS**, the MacArthur Foundation awarded the Department \$580,000 in funding over a four year
6 period from 2007 through 2011; and,
7
8 **WHEREAS**, the MacArthur Foundation agreed to extend the grant period through 2012 to allow the
9 Department to expend \$148,787 of unspent funds from the previously awarded grant allocations; and,
10
11 **WHEREAS**, the Wisconsin Office of Justice Assistance agreed to allow the Department to carry forward
12 an additional \$22,518 in previously awarded grant funds into 2012; and,
13
14 **WHEREAS**, these funds have continued to be used in 2012 to promote juvenile justice system reform by
15 further implementing best practices and providing staff and system partner training.
16
17 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
18 this _____ day of _____, 2012, does hereby accept \$171,305 in additional funds and
19 amend the 2012 Rock County Human Services Department budget as follows:
20

12-11D-167

Account/Description	Budget	Increase	Amended
<u>Source of Funds</u>	<u>11/1/12</u>	<u>(Decrease)</u>	<u>Budget</u>
24 36-3659-0000-42100	\$22,823	\$22,518	\$45,341
25 Federal Aid			
26 36-3659-0000-46002	\$0	\$148,787	\$148,787
27 Other Grants and Contracts			
28			
29 <u>Use of Funds</u>			
30 36-3659-0000-63300	\$0	\$308	\$308
31 Travel			
32 36-3659-0000-62119	\$14,823	\$48,489	\$63,312
33 Other Contracted Services			
34 36-3659-0000-64604	\$8,000	\$37,499	\$45,499
35 Program Expense			
36 36-3659-0000-68205	\$0	\$85,009	\$85,009
37 Allocated JJS			

Amending the 2012 Human Services Department Budget to Accept Additional Funding for Disproportionate Minority Contact
Page 2

Respectfully submitted,

Human Services Board

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Terry Fell

William Grahn

Ashley Kleven

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$171,305 in combined Federal Aid and MacArthur Foundation funds for the Human Services Department's Disproportionate Minority Contact program. No County matching funds are required.


Sherry Oja
Finance Director

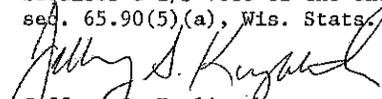
ADMINISTRATIVE NOTE:

Recommended by

Craig Knutson
County Administrator

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats. As an amendment to the adopted 2012 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Amending the 2012 Human Services Department Budget to Accept Additional Funding for Disproportionate Minority Contact

The Human Services Department has received funding in past years from both the John D. and Catherine T. MacArthur Foundation and the Wisconsin Office of Justice Assistance to address issues of disproportionate minority contact in the juvenile justice system.

MacArthur funding began in October 2007 and was originally scheduled to end September 30, 2011. The Department received four separate one-year awards during this time totaling \$580,000. Through negotiations with MacArthur representatives in 2012 the Department was allowed to expend \$148,787 in unspent funds from these allocations.

The Wisconsin Office of Justice Assistance (OJA) also agreed to allow the Department to carry forward an additional \$22,518 in previously awarded grants funds into 2012

Funds from both MacArthur and OJA have continued to be used in 2012 to promote juvenile justice system reform by further implementing best practices and providing staff and system partner training.

No additional county funds are required.

Thank you for your consideration.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY



Gordon Beyerlein,
DPW Accounting Supervisor
DRAFTED BY

Public Works Committee
SUBMITTED BY

October 17, 2012
DATE DRAFTED

Amending the 2012 Motor Pool Budget and Purchase Authorization

1 **WHEREAS**, the Rock County Board of Supervisors approves an annual budget for a pool of
2 vehicles used by various Rock County departments; and,
3

4 **WHEREAS**, the Human Services Division has requested that Motor Pool acquire a replacement
5 vehicle equipped with all wheel drive to be available for the upcoming winter season to be
6 purchased utilizing the state bid program, then having necessary items added after delivery.
7

8 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
9 assembled this ___ day of _____, 2012 does hereby amend the Department of Public
10 Works 2012 Budget as follows:

11	Account No.	Budget at	Increase	Amended
12	<u>Description</u>	<u>10/01/12</u>	<u>(Decrease)</u>	<u>Budget</u>
13	41-4290-4290-67105	103,500	10,000	113,500
14	Motor Vehicles			
15				
16				
17	41-4290-4290-68109	(103,500)	(10,000)	(113,500)
18	Allocated Capital Acquisitions			

19
20 **BE IT FURTHER RESOLVED** that a Purchase Order be issued as follows for the purchase of one
21 motor pool vehicle:

22
23 Ewald Automotive Group \$25,478 for the purchase of one 2013 Chevrolet Traverse AWD 4-Door LS
24

25 **BE IT FURTHER RESOLVED** that payment be made to the vendor for this vehicle upon receipt
26 and acceptance by the Pubic Works Director.

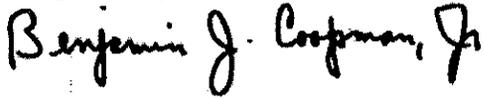
12-11D-175

Executive Summary
Amending the 2012 Motor Pool Budget and Purchase Authorization

The purpose of this Resolution is to amend the Motor Pool (MP) budget to authorize the purchase of one additional vehicle.

Authority to purchase one replacement vehicle is requested for use by Human Services, which needs a full-size AWD vehicle to allow for separators between the front and rear seats and the all wheel drive for winter service. The amount of the budget amendment is less than the full purchase price because there were savings on other MP vehicles purchased previously in 2012 that are being applied to this purchase. This vehicle will be acquired from the current best bid on the state vehicle bid program, Ewald Automotive Group.

Respectfully submitted,



Benjamin J. Coopman, Jr., P.E.
Public Works Director

RESOLUTION NO. 12-11D-168

AGENDA NO. _____

SUBMITTED BY: FINANCE COMMITTEE

DATE: **NOV 01 2012**

INITIATED: FINANCE DIRECTOR

WHEREAS, THE FINANCE COMMITTEE HAS EXAMINED THE FOLLOWING BILLS OVER \$10,000 AS REQUIRED BY COUNTY BD. RULE H.(3), AND FOUND THEM TO BE PROPER AND WITHIN BUDGET.

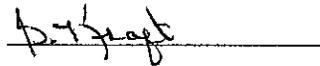
NOW THEREFORE BE IT RESOLVED, THE ROCK COUNTY BOARD OF SUPERVISORS AT ITS REGULAR MEETING ON **NOV 15 2012**, APPROVES PAYMENT AND AUTHORIZES AND DIRECTS THE COUNTY CLERK AND COUNTY TREASURER TO PAY THE SAME.

Vendor Name	Fund Name	Department Name	Program Name	Amount	Claim Amount
ENTERPRISE SYSTEMS GROUP	ISF-CS	INFORMATION T	IT CAPITAL PR S041726-IN	29,817.42	29,817.42
CLAIMS IN THE AMOUNT OF	29,817.42	RESPECTFULLY SUBMITTED,			

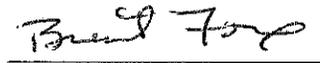
HAVE BEEN APPROVED AND CHECKED BY THE GOVERNING COMMITTEES.

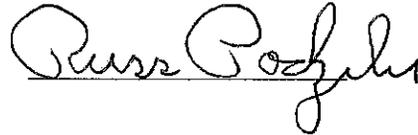
FINANCE COMMITTEE











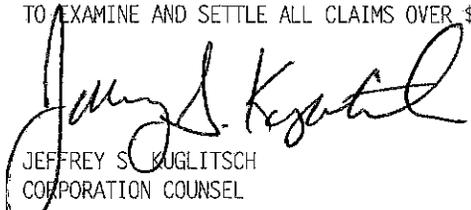
ADMINISTRATIVE NOTE

RECOMMENDED



CRAIG KNUTSON
COUNTY ADMINISTRATOR

LEGAL NOTE:
THE COUNTY BOARD RULE CITED REQUIRES THE COUNTY BOARD TO EXAMINE AND SETTLE ALL CLAIMS OVER \$10,000.00



JEFFREY S. KUGLITSCH
CORPORATION COUNSEL

FISCAL NOTE

ABOVE LISTED CLAIMS ARE FULLY FUNDED.



SHERRY OJA
FINANCE DIRECTOR

12-11D-168

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 100,558.76

INCREASE FROM \$ 16,974,135.19 TO \$ 17,074,693.95

ACCOUNT BALANCE AVAILABLE \$ 565,985.77 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #19

APPROVALS

GOVERNING COMMITTEE  11/6/12
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

12-11D-169

Rock County

CHANGE ORDER

No. 00019

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 17
PROJECT: Rock Hayen Health Care Facility
TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

DATE: 8/24/2012
JOB: 6637
CONTRACT NO: 1

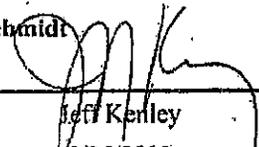
DESCRIPTION OF CHANGE

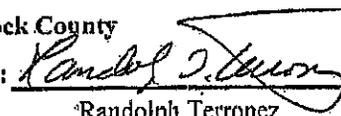
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
X 00001	PCO #052R pertains to RFI 088 Pipe Loads- Neighborhood.		1	000	\$3,500.00	0.00%	\$0.00	\$3,500.00
X 00002	PCO #053R pertains to RFI # 149 Power for Sensor Operated Faucets.		1	000	\$18,297.40	0.00%	\$0.00	\$18,297.40
X 00003	PCO # 102R pertains to RFI # 090 Location of Foundation Insulation.		1	000	\$8,596.59	0.00%	\$0.00	\$8,596.59
X 00004	PCO # 113 pertains to RFI # 291 Soiled Holding Room Door Connections.		1	000	\$3,701.50	0.00%	\$0.00	\$3,701.50
X 00005	PCO #112 pertains to RFI # 296 Neighborhood Nurse Call Station Lights		1	000	\$5,795.90	0.00%	\$0.00	\$5,795.90
X 00006	PCO #118 pertains to RFI # 299 Common Connector Type "GF" Fixtures		1	000	\$11,674.30	0.00%	\$0.00	\$11,674.30
X 00007	PCO #120 pertains to RFI # 302 Fauc Column: South Entry-Village Commons.		1	000	\$278.77	0.00%	\$0.00	\$278.77
X 00008	PCO #122 pertains to RFI # 327 Connector Exterior light Circuits.		1	000	\$547.80	0.00%	\$0.00	\$547.80

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,710,864.81)
The Contract Sum Prior to This Change Order was	\$16,974,135.19
The Contract Sum Will be Increased	\$100,558.76
The New Contract Sum Including This Change Order	\$17,074,693.95
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	...

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley
Date: 8/25/2012

Rock County
By: 
Randolph Terronez
Date: 8/27/2012

The Samuels Group, Inc.
By: 
Kevin C. Higgs
Date: 8/24/2012

Rock County

CHANGE ORDER

No. 00019

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 17

DATE: 8/24/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
00009	PCO #123 pertains to RFI # 330 Fire Alarm Review Comments		1	000	\$16,678.20	0.00%	\$0.00	\$16,678.20
00010	PCO #124 pertains to RFI # 328 Type "OP" Base Detail		1	000	(\$635.00)	0.00%	\$0.00	(\$635.00)
00011	PCO #126 pertains to Construction Bulletin# 19 Revised Location for IT Cabinet		1	000	\$32,133.30	0.00%	\$0.00	\$32,133.30

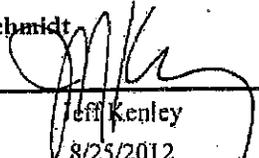
Unit Cost: \$100,558.76

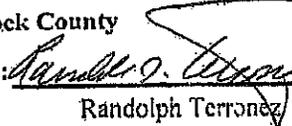
Unit Tax: \$0.00

Total: \$100,558.76

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,710,864.81)
The Contract Sum Prior to This Change Order was	\$16,974,135.19
The Contract Sum Will be Increased	\$100,558.76
The New Contract Sum Including This Change Order	\$17,074,693.95
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley
Date: 8/23/2012

Rock County
By: 
Randolph Terronez
Date: 8/27/2012

The Samuels Group, Inc.
By: Kevin C. Higgs
Kevin C. Higgs
Date: 8/24/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 22,171.50

INCREASE FROM \$ 17,074,693.95 TO \$ 17,096,865.45

ACCOUNT BALANCE AVAILABLE \$ 543,814.27 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #20

APPROVALS

GOVERNING COMMITTEE  11/6/12
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

Rock County

CHANGE ORDER

No. 00020

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: PR # 11 (Resolved PCO's)

DATE: 8/24/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO: 1

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # PI 03172 and associated contract for Rock County Project # 2011-63).

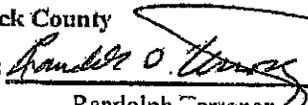
Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
X 00001	PCO #075 pertains to RFI #169, Ruled Light Fixture Covers. (Program Request # 11)		1,000		\$10,689.00	0.00%	\$0.00	\$10,689.00
X 00002	PCO #078 pertains to RFI #228 Team 2 Vestibule Cabinet Unit Heater (Program Request # 11)		1,000		\$1,500.00	0.00%	\$0.00	\$1,500.00
X 00003	PCO #079 pertains to RFI #213, Kitchen Exhaust Fan Starters (Program Request # 11)		1,000		\$4,369.20	0.00%	\$0.00	\$4,369.20
X 00004	PCO #080 pertains to RFI #244, AHU-C Recovery Wheel (Program Request # 11)		1,000		\$5,613.30	0.00%	\$0.00	\$5,613.30

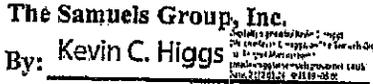
Unit Cost: \$22,171.50
Unit Tax: \$0.00
Total: \$22,171.50

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,610,306.05)
The Contract Sum Prior to This Change Order was	\$17,074,693.95
The Contract Sum Will be Increased	\$22,171.50
The New Contract Sum Including This Change Order	\$17,096,865.45
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley

Rock County
By: 
Randolph Ferronez

The Samuels Group, Inc.
By: Kevin C. Higgs

Kevin C. Higgs

Date: 8/24/2012

Date: 8/27/2012

Date: 8/24/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

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DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

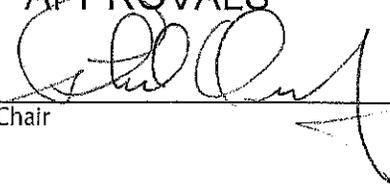
AMOUNT OF INCREASE \$ 40,103.04

INCREASE FROM \$ 17,106,163.75 TO \$ 17,146,266.79

ACCOUNT BALANCE AVAILABLE \$ 494,412.93 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #22

APPROVALS

GOVERNING COMMITTEE  11/6/12
Chair Date

FINANCE COMMITTEE _____
(If over \$10,000) Chair Date

COUNTY BOARD _____
(If over \$10,000) Resolution # Adoption Date

Rock County

**CHANGE ORDER
No. 00022**

5' South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: PR # 13 (Resolved PCO's)

DATE: 8/24/2012

PROJECT: Rock Haven Health Care Facility

JOB: 6637

TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

CONTRACT NO:

DESCRIPTION OF CHANGE

Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
X 00101	PCO #090 pertains to RFI #164 & 164 L Shear Walls/Thickness of Shear walls		1.000		\$14,980.16	0.00%	\$0.00	\$14,980.16
X 00102	PCO #094 pertains to RFI #271. Kitchen Server Full Height Walls,		1.000		\$25,122.88	0.00%	\$0.00	\$25,122.88

Unit Cost: \$40,103.04
Unit Tax: \$0.00
Total: \$40,103.04

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,578,836.25)
The Contract Sum Prior to This Change Order was	\$17,106,163.75
The Contract Sum Will be Increased	\$40,103.04
The New Contract Sum Including This Change Order	\$17,146,266.79
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

ACCEPTED:

C. G. Schmidt
By: 
Jeff Kenley

Rock County
By: 
Randolph Terronez

The Samuels Group, Inc.
By: Kevin C. Higgs
Kevin C. Higgs

Date: 8/24/2012

Date: 8/27/2012

Date: 8/24/2012

PURCHASE ORDER NUMBER P1103172 PEID 051278

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting (balog@co.rock.wi.us), Cheryl Mikrut in Accounting (mikrut@co.rock.wi.us) and Jodi Millis in Purchasing (jodi@co.rock.wi.us). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE 10/30/12

DEPARTMENT GENERAL SERVICES

COMMITTEE GENERAL SERVICES

VENDOR NAME CG SCHMIDT

ACCOUNT NUMBER 18-1851-0000-67200

FUNDS DESCRIPTION ROCK HAVEN REPLACEMENT PROJECT

AMOUNT OF INCREASE \$ 201,080.80

INCREASE FROM \$ 17,146,558.29 TO \$ 17,347,639.09

ACCOUNT BALANCE AVAILABLE \$ 293,040.63 SB 10/31/12

REASON FOR AMENDMENT CHANGE ORDER #24

APPROVALS

GOVERNING COMMITTEE


Chair

11/6/12
Date

FINANCE COMMITTEE

(If over \$10,000)

Chair

Date

COUNTY BOARD

(If over \$10,000)

Resolution #

Adoption Date

Rock County

**CHANGE ORDER
No. 00024**

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 16 Soils
PROJECT: Rock Haven Health Care Facility
TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

DATE: 8/25/2012
JOB: 6637
CONTRACT NO: 1

DESCRIPTION OF CHANGE

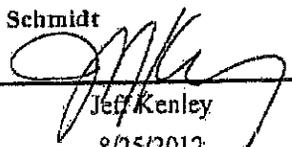
Acceptance of this Change order will alter the contract value, and scope of work between Rock County and C.G. Schmidt as outlined in the line item descriptions noted below. (Reference Rock County PO # P1103172 and associated contract for Rock County Project # 2011-63).

Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
* 00011	PCO #103R: Increase contract value based on unit pricing for quantities identified in PCO #103R for soil remediation as directed by PSI on site soils technician		1.000		\$28,128.40	0.00%	\$0.00	\$28,128.40
* 00012	PCO #104R: Increase contract value based on unit pricing for quantities identified in PCO #104R for soil remediation as directed by PSI on site soils technician.		1.000		\$65,121.00	0.00%	\$0.00	\$65,121.00
* 00013	PCO #105R: Increase contract value based on unit pricing for quantities identified in PCO #105R for soil remediation as directed by PSI on site soils technician.		1.000		\$22,971.20	0.00%	\$0.00	\$22,971.20
* 00014	PCO #106R: Increase contract value based on unit pricing for quantities identified in PCO #106R for soil remediation as directed by PSI on site soils technician.		1.000		\$32,536.00	0.00%	\$0.00	\$32,536.00

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,538,441.71)
The Contract Sum Prior to This Change Order was	\$17,146,558.29
The Contract Sum Will be Increased	\$201,080.80
The New Contract Sum Including This Change Order	\$17,347,639.09
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

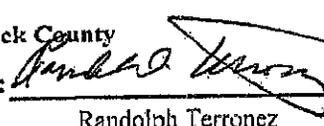
ACCEPTED:

C. G. Schmidt

By: 

Date: 8/25/2012

Rock County

By: 

Date: 8/27/2012

The Samuels Group, Inc.

By: 

Date: 8/25/2012

Rock County

**CHANGE ORDER
No. 00024**

51 South Main street
Janesville, WI 53545

Phone: 608.757.5543

TITLE: Program Request # 16 Soils
PROJECT: Rock Haven Health Care Facility
TO: Attn: Jeff Kenley
C. G. Schmidt
10 East Doty Street
Madison, WI 53703

DATE: 8/25/2012
JOB: 6637
CONTRACT NO: 1

DESCRIPTION OF CHANGE

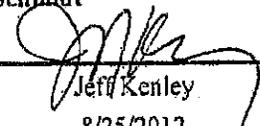
Item	Description	Stock#	Quantity	Units	Unit Price	Tax Rate	Tax Amount	Net Amount
100015	PCO-#107R. Increase contract value based on unit pricing for quantities identified in PCO #107R for soil remediation as directed by PSI on site soils technician.		1,000		\$52,324.20	0.00%	\$0.00	\$52,324.20

Unit Cost: \$201,080.80
Unit Tax: \$0.00
Total: \$201,080.80

The Original Contract Sum was	\$25,685,000.00
Net Change by Previously Authorized Requests and Changes	(\$8,538,441.71)
The Contract Sum Prior to This Change Order was	\$17,146,558.29
The Contract Sum Will be Increased	\$201,080.80
The New Contract Sum Including This Change Order	\$17,347,639.09
The Contract Time Will Not Be Changed	
The Date of Substantial Completion as of this Change Order Therefore is	

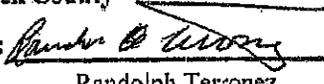
ACCEPTED:

C. G. Schmidt

By: 

Date: 8/25/2012

Rock County

By: 

Date: 8/27/2012

The Samuels Group, Inc.

By: Kevin C. Higgs

Date: 8/25/2012

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Diana Arneson
DRAFTED BY

Finance Committee
SUBMITTED BY

October 24, 2012
DATE DRAFTED

Authorizing Purchase of Personal Computers in the 2012 Budget

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase computer
- 2 equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the Information Technology Director and staff did review equipment available on the
- 5 State of Wisconsin Contract #15-20400-905 and chose and configured equipment from this contract;
- 6 and,
- 7
- 8 **WHEREAS**, the 2012 Budget did designate funds for the purchase of these personal computers.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 11 this _____ day of _____, 2012 that a Purchase Order be issued to HP Direct, C10GM,
- 12 10810 Farnam Drive, Omaha NE, 68154 for 72 HP Compaq Pro 6300 personal computers in the amount
- 13 of \$35,640.00.

12-11D-170

Respectfully submitted,

Finance Committee

Mary Mawhinney
Mary Mawhinney, Chair

Sandra Kraft
Sandra Kraft, Vice Chair

J. Russell Podzilni
J. Russell Podzilni

Mary Beaver
Mary Beaver

Brent Fox
Brent Fox

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of
5-0

Mary Mawhinney
Mary Mawhinney, Chair

Authorizing Purchase of Personal Computers in the 2012 Budget
Page 2

FISCAL NOTE:

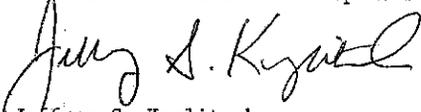
Sufficient funding is available in the various departmental budgets for the cost of this technology equipment.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for Authorizing Purchase of 2012 Budgeted Personal Computers

This resolution is to authorize the purchase of budgeted desktop computers for the Health Department, General Services, Human Services, Rock Haven, Sheriff and E-911. All of the PCs in this resolution represent replacements for obsolete equipment or equipment for new employees. The IT Department specified the desktop computers based on the application and operational needs of the above County departments. The items to be purchased are:

<u>Qty</u>	<u>Description</u>	
72	HP Compaq e6300 desktop PCs (\$495.00 ea.)	\$35,640.00

Pricing for these items is based on terms specified by the State of Wisconsin Contract (WSCA) #15-20400-500.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Diana Arneson
DRAFTED BY

Finance Committee
SUBMITTED BY

October 24, 2012
DATE DRAFTED

Authorizing Purchase of Computer Equipment in the 2012 Budget

- 1 **WHEREAS**, the Rock County Information Technology Department is authorized to purchase computer
- 2 equipment on behalf of the County; and,
- 3
- 4 **WHEREAS**, the Information Technology Director and staff did review equipment available on the
- 5 Wisconsin Counties Association Computer Contract number #WCASI-100103D and chose and
- 6 configured equipment from this contract; and,
- 7
- 8 **WHEREAS**, the 2012 Budget did designate funds for the purchase of this computer equipment.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 11 this _____ day of _____, 2012 that a Purchase Order be issued to CDW Government, 230
- 12 North Milwaukee Ave., Vernon Hills, IL 60061 for 40 19" LCD monitors, 18 Wyse X90M7 mobile thin
- 13 clients, 21 Wyse desktop thin clients, 1 HP Laserjet M602dn printer with extra tray, 9 HP Laserjet
- 14 M401dn printers, 2 HP Laserjet P1606dn portable printers, 1 HP Color Laserjet M451dn printer, 19
- 15 Targus messenger bags, 21 HP Port replicators, 2 HP SB 8570P laptops, 1 HP SB 8570W laptop, and 2
- 16 HP docking stations in an amount not to exceed \$35,241.53.

12-11D-171

Respectfully submitted,

Finance Committee

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney
Mary Mawhinney, Chair

Reviewed and approved on a vote of 5-0

Sandra Kraft
Sandra Kraft, Vice Chair

Mary Mawhinney
Mary Mawhinney, Chair

J. Russell Podzini
J. Russell Podzini

Mary Beaver
Mary Beaver

Brent Fox
Brent Fox

Authorizing Purchase of Computer Equipment in the 2012 Budget
Page 2

FISCAL NOTE:

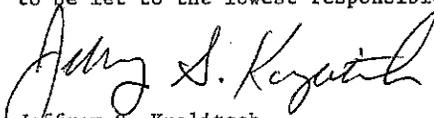
Sufficient funding is available in the various departmental budgets for the cost of this technology equipment.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for Authorizing Purchase of 2012 Budgeted Computer Equipment

This resolution is to authorize the purchase of budgeted computer equipment for the Human Services department and E-911. All of the computer equipment in this resolution represents replacements for obsolete equipment. The IT Department specified the computer equipment based on the application and operational needs of the above County departments. The items to be purchased are:

<u>Qty</u>	<u>Description</u>	
40	Acer monitors (\$98.47 ea)	\$ 3938.80
18	Wyse X90M7 Mobile Thin Clients (\$753.91 ea)	13570.38
21	Wyse C10LE Desktop Thin Clients (\$268.96 ea)	5648.16
1	HP M602dn printer w/extra tray (\$1457.42 ea)	1457.42
9	HP M401dn printers (\$398.99 ea)	3590.91
2	HP P1606dn portable printers (\$208.99 ea)	417.98
1	HP Color Laserjet M451dn (\$498.99 ea)	498.99
19	Targus messenger bags (\$18.17 ea)	345.23
21	HP 2005PR port replicators (\$89.78 ea)	1885.38
2	HP SB 8570P laptops (975.00 ea)	1950.00
1	HP SB 8570W laptop (\$1572.00 ea)	1572.00
2	HP SB docking stations (\$183.14 ea)	<u>366.28</u>
	Total Authorized Purchase	\$ 35241.53

Pricing for these items is based on terms specified by the Wisconsin Counties Association contract# WCASI-100103D.

AWARDING CONTRACT FOR FOOD SERVICE AT THE ROCK COUNTY JAIL (2013-2017)
Page 2

FISCAL NOTE:

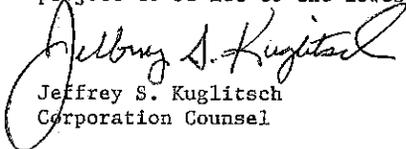
Funding has been included in the Correction's Board of Prisoners account, A/C 21-2200-0000-64125, for this service.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

AUTHORING FOOD SERVICE CONTRACT FOR ROCK COUNTY JAIL

In 2003, the Sheriff's department began contracting out the food service operation at the Jail. Rock County has been able to realize significant cost savings by contracting out the food service operations while maintaining good quality management and services.

Rock County Purchasing solicited Requests for Qualifications and Cost Proposals from qualified firms and corporations to provide Correctional Food Services at the Jail. Two firms submitted qualifications and cost proposals.

Billing for food services is based on "cost per meal". Rock County's cost would be calculated based on the actual number of meals served. This will be a four year contract (2013-2016) with the option to renew for two additional one-year periods (2017 and 2018). Prices during the first year cannot be changed. Price increases in subsequent years of the contract will be based on the annual percentage increase in the Consumer Price Index, U.S. City Average, Food Away from Home Index as published by the U.S. Department of Labor.

Sheriff's Department and Purchasing staff did review both Qualifications and Cost Proposals submitted and recommend awarding the contract to Aramark as the most responsive and responsible firm. Aramark has extensive experience in providing food services for correctional facilities throughout Wisconsin that are approximately the same size (and much larger than) the Rock County Jail. They also have experience in training and supervision of inmate kitchen workers. Currently 15 inmates assist in food preparation at the Jail.



ORIGINAL

PROPOSAL SUMMARY FORM

PROJECT: CONTRACTED FOOD SERVICES
PROJECT #: 2013-06
PROPOSAL DUE DATE: OCTOBER 8, 2012 - NOON
DEPARTMENT: SHERIFF'S OFFICE

	ARAMARK	A'VIANDS
COST PER MEAL BASED ON AVERAGE NUMBER OF INMATES (417)	1.069	1.069
RATER #1	288	269
RATER #2	307	299
RATER #3	320	265
TOTAL SCORE	915	833

Proposals were evaluated on the following criteria (maximum score 325 points):

- PROPOSED APPROACH - Statement of qualifications explaining firm believes it is especially qualified to undertake this project.
- NOT TO EXCEED COST - Incremental cost-per-meal format for inmates and staff meals as outlined on cost worksheets.
- STAFFING & MANAGEMENT EXPERIENCE
- REFERENCES
- QUALITY ASSURANCE PROGRAM
- CORPORATE FINANCIAL STRENGTH & PROCEDURES

Request for Proposals was advertised in the Janesville Gazette and on the Internet. Six additional vendors were solicited that did not respond.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Diana Arneson
DRAFTED BY

Finance Committee
SUBMITTED BY

October 15, 2012
DATE DRAFTED

Authorizing Purchase of CareTracker Software System for Rock Haven

- 1 **WHEREAS**, the Rock Haven project plan includes the implementation of CareTracker, a computerized
- 2 charting and documentation system; and,
- 3
- 4 **WHEREAS**, Cerner Corporation is the sole source provider of the CareTracker computerized charting
- 5 and documentation system; and,
- 6
- 7 **WHEREAS**, the funding for this system is included in the Rock Haven Construction Project budget
- 8 account number 18-18150000-67200; and,
- 9
- 10 **WHEREAS**, the Information Technology department has reviewed the system specifications and
- 11 confirms the CareTracker system conforms to the networking and security requirements of Rock County.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this _____ day of _____, 2012 that a Purchase Order for CareTracker software be issued to
- 15 Cerner Corporation, 140 S. Friendship Dr., New Concord, OH 43762 in the amount of \$37,613.85.

12-11D-173

Respectfully submitted,

GENERAL SERVICES COMMITTEE

PURCHASING PROCEDURAL ENDORSEMENT

Phil Owens
Phil Owens, Chair

Reviewed and approved on a vote of

Henry Brill
Henry Brill, Vice Chair

Ivan Collins
Ivan Collins

Mary Mawhinney, Chair

Absent
Jason Heidenreich

Edwin Nash
Edwin Nash

Authorizing Purchase of CareTracker Software System for Rock Haven
Page 2

FISCAL NOTE:

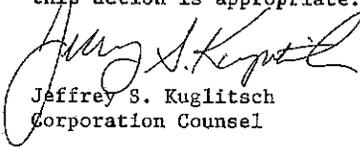
Sufficient funds are available in the Rock Haven Building Project capital account, A/C 18-1851-0000-67200, for the cost of this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Cerner Corporation is the sole source provider and, therefore, this action is appropriate.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary for the Purchase of the CareTracker Software System for Rock Haven

The purchase of the CareTracker software system for Rock Haven is the first step toward computerized charting for the entire Rock Haven facility. The CareTracker system will allow for an easy, touch screen data entry display that will improve the efficiency of the Rock Haven staff by allowing for electronic documentation of treatment plans and results. Additionally, the CareTracker system will interface with the Melyx system, Rock County's current patient records software, to offer a more comprehensive patient care record.

The following are the system components included in the CareTracker installation:

- 16 Posiflex CECK1501 Kiosks and Appliances for data entry (\$30,115.00);
- On Site Training and Implementation Fees (\$4,200.00).

The following fees will be billed on a quarterly basis:

- Posiflex Hotswap Fee (\$425.00);
- CareTracker Software Maintenance Fee (\$3,456.00)
- Less 15% Commitment Fee* (\$582.15) for a total Quarterly Fee of (\$3298.85).

*Commitment Fee is for an initial term of 5 years

The total implementation cost including the first quarter's maintenance fee is \$37,613.85 and the purchase will be made from Cerner Corporation, a sole source vendor.



140 South Friendship Drive
New Concord, OH 43762
800.338.3681 Tel

October 16, 2012

Ms. Diana Arneson
Information Technology Department
Rock County, WI

Dear Diana,

Cerner CareTracker software is proprietary software solely owned by Cerner Corporation. Licensed Software Support fees for Cerner CareTracker software cover many aspects of support which include enhancements to our proprietary software and therefore only Cerner can provide such support services.

If you have further questions or concerns, please contact us.

Yours truly,

Cerner Corporation



Salesperson: Wendy Edgar
 Preparation Date: 10/15/2012
 Expiration Date: 12/31/2012

Sold To: Rock Haven
 Sherry Gunderson
 3418 N Cty Trk Hwy F
 PO Box 351
 Janesville, WI 53547

Ship To: Rock Haven
 Sherry Gunderson
 3418 N Cty Trk Hwy F
 PO Box 351
 Janesville, WI 53547

Quote #: 0045511 - CareTracker Proposal: 128 Residents / 16 kiosks

Hardware Equipment

Item	Description	List Price	Qty.	Allowance	Extended Price
27120-POSI-0000	Posiflex CECK1501 Kiosk	\$1,795.00	16	0%	\$28,720.00
27620-POSI-0000	Posiflex Appliance	\$1,395.00	1	0%	\$1,395.00

Training and Implementation Services

Item	Description	List Price	Qty.	Allowance	Extended Price
51000-TRAI-0000	Misc. Travel Expenses/Implementation	Varies	1	0%	Billed Later
50400-TRAI-0000	On Site Training	\$1,400.00	2	0%	\$2,800.00
11500-CARE-0000	Implementation Fees	\$1,400.00	1	0%	\$1,400.00

Quarterly Recurring Fees

Item	Description	List Price	Qty.	Allowance	Extended Price
60925-CARE-0000	Posiflex Hotswap Fee/Quarterly	\$25.00	17	0%	\$425.00
95005-SAAS-0000	CareTracker PPD	\$27.00	128	0%	\$3,456.00
Number of Quarters					1
*Commitment allowance					15%
Total Quarterly Fees					\$3,298.85

*By signing this agreement you are committing to an initial term of 5 years for CareTracker. You will be billed on a quarterly basis

Deposit required. Amount varies depending on credit application.
 Payment terms are net 30 with approved credit application.

Total Cost: \$ 37,613.85

To obtain a system schedule for signature, please contact your Client Executive.



**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Mickey Crittenden, IT Director
DRAFTED BY

Finance Committee
SUBMITTED BY

November 6, 2012
DATE DRAFTED

Authorizing Purchase of Hitachi Data Systems Expansion Tray and Disk Drives

- 1 **WHEREAS**, the Information Technology Department manages the data storage needs for all County
- 2 systems and applications; and
- 3
- 4 **WHEREAS**, the 2012 Information Technology Department operational Computer Hardware Account
- 5 (07-1430-0000-67131) includes funding for adding disk storage to the County's existing storage area
- 6 network (SAN); and,
- 7
- 8 **WHEREAS**, the Information Technology Department has specified the necessary rack-mounted
- 9 Expansion Tray and disk drives for adding data storage capacity; and,
- 10
- 11 **WHEREAS**, the specified SAN Expansion Tray and associated disk drives will be purchased using the
- 12 terms and conditions of the UW Contract 10-2052.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly
- 15 assembled this ____ day of ____, 2012 that a Purchase Order for a SAN Expansion Tray and Disk
- 16 Drives is issued to AE Business Solutions in the amount of \$12,588.00.

12-11D-174

Respectfully submitted,

Finance Committee

PURCHASING PROCEDURAL ENDORSEMENT

Mary Mawhinney, Chair

Reviewed and approved on a vote of

Sandra Kraft, Vice Chair

Mary Mawhinney, Chair

J. Russell Podzilni

Mary Beaver

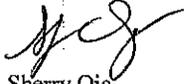
Brent Fox

Authorizing Purchase of Hitachi Data Systems Expansion Tray and Disk Drives

Page 2

FISCAL NOTE:

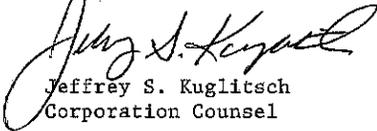
Sufficient funding is available in the IT department's computer hardware account, A/C 07-1430-0000-67131, for the cost of this purchase.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.01, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

Purchase of a Hitachi Data Systems SAN Expansion Tray and Disk Drives

As part of managing the information storage for all County departments, the Information Technology Department's 2012 operational Computer Hardware Account (1430-0000-67131) includes funding for adding storage capacity to the County's Hitachi Data Systems storage area network (SAN). The additional storage capacity is needed in order to meet the increasing data storage requirements for all County systems and applications.

The following are the data storage components related to this purchase:

- One Modular 2U SAS Storage Expansion Tray (\$3,810.98);
- 10 Modular 600GB SAS 10K RPM Disk Drives (\$7,182.05);
- Cables and Mounting Rail Kit (\$102.36);
- Installation Services (\$381.54), and
- 2 Years Maintenance Support (\$1,111.07).

The total cost is \$12,588.00, and the purchase will be made from AE Business Solutions of Madison under pricing and terms of the UW Madison Contract #10-2052.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Behavioral Health Redesign Steering Committee
INITIATED BY



Elizabeth Pohlman McQuillen
DRAFTED BY

Human Services Board and Public Safety & Justice Committees
SUBMITTED BY

November 1, 2012
DATE DRAFTED

AUTHORIZING CONTRACT FOR JAG CRIMINAL JUSTICE COORDINATING COUNCILS (2010) GRANT CONSULTANT

- 1 **WHEREAS**, in August 2012, the Wisconsin Office of Justice Assistance awarded Rock County a
- 2 \$50,000 JAG Criminal Justice Coordinating Councils (2010) Grant; and,
- 3
- 4 **WHEREAS**, the grant will be used to hire a consultant to assist the Behavioral Health Redesign
- 5 Steering Committee (BHRSC) develop a strategic plan and implementation processes to improve the
- 6 County's mental health and AODA systems, thereby improving the justice system by reducing
- 7 incarceration and promoting more successful recovery outcomes for residents with mental health
- 8 and/or substance abuse conditions; and
- 9
- 10 **WHEREAS**, in September 2012, an official Request for Qualifications was released by Rock County for
- 11 the aforementioned services; and,
- 12
- 13 **WHEREAS**, three proposals were received and evaluated by five members of the BHRSC and these
- 14 evaluators recommended Rock County contract with Zia Partners and TriWest Group for services; and,
- 15
- 16 **WHEREAS**, the full BHRSC endorses the recommendation of the five evaluators and in turn is
- 17 recommending that the County enter into a contractual agreement with Zia Partners and TriWest Group
- 18 in an amount not to exceed \$50,000 for the aforementioned services.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 21 this ____ day of November 2012 does hereby authorize a contract with Zia Partners and TriWest Group
- 22 to assist the Behavioral Health Redesign Steering Committee develop a strategic plan and specific
- 23 implementation processes to improve the County's mental health and AODA systems, thereby
- 24 improving the justice system by reducing incarceration and promoting more successful recovery
- 25 outcomes for residents with mental health and/or substance abuse conditions, in an amount not to
- 26 exceed \$50,000. All funding is contingent upon the necessary state and federal agency approvals.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

Ivan Collins
Ivan Collins, Chair

Henry Brill
Henry Brill, Vice Chair

Mary Beaver
Mary Beaver

Brian Knudson
Brian Knudson

Larry Wiedenfeld
Larry Wiedenfeld

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

12-11D-176

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice-Chair

Terry Fell

Billy Bob Grahn

Ashley Kleven

Phillip Owens

Terry Thomas

Shirley Williams

Marv Wopat

FISCAL NOTE:

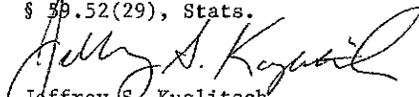
The County has been awarded \$50,000 in federal aid to cover the cost of this contract. Funding is contingent upon state and federal approval of the contract.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to bidding requirements of § 59.52(29), Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

AUTHORIZING CONTRACT FOR JAG CRIMINAL JUSTICE COORDINATING COUNCILS (2010) GRANT CONSULTANT

In August 2012, Rock County was awarded a \$50,000 Jag Criminal Justice Coordinating Councils (2010) Grant by the Wisconsin Office of Justice Assistance. The grant will allow Rock County to hire a consultant to assist in the development of a strategic plan and implementation processes to improve the County's public and private mental health and AODA systems, thereby improving the justice system by reducing incarceration and promoting more successful recovery outcomes for residents with mental health and/or substance abuse conditions.

An improved behavioral health system overall will assure that those individuals needing mental health/AODA services will not only receive the most appropriate and effective treatment, but will receive it as early as possible, when such an intervention is most effective. To accomplish this endeavor, the consultant will work collaboratively with the Behavioral Health Redesign Steering Committee (BHRSC) and utilize the comprehensive needs and resource assessment report borne out of the CJCC's Justice and Mental Health Collaboration Planning Grant initiative.

In September 2012, through the County's Purchasing Manager, a Request for Qualifications was issued to find the aforementioned consultant. In addition to publicizing the solicitation as required by County policy, it was also sent to several additional consultants that were recommended to the BHRSC.

In October 2012, three proposals were received that met the requirements of the solicitation. The proposals were thoroughly evaluated by five members of the BHRSC and they recommended hiring Zia Partners and TriWest to undertake this project. These are the same consultants that worked with the Justice and Mental Health Ad Hoc Committee in conducting the extensive Needs and Resource Assessment in 2011. The recommendation to hire Zia Partners and TriWest was taken to the full BHRSC on November 1, 2012, and the Committee unanimously approved this recommendation and is now sending this endorsement to the County Board.

All funds for this project will come from the JAG Criminal Justice Coordinating Councils (2010) Grant and will not exceed \$50,000. There is no match requirement for the grant and the grant period runs through June 30, 2013, with an extension allowable through September 2013. All funding is contingent upon the necessary state and federal agency approvals.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



PROPOSAL SUMMARY FORM

PROPOSAL NUMBER 2012-73
 PROPOSAL NAME BEHAVIORAL HEALTH CONSULTANT
 PROPOSAL DUE DATE OCTOBER 16, 2012 - 12:00 NOON
 DEPARTMENT ADMINISTRATION

	ZIA PARTNERS TRI-WEST SAN RAFAEL CA	COLLABORATIVE RESEARCH CHICAGO IL	HUMAN SERVICES RESEARCH CAMBRIDGE MA
RATER 1	95	57	80
RATER 2	95	84	81
RATER 3	80	60	60
RATER 4	99	92	90
RATER 5	95	78	37
TOTAL SCORE	464	371	348
TOTAL COST	\$ 50,000.00	\$ 49,500.00	\$ 50,000.00

Proposals were evaluated based on the following criteria:

- Understanding of consulting services to be provided. **maximum 25 points**
- Personnel, training and corporate support. **Maximum 25 points**
- History, financial status, knowledge, experience, and qualifications in conducting strategic plans and implementation processes for behavioral health systems as demonstrated by current or past contracts of a similar size and scope. **Maximum 25 points**
- Cost Proposal. **Maximum 25 points**

Request for Qualifications and Cost Proposal advertised in the Janesville Gazette and on the Internet. Three additional agencies were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: ZIA PARTNERS / TRI-WEST

SIGNATURE

DATE

GOVERNING COMMITTEE APPROVAL:

Juan Cole
CHAIR

5-0
VOTE

11-5-2012
DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR

VOTE

DATE

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Human Services Board
INITIATED BY

Human Services Board
SUBMITTED BY



Timothy Zuehlke
HSD Controller
DRAFTED BY

November 1, 2012
DATE DRAFTED

Awarding Contract for Courier Services

- 1 **WHEREAS**, funds have been incorporated into the 2013 Human Services Budget to contract with a
- 2 private firm for courier services; and,
- 3
- 4 **WHEREAS**, Rock County requested sealed proposals from qualified vendors to provide courier services
- 5 for the delivery of all departmental mail for all Rock County departments, with one vendor responding;
- 6 and,
- 7
- 8 **WHEREAS**, the request for proposals required respondents to submit a proposal to provide courier
- 9 services along with the necessary capital and equipment to carry out the provisions of the contract; and,
- 10
- 11 **WHEREAS**, the proposal from Package Pro met the required specifications of RFP #2013-05; and,
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors, duly assembled
- 14 this _____ day of _____, 2012, that a contract for Courier services commencing January 1,
- 15 2013, be awarded to Package Pro of Janesville, Wisconsin in the amount of \$28,980 based on the terms
- 16 and conditions set forth in the contract; and,
- 17
- 18 **BE IT FURTHER RESOLVED**, that it be a three-year contract with an option for two, one-year annual
- 19 extensions upon the approval of the Human Services Board.

12-11D-177

Respectfully submitted,

Human Services Board

PURCHASING PROCEDURAL ENDORSEMENT

Brian Knudson, Chair

Reviewed and approved on a vote of

Sally Jean Weaver-Landers, Vice-Chair

Mary Mawhinney, Chair

Terry Fell

William Grahn

Ashley Kleven

Phillip Owens

Terry Thomas

Shirley Williams

Marvin Wopat

Awarding Contract for Courier Services

Page 2

FISCAL NOTE:

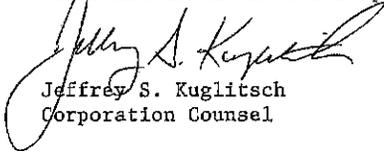
This resolution authorizes a contract with Package Pro for courier services. The contract will be administered by the Human Services Department with costs allocated to various departments. Sufficient funding has been included in the various departments' 2013 budgets for the cost of this contract.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

Executive Summary

The purpose of this resolution is to authorize a contract with Package Pro for courier services for the delivery of all departmental mail for Rock County. The contract will be overseen by the Human Services Department with costs allocated out to all departments that utilize the service.

During budget, it was decided that due to the construction of the new Rock Haven nursing home and the distance they will be from the Health Care Center, Human Services would oversee the day-to-day operations of mail delivery. The current Rock Haven position handling the mail delivery will be re-deployed to another position in 2013 and the services of the contracted courier will be utilized.

Because the contracted courier has the ability to modify their current route to provide services to Rock County, the cost of the contract will be significantly less than the current way we provide mail delivery. There will be a cost savings to the county of approximately \$30,000.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROPOSAL SUMMARY FORM

PROJECT NUMBER #2013-05
PROJECT NAME COURIER SERVICES
PROPOSAL DUE DATE OCTOBER 1, 2012 – 12:00 NOON
DEPARTMENT HUMAN SERVICES

	PACKAGE PRO JANESVILLE WI
DAILY RATE TO PROVIDE COURIER SERVICES 2013-2015	\$ 115.00 PER DAY
DAILY RATE 2016	\$ 126.50
DAILY RATE 2017	\$ 139.15
OTHER COURIER SERVICES	\$40.00/HOUR RUSH SERVICE OR OTHER STOPS AS NEEDED

Request for Proposals was advertised in the Janesville Gazette.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: PACKAGE PRO

SIGNATURE

Charmian J. Styne

11/6/12

DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

PURCHASING PROCEDURAL ENDORSEMENT:

CHAIR

VOTE

DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

JIM STUTE
INITIATED BY



JIM STUTE
DRAFTED BY

AGRICULTURE & EXTENSION
EDUCATION COMMITTEE
SUBMITTED BY

NOVEMBER 5, 2012
DATE DRAFTED

AWARDING CONTRACT FOR CROPLAND LEASE AT ROCK COUNTY FARM

- 1 **WHEREAS**, the County of Rock leased 392 acres of cropland at the Rock County Farm for the past nine
- 2 years; and,
- 3
- 4 **WHEREAS**, the current lease will expire on December 31, 2012; and,
- 5
- 6 **WHEREAS**, the Rock County Agriculture and Extension Education Committee has deemed it in the best
- 7 interest of the County to continue to lease the approximately 392 acres of crop land; and,
- 8
- 9 **WHEREAS**, proposals were received from four (4) area farms; and,
- 10
- 11 **WHEREAS**, the proposals were evaluated based on proposal bid per acre (summary attached), past
- 12 farming experience, and financial stability; and,
- 13
- 14 **WHEREAS**, the recommendation is to accept the most responsive and responsible proposal based on the
- 15 above facts.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 18 assembled on this _____ day of _____, 2012 awards the contract for the lease of
- 19 approximately 392 acres of cropland located at the Rock County Farm to Badgerland Grain Farms, LLC-
- 20 Nick Viney, 21 Garfield Street, Edgerton, Wisconsin 53534 in the amount of \$357.14 per acre in each of
- 21 the years – 2013, 2014 and 2015; and,
- 22
- 23 **BE IT FURTHER RESOLVED**, that one half (1/2) of the total annual lease payment will be made by
- 24 Badgerland Grain Farms LLC to Rock County on or before March 1st, and the balance paid on or before
- 25 October 15th each year.

12-11D-178

Respectfully submitted,

Agriculture & Extension Education Committee

Richard Bostwick, Chair

Eva Arnold, Vice Chair

Deloyde Sanders

Alan Sweeney

Larry Wiedenfeld

PURCHASING PROCEDURAL ENDORSEMENT

Reviewed and approved on a vote of

Mary Mawhinney, Chair

AWARDING CONTRACT FOR CROP LAND LEASE AT ROCK COUNTY FARM
Page 2

FISCAL NOTE:

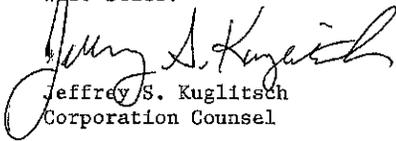
Lease payments are credited to Farm Fees, A/C 56-5625-0000-44100.



Sherry Oja
Finance Director

LEGAL NOTE:

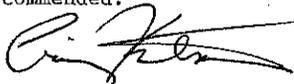
The County Board is authorized to take this action pursuant to § 59.52(6),
Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Kautson
County Administrator

Executive Summary
Awarding Contract for Crop Land Lease at the Rock County Farm

The County of Rock discontinued the Rock County Farm operation in 2003. For the past nine years, the County has leased out 392 acres of crop land. Crop land is leased by a three year contract to a local producer. The current three year lease expires on December 31, 2012.

Bids for the next three year contract have been accepted in October 2012. The contract will run from January 1, 2013 through December 31, 2015. The bids have been submitted based on dollars per acre for each of the next three years. Proposals are evaluated based on proposed cost per acre, past farming experience and financial stability of applicants.

The Agriculture and Extension Education Committee is recommending the high bid of \$357.14 per acre for the 392 acres submitted by Badgerland Grain Farms, LLC. The total bid is \$139,999 for each of the next three years. One half of the total annual lease payment is made on or prior to March 1st, and the remaining balance is paid no later than October 15th each year. Tenant is required to develop and follow a Nutrient Management Plan based on the State's 590 Nutrient Management Specifications and Conservation Plan for the Rock County Farm Property.

Respectfully submitted,

James K. Stute
UW-Extension Department Head



PROPOSAL SUMMARY FORM

PROJECT NUMBER #2013-10
 PROJECT NAME CROP LAND LEASE
 PROJECT DUE DATE OCTOBER 15, 2012 - 12:00 NOON
 DEPARTMENT ROCK COUNTY FARM

392 ACRES	BADGERLAND GRAIN MADISON WI	DOUDLAH FARMS EVANSVILLE WI	DARREN DEMMIN EVANSVILLE WI	JIM QUADE MILTON WI
2013 TOTAL BID	140,000.00	127,991.92	121,128.00	98,392.00
2014 TOTAL BID	140,000.00	127,991.92	121,128.00	98,392.00
2015 TOTAL BID	140,000.00	127,991.92	121,128.00	98,392.00
TOTAL 3 YEAR BID	\$ 420,000.00	\$ 383,975.76	\$ 363,384.00	\$ 295,176.00

Proposal was advertised in the Janesville Gazette and on the Internet. Twelve additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Badgerland Grain

SIGNATURE [Signature] 10/19/2012 DATE

GOVERNING COMMITTEE APPROVAL: _____ CHAIR VOTE _____ DATE

PURCHASING PROCEDURAL ENDORSEMENT: _____ CHAIR VOTE _____ DATE

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Amy Spoden, HR Manager
DRAFTED BY

Finance Committee
SUBMITTED BY

November 12, 2012
DATE DRAFTED

APPROVING REINSURANCE CONTRACT FOR STOP-LOSS COVERAGE

- 1 WHEREAS, Willis of Wisconsin, Inc., Rock County's Insurance Consultant, solicited proposals from Stop-loss
- 2 carriers; and,
- 3
- 4 WHEREAS, Zurich is the most competitive option for Stop-Loss coverage for Rock County; and,
- 5
- 6 WHEREAS, the Finance Committee has reviewed the options and selected a Stop-Loss retention level of
- 7 \$175,000 for monthly premiums of \$25.02 per single plan and \$76.77 for a family plan.
- 8
- 9 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled on this
- 10 _____ day of _____, 2012 hereby authorizes the execution of a contract with Zurich for
- 11 administration of the County's Stop-Loss Coverage effective January 1, 2013.

Respectfully Submitted,

FINANCE COMMITTEE

Mary Mawhinney, Chair

Sandra Kraft, Vice Chair

Mary Beaver

Brent Fox

J. Russell Podzilni

FISCAL NOTE:

Sufficient funds are available in the 2013 Budget for administering the County's self-insurance health plan and specific stop-loss coverage. Based upon the current census of 359 Single Plans and 826 Family Plans, the annual stop-loss premium would be \$868,730.40.

Sherry Oja
Finance Director

12-11D-187

LEGAL NOTE:

The County Board is authorized to take this action Pursuant to secs. 59.01, 59.51, and 59.52 (11)(c), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended

Craig Knutson
County Administrator

County of Rock
SELF-FUNDED MEDICAL BENEFIT/COST ANALYSIS
 Effective: 01/01/2013

		Current	Renewal	Option 1
		PBA	PBA	PBA
		Faber/Standard Life	Faber/Standard Life	Zurich
Medical Administrator				
Prescription Benefit Manager				
Reinsurance Carrier				
ADMINISTRATION				
1194 Medical Administration		\$12.75	\$13.25	\$13.25
1194 COBRA		\$1.15	\$1.25	\$1.25
1194 PPO Liaison Fee		\$0.35	\$0.40	\$0.40
Annual Maintenance and Compliance Fee		\$0.00	\$1,000.00	\$1,000.00
Monthly Administration Costs		\$17,014.50	\$17,873.93	\$17,873.93
Total Annual Administration Costs		\$204,174.00	\$214,487.20	\$214,487.20
Percent of Cost Difference			5.1%	5.1%
SPECIFIC STOP LOSS				
Contract Type		Medical/Rx 12/18	Medical/Rx 12/18	Medical/Rx 12/18
Specific Deductible		\$175,000	\$175,000	\$175,000
Specific Annual Maximum ¹		\$2,000,000	\$2,000,000	\$2,000,000
Retiree Inclusion		Included	Included	Included
Specific Premium				
361 Single		\$28.05	\$39.20	\$25.02
833 Family		\$72.11	\$101.31	\$76.77
Total Annual Stop Loss Costs		\$842,324.16	\$1,182,509.16	\$875,779.56
Percent of Cost Difference		---	40.4%	4.0%
A Total Annual Fixed Costs		\$1,046,498.16	\$1,396,996.36	\$1,090,266.76
Percent of Cost Difference			33.5%	4.2%

		Subject to review of claims through 10/2012	Firm with signed disclosure by 11/14/2012
NOTES:			

¹ Please review medical summary plan description to ensure that the annual maximum matches up with the carrier annual maximum. Failing to do so could result in a Vendors may charge or passthrough additional fees as required or related to PPACA. These fees are not represented in the costs above.

This comparison is intended to illustrate the carrier's proposed services and rates and should not be relied upon to fully determine benefits and rates. Refer to carrier's renewal/proposal for a complete representation of coverage terms and conditions.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

JAMES OTTERSTEIN
INITIATED BY



JEFFREY S. KUGLITSCH
DRAFTED BY

COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY

OCTOBER 30, 2012
DATE DRAFTED

**AUTHORIZATION TO APPROVE THE GOEX CORPORATION OPTION TO
PURCHASE 5 ACRES OF THE ROCK COUNTY FARM**

- 1 **WHEREAS**, the County of Rock owns approximately 55 acres of vacant farm land on the south side of
- 2 USH 14 (commonly referenced as Rock County Farm South), in the City of Janesville; and,
- 3
- 4 **WHEREAS**, this land is adjacent to privately held property, which is positioned to have future railroad
- 5 access off of an existing main railroad line; and,
- 6
- 7 **WHEREAS**, the GOEX Corporation is currently land-locked and lacks the ability to access railroad
- 8 service; thereby, restricting the company's ability to expand and add jobs at its current City of Janesville
- 9 location; and,
- 10
- 11 **WHEREAS**, a parcel owned by Rock County containing approximately 5 acres (MOL) in the far eastern
- 12 portion of that part of the Rock County Farm South, adjacent to the 24.4 acres already under the control of
- 13 the company's ownership, is the optimum available land to facilitate this economic development project;
- 14 and,
- 15
- 16 **WHEREAS**, the GOEX Corporation is interested in purchasing the said 5 acre (MOL) parcel to relocate,
- 17 expand and sustain their operations locally; and,
- 18
- 19 **WHEREAS**, this multi-million dollar economic development project is expected to retain 130 existing,
- 20 as well as create up to 70 new jobs.
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 23 this 15th day of November, 2012, that GOEX Corporation is given an option, to be exercised no later than
- 24 December 31, 2013 to purchase 5 acres (MOL) of the Rock County Farm South (more completely
- 25 described on the attached exhibit which is incorporated herein by reference) at a price of \$46,000 per acre
- 26 and such other terms and conditions as shall be agreed upon at time of sale.
- 27
- 28 **BE IT FURTHER RESOLVED** that the County be assured of an easement across the demised
- 29 premises, at no cost to the County, securing access to the future rail spur that will connect back to the
- 30 existing main railroad line.
- 31
- 32 **BE IT FURTHER RESOLVED** that if this transaction is completed within the appropriate timeframes,
- 33 the County will place the purchase price of \$46,000 per acre in the PDR/PACE Program Account.

12-11D-179

RESPECTFULLY SUBMITTED:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Marilyn Jensen

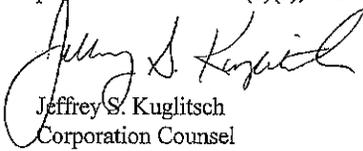
Mary Mawhinney

Louis Peer

Kurtis L. Yankee

LEGAL NOTE:

The County Board is authorized to take this action
pursuant to sec. 59.52(6)(c), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

This resolution authorizes the sale of 5 acres of the Rock
County Farm to GOEX Corporation. Proceeds of the
sale will be assigned for future use by PDR/PACE Program.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Craig Kuttson
County Administrator

**AUTHORIZATION TO APPROVE THE GOEX CORPORATION
OPTION TO PURCHASE 5 ACRES OF THE ROCK COUNTY
FARM**

EXECUTIVE SUMMARY

GOEX Corporation (hereinafter GOEX) is a privately held, leading manufacturing of quality printable plastic sheet, based in Janesville, WI. Established over 20 years ago, the company operates out of a 75,000 SF production facility and it has a staff of 130 employees. In 1999, the County of Rock entered into an agreement with the City of Janesville to sell GOEX a 24-acre parcel from the property commonly referred to as Rock County Farm South. Due to unforeseen circumstances, that development project did not materialize and the proposed relocation of GOEX from 2532 Foster Avenue to its proposed USH 14 location did not occur.

During the last decade, GOEX has continued to grow its customer base; increase its market share; and expand operations locally. Consequently, GOEX has maximized its present location to the point where it is landlocked. More importantly, economic and supply chain considerations are now requiring GOEX to incorporate rail service into their business model. To meet the demands of existing, as well as prospective, customers GOEX must operate from a more cost-effective, efficient and functional, rail-served real estate location.

Per the Resolution, GOEX is requesting an Option to Purchase a five (5) acre parcel from the Rock County Farm South. This additional acreage is required to meet the future expansion plans of GOEX (beyond its initial relocation and expansion project), as well as accommodate infrastructure right-of-way considerations, local site plan and state building code requirements. This project involves a capital investment estimated between \$12MM and \$15MM dollars; a new 150,000 SF +/-, rail served facility; the retention of 130 jobs; and the creation of up to 70 new jobs. Prent Corporation, which shares ownership and supply chain connections with GOEX, intends to occupy/redevelop the 2532 Foster Avenue property following the GOEX relocation.

The Resolution authorizes the County of Rock to enter into an Option to Purchase with GOEX -- to facilitate the aforementioned development project. GOEX will have until December 31, 2013 to execute this Option. Per an October 2012 appraisal commissioned by the County, the property is priced at \$46,000 per acre. Other terms and conditions associated with the sale of this property will be agreed upon and articulated within the future Sale Agreement.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff
INITIATED BY

County Board Staff
SUBMITTED BY



Nick Osborne, Assistant to the County
Administrator
DRAFTED BY

November 6, 2012
DATE DRAFTED

APPROVING EASEMENT WITH ALLIANT ENERGY ON COUNTY FARM PROPERTY

- 1 **WHEREAS**, Alliant Energy is rebuilding electrical lines and poles along State Highway 14 this
- 2 winter; and,
- 3
- 4 **WHEREAS**, to avoid long outages for their customers near the northwest side of the intersection of
- 5 Highway 14 and Highway 51, Alliant Energy wishes to reconstruct a 3 phase line to serve businesses;
- 6 and,
- 7
- 8 **WHEREAS**, Alliant Energy is requesting an 8'x10' easement to install an anchor for this 3 phase line
- 9 on the county owned land; and,
- 10
- 11 **WHEREAS**, Alliant Energy has agreed to pay Rock County a fee of \$440 for this easement; and,
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this ____ day of _____, 2012, approves the Alliant Energy easement request.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Marilynn Jensen

Mary Mawhinney

Louis Peer

Kurtis Yankee

12-11D-180

APPROVING EASEMENT WITH ALLIANT ENERGY ON COUNTY FARM PROPERTY
Page 2

AGRICULTURE AND EXTENSION COMMITTEE

Richard Bostwick, Chair

Eva Arnold, Vice Chair

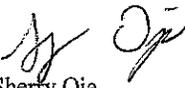
Deloyde Sanders

Alan Sweeney

Larry Wiedenfeld

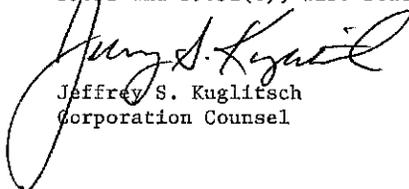
FISCAL NOTE:

This revenue will be deposited into the Farm's rental fee account, A/C 56-5625-0000-44100.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sections 59.01, 59.51 and 59.52(6), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

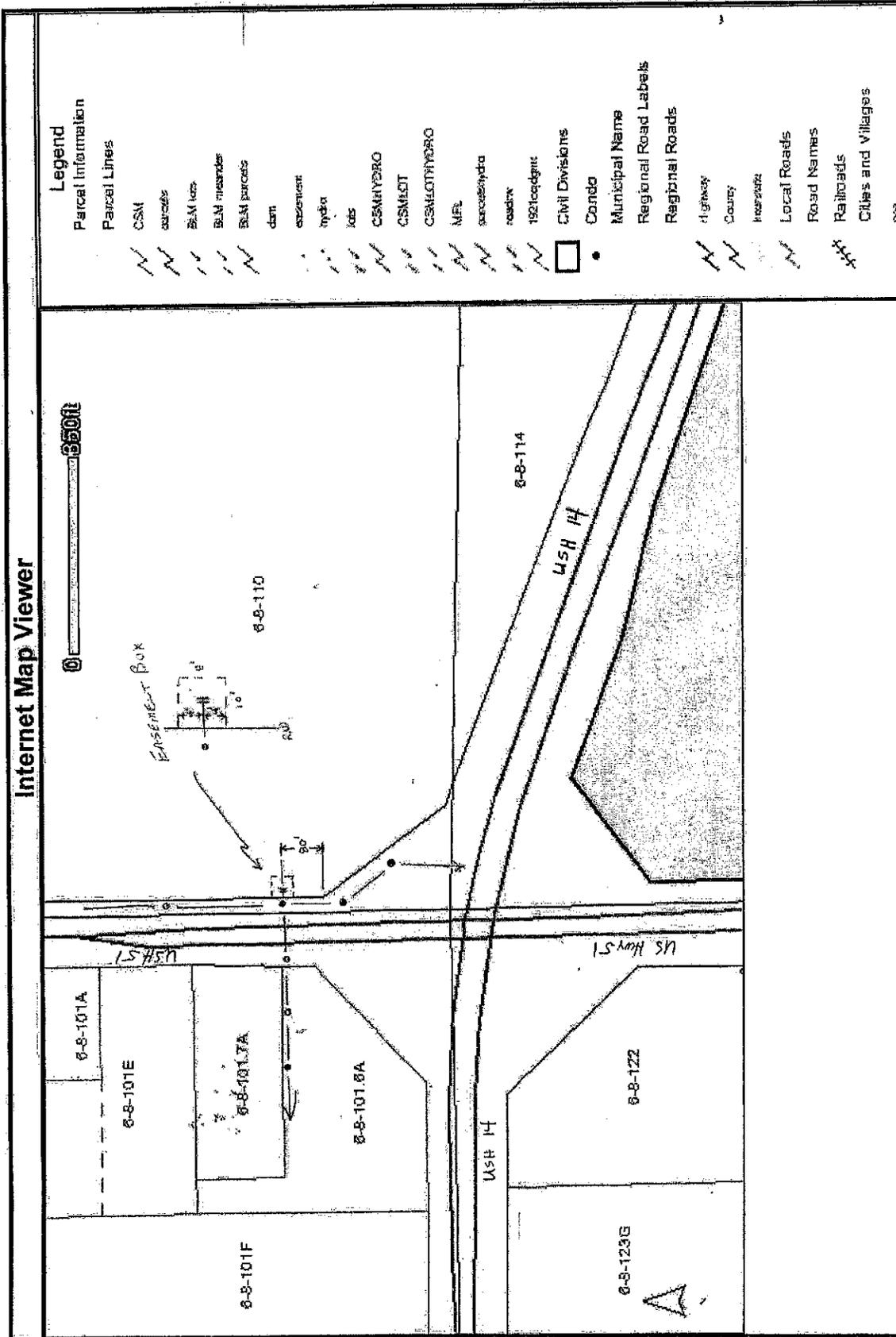
Recommended.


Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The American Transmission Company (ATC) is rebuilding their overhead line along State Highway 14 this winter. Alliant Energy/Wisconsin Power and Light will also be rebuilding their lines on their poles. To avoid long outages for Alliant customers, they are building some new and temporary lines before ATC starts their work. Alliant is rebuilding their line on the northeast side of the intersection of State Highway 14 and State Highway 51. They are also rebuilding a 3-Phase line to feed across to the business on the west side of the intersection to give them a looped system so the business has access to more reliable power and outages are kept to a minimum during construction. To serve them with the new line, Alliant is asking for permission to place an anchor into the field on the northeast corner of the intersection. This would extend approximately nine feet beyond the right of way and occupy a total of 80 square feet of County Farm land.

Mr. James Stute from UW Extension anticipates this would take approximately 200 square feet out of production for agricultural purposes. Using the current UW Farm lease rate of \$357 per acre and noting how this small unusable area affects larger farm production value, Rock County proposes an easement fee of \$440.



RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Randy Terronez
INITIATED BY

Randy Terronez
DRAFTED BY

GENERAL SERVICES
COMMITTEES
SUBMITTED BY



November 1, 2012
DATE DRAFTED

APPROVING ADDITIONAL CONTINGENCY FUNDING FOR
ROCK HAVEN FACILITY REPLACEMENT PROJECT

1 WHEREAS, the County awarded the Rock Haven Facility Replacement Project to C. G. Schmidt, Inc.
2 and established contingency funds to cover unforeseen conditions and necessary changes that may arise
3 throughout the course of the project as contained in Resolution #11-9A-455; and,
4

5 WHEREAS, two separate contingency funds were established, one to address the soil conditions in the
6 amount of \$515,900, and the other to address unforeseen conditions and owner-directed changes in the
7 amount of \$773,850; and,
8

9 WHEREAS, various change orders have been approved which resulted in the Contingency balance at
10 \$64,574.54; and,
11

12 WHEREAS, the new facility is scheduled for completion in January 2013; and,
13

14 WHEREAS, a pending change order in the amount of \$96,416.44 will result in a need for additional
15 funding in the amount of \$31,841.90; and,
16

17 WHEREAS, both contingency accounts have been depleted and the Samuels Group acting as the
18 Owner's Representative recommends replenishing the Contingency; and,
19

20 WHEREAS, funding is available from unallocated funds in the Rock Haven Project budget.
21

22 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly
23 assembled this _____ day of _____, 2012, does hereby increase the project
24 contingency in the amount of \$31,841.90 with funds to come from the unallocated funds in the Rock
25 Haven Project budget.
26

27 BE IT FINALLY RESOLVED, that the General Services Committee be delegated the authority to
28 approve all change orders for the Rock Haven Facility Replacement Project and report any change
29 orders over \$10,000 to the Rock County Board of Supervisors at its regularly scheduled meetings.

Respectfully Submitted,

General Services Committee:

Phillip Owens
Phillip Owens, Chair

Henry Brill
Henry Brill, Vice Chair

Ivan Collins
Ivan Collins

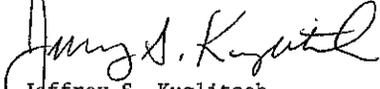
Jason Heidenreich
Jason Heidenreich

Edwin Nash
Edwin Nash

12-11D-181

LEGAL NOTE:

County Board is authorized to take this action pursuant to § 59.01 & 59.51,
Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

FISCAL NOTE:

This resolution increases the contingency funding allocation for the Rock Haven project. The funding is coming from project funds that are currently unallocated. The resolution does not increase the overall budget for the Rock Haven project.


Susan A Balog
Sr. Accountant/Assistant to Finance Director

In September 2011 the County awarded the Rock Haven Facility Replacement project bid to C.G. Schmidt, Milwaukee, WI in the amount of \$25,685,000 with funding from two separate bonds.

The resolution (#11-9A-455) awarding the project also established two contingency accounts. The Samuels Group suggested having two separate contingency funds to allow for better tracking of change orders, even though both were funded from the same project account. Use of the amounts was made via change order reviewed and approved or modified by the General Services Committee.

The first Contingency in the amount of \$515,900 addressed the soil conditions and a second contingency in the amount of \$773,850 addressed unforeseen conditions (other than soils) and necessary changes that were discovered throughout the course of the project recommended by the project team—including staff from Rock Haven and County Administration—that in their opinion were necessary to improve the project's functionality.

Change orders approved by the General Services Committee have left the Contingency budget at \$64,574.54.

Please note that the project to date has identified \$191,000 in construction credits that have been applied back to the project.

The original project schedule had substantial completion at September 30, 2012 but due in part to coordination issues, substantial completion is now targeted at January 31, 2013.

A Change Order is pending in the amount of \$96,416.44 that requires \$31,841.90 in additional funding.

Funding is available from unallocated funds from the Rock Haven Capital project budget.

Approval of the request will increase the overall project contingency and this action is being requested.

Finally, this resolution continues the previously approved action that delegates authority to approve all change orders on this project to the General Services Committee of the Rock County Board of Supervisors. Current County Board Rules specify that the full County Board approve change orders over \$10,000. However, in certain circumstances, such as those involving unsuitable soils as described above, a delay in approving change orders may have the effect of shutting the project down for a period. Delays of this type could have large cost implications for the overall cost of the project. The flexibility of convening a smaller committee to address change orders would allow the County to respond more quickly to unforeseen conditions and save overall construction costs. There may still exist credits that could be applied back to the project.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
INITIATED BY

Public Works Committee
SUBMITTED BY



Ben Coopman, Public Works Director
DRAFTED BY

November 1, 2012
DATE DRAFTED

AUTHORIZING OVERLAP OF POSITIONS FOR DEPARTMENT OF PUBLIC WORKS, HIGHWAY DIVISION

- 1 **WHEREAS**, the Department of Public Works, Highway Division currently has two
- 2 Patrolworker positions off work for medical reasons and who may not return to those duties
- 3 during the winter maintenance season; and,
- 4
- 5 **WHEREAS**, having a limited number of staff will cause difficulty adequately maintaining
- 6 the Highways during the upcoming winter season; and,
- 7
- 8 **WHEREAS**, temporarily overlapping another Patrolworker position for each of these
- 9 positions insures that the temporary new hires will be adequately trained prior to the winter
- 10 season; and,
- 11
- 12 **WHEREAS**, the Department has sufficient funds available for these positions.
- 13
- 14 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors
- 15 duly assembled this _____ day of _____, 2012 does hereby authorize
- 16 temporarily overlapping two Patrolworker positions, not to exceed six months.

12-11D-182

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis L. Yankee
Kurtis L. Yankee, Chair

Betty Jo Bussie
Betty Jo Bussie, Vice-Chair

Absent
Eva Arnold

Dave Brown
Dave Brown

Brent Fox
Brent Fox

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice-Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Marilynn Jensen

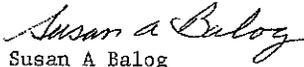
Mary Mawhinney

Louis Peer

Kurtis L. Yankee

FISCAL NOTE:

Sufficient funds are available in the DPW-Highways's 2012-2013 budgets for the cost of overlapping patrol worker positions.



Susan A Balog
Sr. Accountant/Assistant to Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

- Executive Summary -

For the past several years, the Highway Division of the Public Works Department has been downsizing its staff through attrition. These have been done mostly in the "Patrolworker" position. There have also been employees who have become physically unable to work. Vacancies/absences at any one time can reach several employees.

It has been difficult at times to deploy a full complement of plow drivers in winter storms due to these absences, especially on the two Interstate Highways in the County. The Wisconsin Department of Transportation also expects that service on these two roads should be provided twenty-four hours per day during these storms. Temporary shifting of work hours among staff is regularly done to provide this service. This further reduces the available workforce for snow storms.

This situation is not anticipated to change for many weeks, surely throughout this winter. This resolution seeks to temporarily fill the gaps in covering these duties with new hires.

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Craig Knutson
INITIATED BY

Planning & Development Committee
SUBMITTED BY



Nick Osborne, Assistant to County
Administrator
DRAFTED BY

November 2, 2012
DATE DRAFTED

Recognizing Don Barnes for His Service to Rock County

- 1 **WHEREAS**, Don Barnes has served the citizens of Rock County for the past 37 years as a dedicated
- 2 and valued Rock County employee in the position of Surveyor; and,
- 3
- 4 **WHEREAS**, in an office that extends back to 1837, Don is the longest tenured Surveyor; and,
- 5
- 6 **WHEREAS**, Don has diligently worked on the remonumentation process, replacing old land markers
- 7 with new ones throughout Rock County; and,
- 8
- 9 **WHEREAS**, Don has successfully integrated new surveying tools in Rock County such as Global
- 10 Positioning and Geographic Information System networks; and,
- 11
- 12 **WHEREAS**, Don has been a member of the American Congress on Surveying and Mapping, the
- 13 Wisconsin Society of Land Surveyors, and has served on the executive board for the Wisconsin County
- 14 Surveyors Association; and,
- 15
- 16 **WHEREAS**, Don's dedication to the profession, with eyes on both the past and future, has been
- 17 appreciated by the land surveying community and Rock County residents; and,
- 18
- 19 **WHEREAS**, Don's institutional knowledge of surveying in Rock County will be sorely missed as he
- 20 begins his retirement on December 3, 2012.
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 23 assembled this _____ day of _____, 2012, does hereby recognize Don Barnes for his 37 years
- 24 of service to the citizens of Rock County and extends its best wishes to him in his future endeavors.
- 25
- 26 **BE IT FINALLY RESOLVED** that the County Clerk be authorized and directed to furnish a copy of
- 27 this resolution to Don Barnes.

12-11D-183

Respectfully submitted,

PLANNING AND DEVELOPMENT COMMITTEE

Alan Sweeny
Alan Sweeny, Chair

Mary Mawhinney
Mary Mawhinney Vice Chair

Wayne Gustina
Wayne Gustina

Marilyn Jensen
Marilyn Jensen

Phillip Owens
Phillip Owens

Recognizing Don Barnes for His Service to Rock County

Page 2

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Marilynn Jensen

Mary Mawhinney

Louis Peer

Kurtis L. Yankee

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Lori Bienema
INITIATED BY



Pancreatic Cancer Action Network
DRAFTED BY

Board of Health
SUBMITTED BY

October 12, 2012
DATE DRAFTED

DECLARING THE MONTH OF NOVEMBER "PANCREATIC CANCER AWARENESS MONTH" IN ROCK COUNTY

1 **WHEREAS**, in 2012, an estimated 43,920 people will be diagnosed with pancreatic cancer in the
2 United States and 37,390 will die from the disease; and,

3
4 **WHEREAS**, pancreatic cancer is one of the deadliest cancers, is the fourth leading cause of cancer
5 death in the United States, and is the only major cancer with a five-year relative survival rate in the
6 single digits at just six percent; and,

7
8 **WHEREAS**, when symptoms of pancreatic cancer present themselves, it is usually too late for an
9 optimistic prognosis, and 74 percent of pancreatic cancer patients die within the first year of their
10 diagnosis while 94 percent of pancreatic cancer patients die within the first five years; and,

11
12 **WHEREAS**, of all the racial/ethnic groups in the United States, African Americans have the highest
13 incidence rate of pancreatic cancer, between 34 percent and 70 percent higher than the other groups;
14 and,

15
16 **WHEREAS**, approximately 760 deaths will occur in Wisconsin in 2012; and,

17
18 **WHEREAS**, there is no cure for pancreatic cancer and there have been no significant improvements in
19 survival rates in the last 40 years; and,

20
21 **WHEREAS**, the Federal Government invests significantly less money in pancreatic cancer research
22 than it does in any of the other leading cancer killers; and pancreatic cancer research constitutes only
23 approximately 2 percent of the National Cancer Institute's federal research funding, a figure far too
24 low given the severity of the disease, its mortality rate, and how little is known about how to arrest it;
25 and,

26
27 **WHEREAS**, the Pancreatic Cancer Action Network is the first and only national patient advocacy
28 organization that serves the pancreatic cancer community in Rock County and nationwide by focusing
29 its efforts on public policy, research funding, patient services, and public awareness and education
30 related to developing effective treatments and a cure for pancreatic cancer; and,

31
32 **WHEREAS**, the Pancreatic Cancer Action Network and its affiliates in Rock County support those
33 patients currently battling pancreatic cancer, as well as to those who have lost their lives to the disease,
34 and are committed to nothing less than a cure; and,

35
36 **WHEREAS**, the good health and well-being of the residents of Rock County are enhanced as a direct
37 result of increased awareness about pancreatic cancer and research into early detection, causes, and
38 effective treatments; therefore be it.

39
40 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
41 assembled on this _____ day of _____, 2012, does hereby designate the month of
42 November 2012 as "Pancreatic Cancer Awareness Month" in Rock County.

Respectfully submitted,

12-11D-184

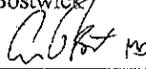
DECLARING THE MONTH OF NOVEMBER "PANCREATIC CANCER AWARENESS MONTH" IN ROCK COUNTY 12.J.(2)

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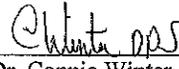
BOARD OF HEALTH

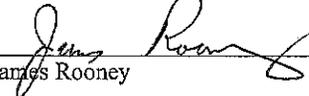
Sandra Kraft, Chair

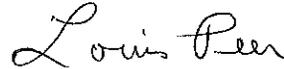

Richard Bostwick

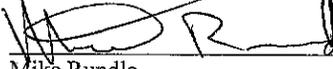

Dr. Aaron Best, M.D.

Dr. Aaron Best, M.D.

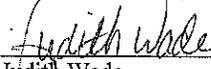

Dr. Connie Winter, DDS


James Rooney


Louis Peer, Vice Chair


Mike Rundle

absent
Dr. Dean Peterson, DVM


Judith Wade

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Finance Committee
INITIATED BY



Craig Knutson, County Administrator
DRAFTED BY

Finance Committee
SUBMITTED BY

November 8, 2012
DATE DRAFTED

Worker's Compensation Loss Control Consulting Services for 2013 and 2014

- 1 **WHEREAS**, Willis of Wisconsin currently provides loss control consulting services to assist Rock
- 2 County in complying with safety regulations and reducing workers compensation losses; and,
- 3
- 4 **WHEREAS**, the Human Resources Department is charged with overseeing the County's safety
- 5 compliance efforts as well as the workers compensation program; and,
- 6
- 7 **WHEREAS**, these activities require the assistance of consultants who possess particular expertise in
- 8 furthering such efforts; and,
- 9
- 10 **WHEREAS**, Willis of Wisconsin is willing to provide these services in 2013 and 2014 at the same
- 11 cost as 2012.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 14 assembled this _____ day of _____, 2012, hereby contracts with Willis of Wisconsin for loss
- 15 control consulting services for 2013 and 2014 at the rate of \$30,000 per year.

12-11D-185

Respectfully submitted,

FINANCE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Mawhinney, Chair

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Sandra Kraft, Vice Chair

Mary Beaver

Eva Arnold

Brent Fox

Henry Brill

J. Russell Podzilni

Betty Jo Bussie

Mary Mawhinney

Marilynn Jensen

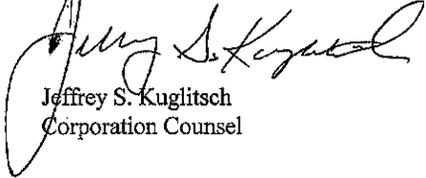
Louis Peer

Kurtis Yankee

Worker's Compensation Loss Control Consulting Services for 2013 and 2014
Page 2

LEGAL NOTE:

County Board is authorized to take this action pursuant to sec. 59.01 & 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

Sufficient funding has been requested in the 2013 budget and will need to be included in the 2014 budget for the cost of this contract.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Randy Terronez
INITIATED BY



Randy Terronez
DRAFTED BY

GENERAL SERVICES
COMMITTEES
SUBMITTED BY

November 8, 2012
DATE DRAFTED

**AUTHORIZING FUNDING FOR UNIVERSITY OF WISCONSIN ROCK COUNTY
ENERGY CONSERVATION PROJECT**

- 1 **WHEREAS**, the County funds capital projects for county-owned facilities at the University of Wisconsin
- 2 Rock County; and,
- 3
- 4 **WHEREAS**, the State of Wisconsin through the Campus Improvement Energy Conservation Program
- 5 funds energy conservation projects subject to the entity conducting a comprehensive energy conservation
- 6 audit and provided that local match funds are committed; and,
- 7
- 8 **WHEREAS**, the University of Wisconsin Rock County underwent a comprehensive energy
- 9 conservation audit that identified a variety of areas to improve the facilities heating, ventilation and air
- 10 conditioning system at a total cost of \$919,402; and,
- 11
- 12 **WHEREAS**, participation in the State's program will require a County match of \$380,073 with said
- 13 funds available in the 2013 General Services Capital Projects - University of Wisconsin Rock County
- 14 account.
- 15
- 16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board duly assembled this
- 17 _____ day of _____, 2012 does hereby authorize funding for the University of
- 18 Wisconsin Rock County Energy Conservation Project in the amount of \$380,073.

12-11D-186

Respectfully Submitted

General Services Committee

Phillip Owens, Chair

Henry Brill, Vice Chair

Ivan Collins

Jason Heidenreich

Edwin Nash

AUTHORIZING FUNDING FOR UNIVERSITY OF WISCONSIN ENERGY CONSERVATION
PROJECT
Page 2

FISCAL NOTE:

Sufficient funding is available in the U-Rock Capital Improvement account, A/C 18-1843-0000-67200,
for the cost of the County match portion of this project.


Sherry Oja
Finance Director

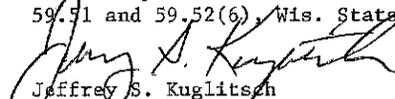
ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01,
59.51 and 59.52(6), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

EXECUTIVE SUMMARY

This resolution would authorize 2013 funds as local match to allow University of Wisconsin Rock County to participate in a state energy conservation program. The Campus Improvement Energy Conservation Program funds energy conservation projects subject to the entity conducting a comprehensive energy conservation audit and provided that local match funds are committed.

A recently completed energy audit identified \$919,402 in facility heating, ventilation and air conditioning system improvement work. The County's match would be \$380,073, which is available in the 2013 General Services Capital Projects - University of Wisconsin Rock County account.

The project will include replacing the 45-year-old steam boiler system with energy efficient hot water boilers along with required piping and ancillary components. Also included are certain building envelope improvements and modernizing the air handling units throughout the facilities.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

November 12, 2012
DATE DRAFTED

**APPROVAL OF REVISED ROCK COUNTY COUNCIL ON AGING DRUG AND ALCOHOL
TESTING POLICY**

- 1 **WHEREAS**, the Council on Aging contracts with the municipalities of Beloit and Janesville to provide
- 2 complementary transit services through the Rock County Specialized Transit Program for persons who
- 3 are elderly and/or disabled; and
- 4
- 5 **WHEREAS**, the Council on Aging's Specialized Transit Program, as a sub-contractor of the
- 6 municipality transit programs receiving federal funds, is subject to the Federal Transit Administration's
- 7 mandated drug and alcohol testing program for safety sensitive positions; and
- 8
- 9 **WHEREAS**, findings of a recent audit by the Federal Transit Administration requires additional
- 10 language in the Council on Aging's Drug and Alcohol Testing Policy to comply with federal regulations.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 13 assembled this _____ day of _____, 2012 does approve the revised Rock County
- 14 Council on Aging's Drug and Alcohol Testing Policy.

12-11D-188

Respectfully submitted,

Education, Veterans & Aging Services Committee

Terry Thomas, Chair

Dave Brown

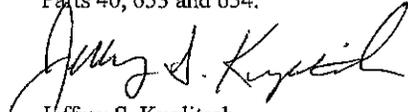
Wayne Gustina

Steve Howland

Edwin Nash

LEGAL NOTE:

The County Board is required to take this action pursuant to 49 Code of Federal Regulations (CFR)
Parts 40, 653 and 654.



Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

No fiscal impact.



Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY

The transit systems of Beloit and Janesville contract with the Council on Aging to provide complementary paratransit services for persons who are elderly and/or disabled. As a sub-recipient of Federal Transit Administration funding, those persons engaged in safety sensitive positions with the Rock County Specialized Transit Program are subject to federal drug and alcohol testing policies. A recent audit by the Federal Transit Administration showed a few minor updates are needed in the policy to reflect changes in federal language.

It is required that the County Board of Supervisors approved the updated policy. The deadline for that approval is November 19, 2012. The added language is as follows:

1. A covered employee who has not performed a safety-sensitive function for 90 consecutive days or more and has not been in the Council on Aging random selection pool shall take a pre-employment drug test with a verified negative result before returning to safety-sensitive duties.
2. Substance Abuse Management, Inc. (SAMI), using a scientifically valid method shall administer the selection of employees for random testing. This method will be a computer software-based random selection program that is matched with employee social security numbers or payroll identification numbers. Under this selection process, each employee will have an equal chance of being tested each time selections are made. As a result, some employees may be tested more than once each year, while other employees may not be tested at all.

The following behaviors constitute refusals to submit to a test:

3. Failure to remain at the testing site until the testing process is complete.
4. Failure to undergo a medical examination or evaluation as directed by the MRO as part of the verification process, or as directed by the DER.
5. Failure to cooperate with any part of the testing process.
6. In a case of a directly observed or monitored collection in a drug test, failure to permit the observation or monitoring of the provision of a specimen.
7. For an observed collection, failure to follow the observers instructions to raise clothing above the waist, lower clothing and underpants, and to turn around to permit the observer to determine if there is any type of prosthetic or other device that could be used to interfere with the collection process.
8. Possessing or wearing a prosthetic or other device that could be used to interfere with the collection process.
9. Admitting the adulteration or substitution of a specimen to the collector or MRO.
10. Reporting by the MRO of a verified adulterated or substituted test result.
11. Refusal to sign the test form(s) will be regarded as a refusal to take the test.

No county tax levy is required.